



City of Dublin
C A L I F O R N I A



Adopted Budget and Financial Plan

Fiscal Years 2014-15 and 2015-16

Prepared By
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City of Dublin
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Fiscal Years 2014-15 and 2015-16

May 2014

Mayor – Tim Sbranti

Vice Mayor – Don Biddle

Council Member – Abe Gupta

Council Member – Kevin Hart

Council Member – David Haubert

City Manager – Christopher L. Foss

Assistant City Manager – Linda Smith

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Fiscal Years 2014-15 and 2015-16

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City of Dublin CITY MANAGER TRANSMITTAL LETTER

May 20, 2014

Honorable Mayor and Members of the City Council:

I am pleased to present to you the City of Dublin's Fiscal Year 2014-15 and Fiscal Year 2015-16 Budget, marking the beginning of a new two-year budget cycle. The two-year budget format allows for a longer-term financial perspective, where the attention moves from current sustainability to long-term fiscal health.

With that in mind, there are three primary goals of this budget cycle: 1) Fully fund current City operations; 2) Continue funding future capital endeavors now, through the setting aside of specific reserves; and 3) Maintain adequate operating reserves over the long term.

This budget document adheres to guidelines by the Government Finance Officers Association (GFOA) as best practices in local government budgeting so its appearance and substance will be different than past budget years. There are a number of new components in the document, including departmental budget breakdowns, personnel allocations, and many schedules that tie the City's activities and funding sources together. It is my hope that this new format will give the City Council and community members a better understanding of the financial health of the City.

Budget-in-Brief

Executive Summary

The FY 2014-15 and FY 2015-16 Budget includes a General Fund operating surplus, before transfers out to the Capital Improvement Program (CIP), of \$4.7 million in FY 2014-15 and \$800,000 in FY 2015-16. Compared to the FY 2013-14 Adopted Budget, and ignoring large one-time payments, General Fund revenues are increasing 7.2% in FY 2014-15. The growth reflects gains in Property and Sales Tax, but also includes some smaller one-time revenue sources, as well as an increase in development-related fee revenue. General Fund expenditures are increasing 3.4% in FY 2014-15, resulting primarily from a \$1,000,000 increase in contracted services, along with expected increases in employee benefit costs.

The FY 2015-16 Budget forecasts an overall revenue decrease by 1.7% from the prior year (excluding large one-time revenues), due primarily to a drop in budgeted Building Permit revenue. FY 2015-16 expenditures are budgeted to increase 3.1% that year, again accounting for increases to contracted service costs and personnel costs.

Total CIP project expenditures with new funding only (not carry-over funding) are budgeted at \$33.3 million and \$23.9 million in FY 2014-15 and FY 2015-16, respectively. Large-scale projects planned to begin and/or be completed in the two year budget cycle include:

- Emerald Glen Recreation and Aquatics Complex (Phase I), a 31,940 square-foot facility with three separate pools, slides, and playground: Costs of \$14.9 million in FY 2014-15; \$10.4 million in FY 2015-16;
- Fallon Sports Park (Phase II), the lower terrace of a 60-acre community park with synthetic turf soccer fields, a lighted baseball diamond, and related facilities: Costs of \$7.5 million in FY 2014-15; \$6.2 million in FY 2015-16; and
- Dougherty Road Improvements, a street widening project that includes the addition of bike lanes, traffic signal modifications, and landscaping and lighting improvements: Costs of \$6.0 million in FY 2014-15.

There are no significant variances in other budgeted funds.

Budgetary Trends

Recent Budget-Balancing Actions

Dublin, like most of its local agency peers, has undergone significant change since weathering the global financial crisis of FY 2008-09, and continues to show signs of recovery, and even growth, well into FY 2013-14. Since the recession, and subsequent 9.9% drop in total General Fund revenues in FY 2009-10, the City has taken a number of actions to reasonably contain future cost growth and stimulate economic activity, including:

- Creating a successful Sales Tax Reimbursement Program that continues to attract high profile new businesses to the City (FY 2008-09);
- Setting aside and maintaining contingency reserves to cover potential downturns in development activity (FY 2009-10);
- Reducing departmental expenditures by \$4.5 million (FY 2009-10 and FY 2010-11);
- Aligning the budget process with the 10-Year Strategic Plan in order to target resource allocation to specific City Council initiatives (FY 2011-12);
- Implementing employee sharing in the City's share of pension costs (FY 2012-13); and
- Installing energy efficient improvements at City facilities (FY 2013-14).

These measures, in addition to the decisions taken by the City Council to shore up reserves, have allowed the City to continue to provide a high level of municipal services, to offer a variety of community events, and to fund large-scale parks and facilities projects.

Ongoing Revenues and Expenditures

As a rapidly growing City, much of Dublin's funding is tied to development, including fee revenue for City services, as well as one-time contributions linked to certain development projects. In developing the annual General Fund budget and long-term forecast, it is important to distinguish between these one-time sources of funding, versus the *ongoing revenues* that sustain fundamental City operations. It is also crucial to differentiate *ongoing expenditures*, which are linked to departmental activities, from total expenditures, which include one-time costs, as well as transfers out to CIP projects. Those transfers are typically funded by the planned use of Committed Reserves, with one-time sources like Community Benefit Payments, or through the special designation of surplus reserves, as approved by the City Council. As ongoing costs rise, City operations will depend upon a similarly growing ongoing revenue stream, and one-time sources should continue to be used in funding the CIP, or to shore up contingency reserves for future needs.

Though ongoing revenues have grown steadily over the last four fiscal years, current cost containment measures have not capped a steady growth in ongoing expenditures:

 Figure 1 | **ONGOING GENERAL FUND REVENUES AND EXPENDITURES**

	Actual 08-09	Actual 09-10	Actual 10-11	Actual 11-12	Actual 12-13	Amended 13-14
Ongoing Revenues	\$50,739,581	\$46,916,794	\$49,529,595	\$55,326,844	\$58,717,275	\$60,219,162
% Change	(5.7%)	(7.5%)	5.6%	11.7%	6.1%	2.6%
Ongoing Expenditures	\$46,721,494	\$43,276,269	\$44,410,234	\$49,605,598	\$52,283,280	\$57,635,587
% Change	2.9%	(7.4%)	2.6%	11.7%	5.4%	10.2%

Note: Community Benefit Payments are removed from revenues for this comparison

One-time expenses and carry-over budgets from the prior year are removed from the amended budget for this comparison

Expenditure Growth

Contracted Services costs (for public safety and maintenance) are a large component of the steady increase in ongoing General Fund expenditures over the last four years. While personnel costs do rise annually, and occasionally spike if new positions are added, salary increases are typically steady and predictable. Benefit increases are generally budgeted conservatively at around 10% per year. Personnel costs are not as significant as in other communities given the relative small number of City staff.

 Figure 2 | **ONGOING GENERAL FUND EXPENDITURES BY CATEGORY (\$ IN THOUSANDS)**

	Actual 09-10	Actual 10-11	Change	Actual 11-12	Change	Actual 12-13	Change	Amended 13-14	Change
Salaries & Wages	\$7,198	\$7,146	(\$51)	\$8,138	\$991	\$8,770	\$632	\$9,193	\$423
Benefits	\$3,456	\$3,415	(\$41)	\$3,928	\$513	\$4,128	\$200	\$4,608	\$480
Services & Supplies	\$1,734	\$1,459	(\$276)	\$1,538	\$79	\$1,992	\$454	\$2,349	\$357
Internal Service Charges	\$1,197	\$1,066	(\$131)	\$1,249	\$183	\$1,459	\$211	\$1,770	\$311
Utilities	\$1,197	\$1,317	\$121	\$1,439	\$121	\$1,577	\$138	\$1,950	\$373
Contracted Services	\$28,371	\$29,854	\$1,483	\$33,074	\$3,219	\$33,987	\$914	\$38,399	\$4412
Capital Outlay	\$123	\$153	\$29	\$241	\$89	\$370	\$129	\$252	(\$118)
TOTAL	\$43,276	\$44,410	\$1,134	\$49,607	\$5,195	\$52,283	\$2,678	\$58,521	\$6,238

Note: One-time expenses and carry-over budgets from the prior year are removed from the amended budget for this comparison

The City contracts with Alameda County for Fire and Police Services, and the combined increases range from \$1.0 million to \$1.5 million annually. The City recognizes that public safety is an essential municipal service, and that it has been fortunate to receive such excellent service from the County. Staff will need to continue its work with our contracting agencies to find ways to become more financially sustainable over the long term.

Revenue Growth

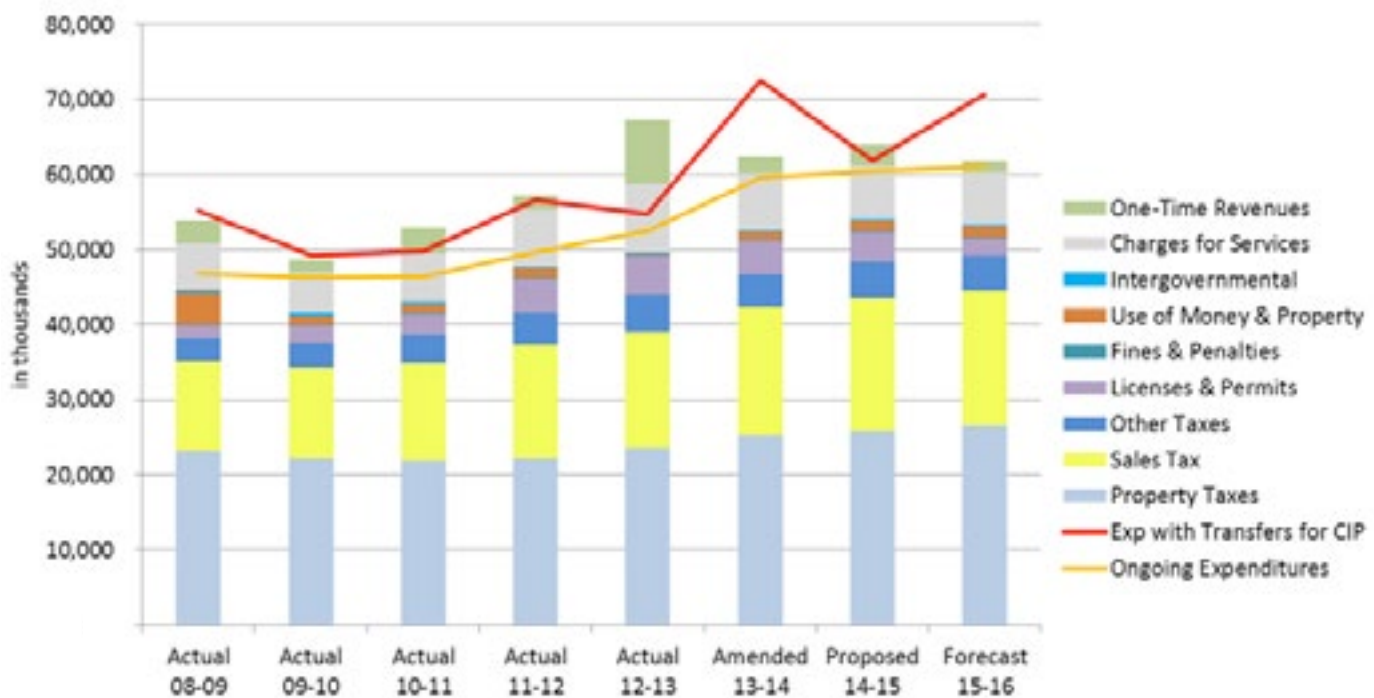
The City's largest ongoing revenue sources are Property Tax and Sales Tax, at 40.3% and 27.4% of the FY 2013-14 revenue budget, respectively, and both have grown steadily since FY 2010-11. Property Tax revenue had particularly strong gains in FY 2012-13 and FY 2013-14, as the housing market experienced positive movement. Sales Tax revenue has reached a new high in FY 2013-14, with an 11.1% increase over the prior year, reflecting growth across nearly all industries, as well as the recent additions of new retail establishments. Building Permits, which had hovered between 2.6% and 4.7% of ongoing revenues during the recession, have grown to an average of 7.5% of ongoing revenues, or \$4.4 million per year in the last three years. However, because of the nature of Building Permits and their tie to community growth and development, the City budgets this source conservatively, and does not expect to sustain this revenue over the long term.

Net Operating Impact

The following chart illustrates the net result of total revenue less total expenditures. It is important to note that, when the total expenditure line exceeds total revenues, it represents a draw on reserves. For example, some large CIP projects in FY 2013-14 have been completed and funded with a planned use of Committed Reserves. This is projected to occur again in FY 2015-16, when the Emerald Glen Recreation and Aquatics Complex and the Cemetery Expansion projects are expected to incur some large expenditures that will require the use of Committed Reserves.

It is also Staff's expectation that, by FY 2015-16, ongoing revenues will just cover ongoing expenditures, and from that point onward, even with incorporating continued moderate growth in Property and Sales Taxes, the expenditure line will outpace total revenues. The emphasis of the long term financial plan, therefore, will be ongoing cost containment in concert with new or enhanced ongoing revenue sources.

Figure 3 | **TOTAL GENERAL FUND REVENUES VS TOTAL EXPENDITURES**



Two-Year Budget: The Short Term Strategy

Due to the trends discussed above, the City has taken a "hold the line" approach in the preparation of the FY 2014-15 and FY 2015-16 General Fund budget. The "hold the line" approach means that the majority of departmental expenditure budgets will remain flat, with few exceptions. The City has also maintained a conservative view of continued revenue growth, and has incorporated the measured use of contingency budgets where appropriate. Specific revenue and expenditure assumptions used in the budget are detailed in the General Fund Summary section of the budget document. The following are the more general strategies used:

- Keep departmental budgets flat;
- Set aside reserves in FY 2013-14 and FY 2014-15, with a surplus budget, to fund large capital projects in the next several years;
- Begin discussions with City Council about long-term budget balancing solutions, including either cost containment, new or enhanced revenue streams, or some combination of those;

- Look for local partnerships / opportunities to share services with other agencies;
- Prepare departmental five-year projections; and
- Expand the City's use of recycled water for irrigation in street medians and parks, where possible, to save costs.

These short-term strategies will not result in any major budget changes, service levels, or funding levels from FY 2013-14, but will encourage City staff to look for opportunities now that will positively impact the ongoing budget over the long term.

Five-Year Forecast

Each year the City updates its five-year financial projections in an effort to align strategic budgetary decisions in the short term with fiscal sustainability beyond the current budget cycle. The City places particular emphasis on the strategic use of reserves, or planned additions to reserves, in the short term, in order to maintain ongoing budgetary flexibility, to fund future large-scale capital projects, and to provide sufficient set-asides for economic contingencies.

Assumptions

The primary factors affecting ongoing revenue growth versus expenditure growth in the current budget have been applied to the five-year forecast, with modest inflators built into each year, beginning with the change from FY 2013-14 to FY 2014-15. The following tables show the percentage change each year to the City's large revenue and expenditure categories:

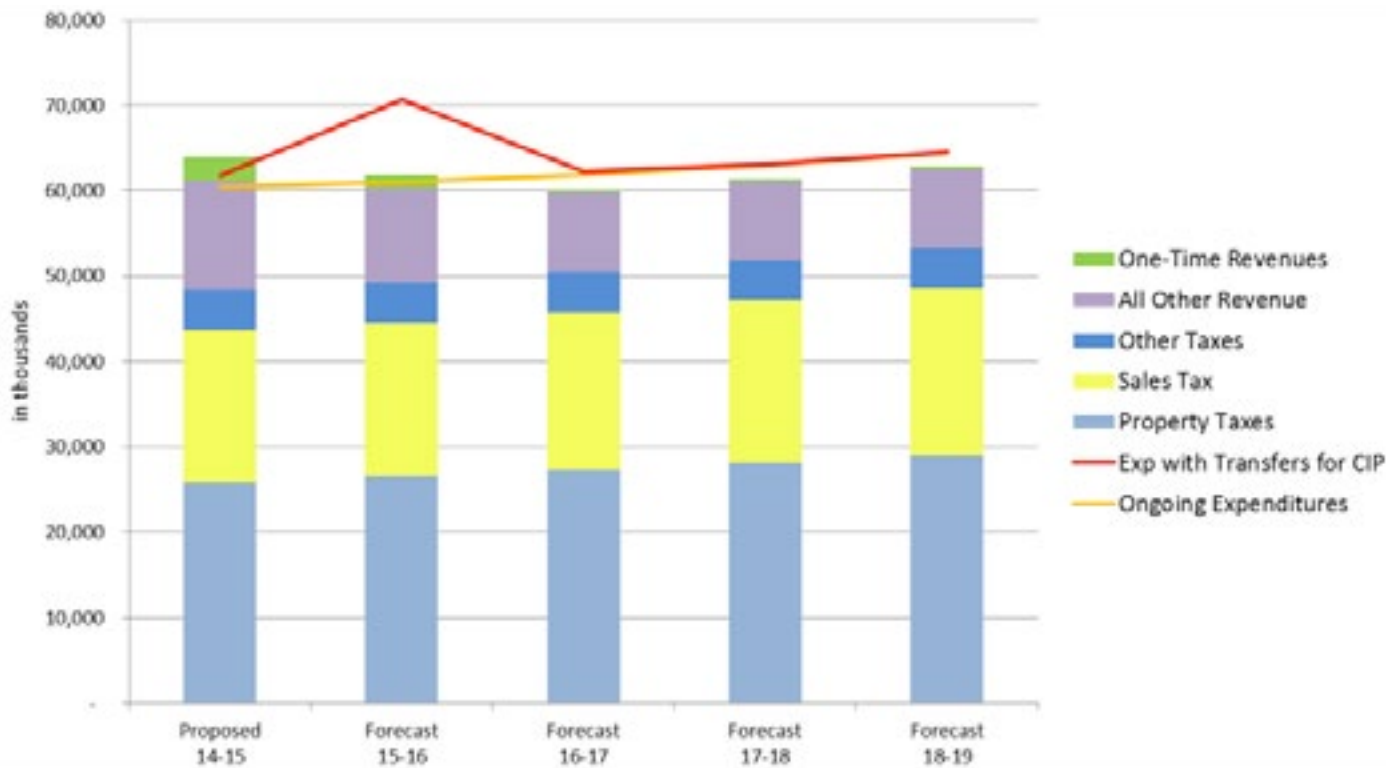
 Figure 4 | **PERCENT CHANGE TO MAJOR BUDGET CATEGORIES, FIVE YEARS**

REVENUES	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	NOTE
Property Tax	2.5%	2.5%	3.0%	3.0%	3.0%	
Sales Tax	2.5%	2.5%	3.0%	3.0%	3.0%	
Building Permits	-16.1%	-45.3%	-22.8%	-2.9%		Based on population estimates

EXPENDITURES	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	NOTE
Salaries	3.0%	3.0%	3.0%	3.0%	3.0%	
PERS	1.4%	13.4%	9.6%	12.5%	11.8%	Most recent PERS rates used
Health Benefits	13.6%	9.5%	10.0%	10.0%	10.0%	
Basic Utilities	10.0%	10.0%	10.0%	10.0%	10.0%	
Contracted Services	-4.1%	2.2%	1.9%	0.3%	0.5%	Public safety increase roughly \$1.1 million/year

The results of the assumptions show that by FY 2016-17 the City's ongoing revenues will not be sufficient to cover ongoing expenditures, as illustrated in the five-year graphic below:

Figure 5 | **TOTAL GENERAL FUND REVENUES VS TOTAL EXPENDITURES, FIVE-YEAR FORECAST**



In light of this information, at the FY 2014-15 and FY 2015-16 Budget Study Session on March 19, 2014, the City Council directed Staff to research cost containment measures and new revenue streams, and report back during FY 2014-15. The City will be exploring a variety of such budget balancing options in an effort to attain long term fiscal sustainability, and will continue to refine the five-year picture with any new relevant information throughout the year.

Long Term Strategic Goals (Non-Financial)

The City of Dublin has adopted a 10-Year Strategic Plan to help align the budget with specific goals approved by the City Council. It contains five strategic goals and defines specific initiatives to guide the City in achieving them.

The adopted 10-Year Strategic Plan, FY 2013-14 Updated Strategies are included below for reference:

1. Pursue economic development initiatives that attract new businesses while strengthening and supporting existing businesses.
2. Continue to strengthen the identity and aesthetic appeal of the downtown.
3. Create a community that supports environmental sustainability and provides an open space network that ensures environmental protection and provides public access where appropriate.
4. Develop dynamic and unique community recreational and cultural opportunities in the region.
5. Identify new and/or enhanced opportunities for community promotion, marketing, engagement and outreach.

The last Plan was reviewed by the City Council in April 2013, and status updates to those projects that support the initiatives were made by Staff in March 2014. These goals remain the broad guideline for the FY 2014-15 and FY 2015-16 Budget and beyond. The next formal update to the Plan will be undertaken in the Spring of 2015, in time to begin the preparation of the update to this two-year budget. A status update on each of the specific initiatives of the Plan is provided in Section I of this document.

Conclusion

Over the last five years, the City has faced a tremendous challenge, in the face of the economic downturn, to maintain the same high level of community services for which it has become known. Under the guidance of the City Council, we responded swiftly to a large revenue drop by reducing department budgets and seeking creative ways to promote growth and contain costs. Now, in a relatively stable climate, the new challenge will be fiscal sustainability over the long term, as costs will eventually outpace resources.

It is my belief that the FY 2014-15 and FY 2015-16 Budget takes the initial steps in addressing this future funding gap, by containing departmental costs now and shoring up reserves to fund future obligations. In addition, it provides for the completion of some large-scale CIP projects that will add new parks and facilities and improve existing City infrastructure.

I would like to express my appreciation to the City of Dublin staff and their continued effort to find creative and innovative solutions to meet the needs of the community and to sustain the City over the long term.

Sincerely,

A handwritten signature in dark ink, appearing to read 'Chris Foss', written in a cursive style.

Christopher L. Foss
City Manager

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City of Dublin INTRODUCTION

City of Dublin Profile

Overview

The City of Dublin is located in the East Bay of the San Francisco Bay Area and is approximately 30 east of San Francisco and approximately 30 northeast of the Silicon Valley. Dublin is one of five communities that comprise the Tri-Valley region. As of January 1, 2014, the population in the City of Dublin is 53,462.

The City of Dublin was incorporated in 1982 and in 2011 was named an “All-America City” by the National Civic League.

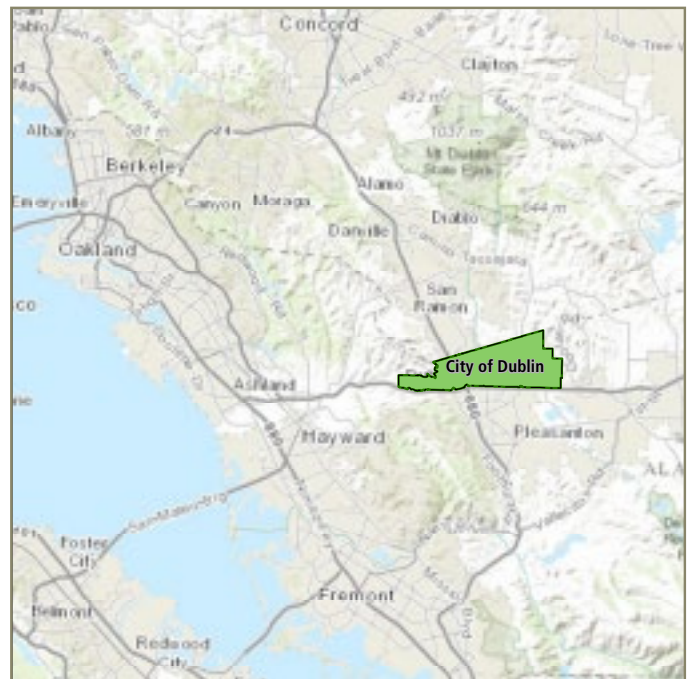
Crossroads of the Bay Area

Dublin, California has long been known as the “crossroads” of the Bay Area. Dublin sits at the intersection of two major highways: Interstate 580 and Interstate 680. The significance of its location dates back more than 200 years when Dublin served as the crossroads of two important state routes – one from the Bay Area to Stockton, and the other from Martinez to San Jose. The Alamilla Spring, located in the Dublin area, provided a place for travelers to change horses and freshen up before continuing their journey.

Dublin has a rich history dating back to 1772 when Pedro Fages led an expedition of 16 mounted men on a journey in search of a land route to Drake’s Bay, which at that time was called San Francisco Bay. Their return journey brought them through the Amador Valley.

Building a Community in 1835 and Beyond

It was not until 1835 when building began in the area. Jose Maria Amador had been paid in land for his years of service as a Mexican soldier and as administrator of Mission San Jose. He received a land grant of 16,517 acres in the Amador-Livermore Valley. He built many adobe homes and small buildings that were used as shops where his Indian workers made soap, blankets, shoes, farm tools and other products for use on his ranch.



In 1850, Michael Murray and Jeremiah Fallon came to this area from Ireland. They purchased 1,000 acres of land from Jose Amador and built homes for their families. The area began to grow as many people settled in the area. In 1867, Alameda County was created from parts of Contra Costa and Santa Clara counties. Both Murray and Fallon served on the Alameda County Board of Supervisors.

By 1877, the first schoolhouse in the Amador-Livermore Valley was constructed in Dublin, along with a church, two hotels, Green's Store, a wagon and blacksmith shop, and a shoemaker's shop. The Murray Schoolhouse, Green's Store, St. Raymond's Church, and the old Pioneer Cemetery (where members of the Donner Party Expedition are buried) have been preserved and are now located on Donlon Way. Back then, mail was delivered to the Dougherty Station Hotel. Thus, the area became known as Dougherty's Station. Subsequently, the area later became known as Dublin and in 1982 the City was incorporated.

Modern Day Rapid Expansion

The Tri-Valley area is made up of several cities – Dublin, Livermore, and Pleasanton, along with San Ramon and the Town of Danville located in nearby Contra Costa County. During the past 20 years, the rapidly expanding Tri-Valley area has become a place of prosperity, a center for internationally acclaimed business parks, home to some of the world's largest corporations, as well as known for its outstanding schools and variety of housing options.

Dublin has been at the forefront of planned growth in the region through the development of the Eastern Dublin Specific Plan in the mid-1990s. The community has continued to maintain its small town character in light of rapid growth in the last 20 years. Its strong business climate, new and high-performing schools, planned neighborhood developments, and award-winning parks and facilities, have contributed to a high quality of life for its residents and businesses.

Employment

There are an estimated 19,000 jobs in Dublin with five industry sectors accounting for the majority of employment, including:

- Retail Trade – 16.6 percent of jobs;
- Professional, Scientific and Technical Services – 10.9 percent of jobs;
- Manufacturing – 9.3 percent of jobs;
- Accommodation and Food Services – 8.9 percent of jobs; and
- Administration and Waste Services – 7.4 percent of jobs.

Employment growth forecasts indicate potential for robust growth in the coming decades, primarily in knowledge-intensive sectors that include professional services, health care and education. The jobs-housing balance in Dublin remains healthy at 1.2 jobs per household. Dublin median household income and per-capita income levels are considerably higher than in the East Bay and California overall. The average household income of \$116,622 in Dublin is similar to the Tri-Valley as a whole. A listing of top City employers may be found in the Appendix Section of the Budget document.

Schools

The Dublin community is served by the Dublin Unified School District (DUSD). Dublin Unified has six elementary schools, two middle schools, one traditional high school and one continuation high school, as well as an adult education program.

In addition to the public school K-12 system, Dublin boasts of several private schools, including Valley Christian (K-12), St. Raymond's School (K-8), St. Philip Lutheran (K-8) and Quarry Lane School (K-12). The region is served by the Chabot-Las Positas Community College District and more specifically by Las Positas College just minutes east from Dublin in Livermore.

Parks and Community Services

The City of Dublin is renowned for its parks and recreation facilities. There are 18 neighborhood and community parks that serve the variety of outdoor needs in the community. Additionally, the City boasts a significant open space and trail system for those that walk, run, hike and bike throughout the community. As new neighborhoods develop, additional parks and facilities will be built to meet the needs of Dublin residents. The community parks include amenities such as children's play equipment, sports fields and courts, picnic areas, dog parks, swimming pools, bocce ball courts, trails, large grass areas for informal play or sports activities. In FY 2013-14 alone, three new parks were dedicated; in FY 2014-15 will see the ground breaking for the next phase of Emerald Glen Park – the Recreation and Aquatic Complex – a centerpiece for the community.

In addition to City parks, trails and facilities, the East Bay Regional Park District operates several parks/open spaces facilities in and around Dublin, including the Dublin Hills Regional Preserve and the Iron Horse Trail. The District has trails for hiking, horseback riding, water enjoyment, and multiple regional amenities. The Dublin City Council recently adopted the Iron Horse Trail Park Master Plan – which will enhance the existing regional trail that runs from Pleasanton to Martinez.

Public Transportation

The Dublin community enjoys a variety of transportation options. Dublin has two BART stations that serve ridership in the Tri-Valley and commuters from the Central Valley. The City is served by the Livermore Amador Valley Transportation Authority (LAVTA) which provides Wheels bus transportation and connections to Bay Area Rapid Transit (BART), the Altamont Commuter Express (ACE) train, and to the Central Contra Costa Transportation Authority transportation lines.

Structure of Government

City Council – Five Members, Elected at-large

The City of Dublin is a general law city operating under a City Council-City Manager form of government. Council Members are elected at-large, to serve the entire community rather than by district. The four Council Members are elected to four-year staggered terms; the Mayor is elected to a two-year term. The City Council establishes local law and policies through the enactment of ordinances and resolutions. The City Council also determines how the City shall obtain and spend funds, adopts a two-year budget process and a 10-year Strategic Plan. The City Council appoints community members to serve on commissions/boards and advisory committees and represents the City by serving on regional and county committees/boards whose policies may impact Dublin and the Tri-Valley area (e.g. Associated Bay Area Governments, League of California Cities, and Metropolitan Transportation Commission). The City Council appoints the City Manager and City Attorney positions. A City Council position is a part-time and salaried position.

City Manager – Appointed by City Council

The City Manager is the Chief Executive Officer and is appointed by the City Council. The City Manager provides, in accordance with the City Council policies, overall administration and direction for the City organization and operations. In the event of an emergency, the position is designated to serve as the Director of Emergency Services. The City Manager position is a full-time, salaried position.

City Attorney – Appointed by City Council

The City Attorney serves as legal counsel for the City Council. This position is responsible for providing both formal and informal legal opinions, as well as advice to the City's officers, employees, boards and commissions. The duties of this position also include the review and/or preparation of all contracts, bonds, deeds, leases, and other documents of legal significance. This is a contract position.

Organizational Chart

FY 2014–15 and 2015–16

 Chart 1 | **ORGANIZATIONAL CHART**



Budget Document and Process

Budget Accounting

In accordance with the Governmental Accounting Standards Board (GASB), the City's budgeted funds are grouped into three categories: governmental, proprietary, and fiduciary. Within each category, the funds are further classified into types such as general funds, special revenue funds, etc. Additionally, the funds are divided between major and non-major categories. For budgeting purposes, a major fund represents a fund or fund category that has revenues or expenditures that equals more than ten percent of the City's entire appropriated budget.

In governmental accounting, agencies report different kinds of information for different fund types, according to what and how financial resources are measured. The "current financial resources" method measures an entity's ability to pay obligations in the near-term, and focuses on cash and/or assets that are expected to be converted to cash within the accounting period, or shortly thereafter. The "economic resources" method measures all assets that are available to the entity, not only cash or soon to be cash.

Agencies also use different methods to recognize the timing of certain transactions. Under the "full accrual" accounting basis, all assets are considered available to the governmental unit for the purpose of providing goods and services. Therefore, transactions are recorded when the underlying action takes place, regardless of the actual cash flow timing. Under the "modified accrual" basis, income is recorded using the accrual basis, but expenditures are recorded when they actually occur.

The City of Dublin complies with the GASB requirements and thus budgets and accounts for transactions based on the following rules:



Figure 6 | **REPORTING FRAMEWORK**

FUND CATEGORY	MEASUREMENT FOCUS	ACCOUNTING BASIS
Governmental	Current financial resources	Modified accrual (60 days after year-end)
Proprietary	Economic resources	Full accrual
Fiduciary	Economic resources	Full accrual

Furthermore, the City's expenditure appropriations lapse at the fiscal year end (June 30th), but may be carried over for specific purposes when approved by the City Manager. Encumbrances are considered expenditures in the year of the issuance of the purchase order. If the encumbrance is unused at year end, it is reappropriated the following fiscal year.

A two-year budget is presented to the City Council at the beginning of the budget cycle. The Operating Budget is adopted by the City Council on an annual basis. During mid-cycle, a review and update are prepared and presented to the City Council for the adoption of the second year's budget. The fiscal year begins on July 1 and ends June 30. Operating budgets are controlled at the department level and fund level. The City Council may amend the budget by resolution during the fiscal year.

The Capital Improvement Program (CIP) is adopted on a multi-year project basis, where funds for specific projects receive an annual appropriation and any unused appropriation may be reappropriated the following year. CIP project budgets are adopted and controlled at the project level and funding source level.

The Resolution to adopt the operating budget approved by the City Council may be found in the appendix of this document. Included in the Resolution are guidelines of how the budget may be amended without a City Council action. To summarize, the City Manager may increase expense and revenue budgets for both operating budgets where there is

a zero net impact on the fund, and transfer between capital improvement projects where the funding source is the same. All other budgetary changes after budget adoption are subject to approval via resolution by the City Council.

In addition to budget amendments that may occur during the fiscal year, the Administrative Services Director prepares and presents a quarterly review of expenditures and revenues to the City Council. At that time, the Administrative Services Director may recommend budget amendments to the City Council for their consideration.

Major Budget Categories

Revenues

Taxes – Revenue collected on property and sales, transient occupancy (hotel tax).

Franchise Fees – Fees paid by utility companies (i.e. cable, telephone, garbage) to operate within the City.

Licenses and Permits – Fees paid for building, planning and fire inspections and permits.

Fines and Forfeitures – The City's share of fines related to traffic, library, and alarms.

Intergovernmental – Includes grants from local, county, state and federal governmental agencies.

Charges for Service – Specific police service fees, charges for recreational classes, day care, and library programs, as well as the General Fund administration fee charge to other funds.

Use of Money and Property – Includes revenue from land rental and interest income.

Other Financing Sources/Uses – Accounts for transfers to and from funds, and proceeds of debt issuance.

Development Fees/Impact Fees – Fees which may be imposed on new construction to pay for improvements and facilities required to serve the new development and to reduce the impacts of new development on the community. For example, the development fees may pay for streets, parks and schools, but may not be used for day-to-day operating expenses.

Other Revenues – Includes donations to a variety of City programs and other revenue that cannot be categorized in distinct revenue category.

Transfers In – Internal transfers from another fund.

Expenditures

Salaries and Benefits – Employee salaries, health benefits, retirement benefits, insurance and other miscellaneous benefits.

Service and Supplies – Office supplies, program supplies, etc.

Utilities – Gas and electric, water and sewer, telephone charges.

Internal Service Fund Charges – Account for the financing of goods or services provided by one department or agency to other departments or agencies of the City on a cost reimbursement basis.

Contracted Services – Costs associated with contracting agencies that provide services to the City (ex. Police and Fire), consulting and professional services.

Capital Outlay – Reserved for the purchase of land, vehicles, and large equipment.

Debt Service – Accounts for the principal and interest on loans, bonds, leases, and other credit issued to the City.

Transfers Out – Internal transfers to another fund.

Two-Year Budget Process and Timeline

 Figure 7 | **YEAR 1 CYCLE**

MONTH	DESCRIPTION
December	Budget Kickoff and distribution of budget calendar.
January	<ol style="list-style-type: none"> 1. Beginning of January, Departments prepare position allocations for the upcoming fiscal year. 2. Departments input CIP project information into budget worksheets. 3. City Council approves the budget calendar and receives information regarding the budget process.
January – February	Departments input expenditure and revenue data into budget worksheets for the upcoming fiscal year for City Manager's review.
February	City Manager reviews preliminary budget.
March	City Council holds Budget Study Session and seeks input for any additional initiatives for the upcoming fiscal year.
April	City Commissions review draft CIP budget for conformance and provide recommendation for City Council consideration.
May	City Council adopts year one of the two-year operating budget and five-year Capital Improvement Program through separate resolutions.

 Figure 8 | **YEAR 2 CYCLE**

MONTH	DESCRIPTION
December	Mid-year financial review and Budget Update Kickoff.
January – February	Finance provides updated projections for Year 2.
March	City Manager reviews preliminary budget update information.
April	Update City's strategic plan, City Council holds budget study session for Year 2
May	City Council adopts the second year update to the Budget.

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Fund Definitions

The funding received by the City often has legal restrictions on how it may be utilized. For example, Gas Tax Revenue must be spent on certain street-related improvements. In accordance with government auditing practices, the City establishes separate funds to demonstrate compliance with legal restrictions.

There are three categories of Funds used in governmental accounting, which are classified further into Major and Non-Major Funds:

Governmental Funds – Account for activities which are primarily tax-supported operations or other mandatory payments and are virtually unique to government. Fund types are:

- **General** – Primary operating fund; accounts for all financial resources of the City except those required to be accounted for in another fund. Use of these funds is discretionary in accordance with City Council policies, and State and local laws.
- **Capital Project** – Accounts for the improvement, construction or acquisition of fixed assets such as buildings, facilities, equipment and roads.
- **Debt Service** – Accounts for interest and principal of long-term debts.
- **Special Revenue** – Accounts for the use of revenues that are legally restricted to expenditures for specific purposes.
- **Permanent** – Accounts for funds in which only interest earnings, and not principal amounts, are expendable. The City does not use this type of fund.

Proprietary Funds – Account for activities that are primarily funded by income from operations resulting from voluntary payments for goods and services provided to users. Fund types are:

- **Internal Service** – Used for operations serving other funds or departments within the government on a cost-reimbursement basis.
- **Enterprise** – Accounts for operations financed and operated similar to business activities, and services rendered to the general public on a fee basis. The City does not use this type of fund.

Fiduciary Funds – Account for resources held by a governmental entity in a trustee or agency capacity for the benefit of others, and which cannot be used to support the governmental entity. Fund Types are:

- **Agency** – Accounts for assets held by the City in a custodial capacity and paid to other individuals or organizations (i.e. assessment districts).
- **Trust** – Accounts for assets held by other parties (i.e., Pension or Retiree Health Trust).

Major Funds vs. Non-Major Funds – The General Fund is always a major fund. Other major funds have total assets, liabilities, revenues, or expenditures/expenses that are: 1) 10% or more of the corresponding element, excluding extraordinary items, for all funds of that type; and 2) at least 5% of the corresponding element total for all governmental and enterprise funds combined. All other funds are classified as non-major, unless the City deems a certain fund of interest or important to financial statements.

City of Dublin Major Funds

Governmental Funds

1. General Funds

- a. **General Fund (1000)** – This is the City’s primary operating fund.

2. Capital Project Funds

– The City’s Capital Projects are divided into seven fund categories as listed below. Impact Fee Capital Project Funds account strictly for impact fees received from developers that can only be used for specific activities within the City.

- a. **General Improvements Capital Projects (3300)**
- b. **Community Improvements Capital (3400)**
- c. **Parks Capital Projects (3500)**
- d. **Streets Capital Projects (3600)**
- e. **Public Facilities Impact Fees (4100)** – Only for new parks and facilities
- f. **Fire Impact Fees (4201)** – Only for fire capital expansion projects
- g. **Traffic Impact Fee Funds (4300)** – Only for street and highway projects

3. Special Revenue Funds

- a. **Affordable Housing Fund (2901)** – Accounts for in-lieu fees received from developers of properties, which can only be used for the design, development, and construction of citywide affordable housing projects and/or support of affordable housing programs.

City of Dublin Non-Major Funds

Governmental Funds

1. Special Revenue Funds

- a. **ACTC Sales Tax: Bike and Pedestrian (2205)** – Accounts for an Alameda County Transportation Commission (ACTC) voter approved increase in sales tax use for bike and pedestrian related projects.
- b. **ACTC Sales Tax: Local Streets (2204)** – Accounts for an Alameda County Transportation Commission (ACTC) voter approved sales tax used for improvements made to streets and roads.
- c. **ACTC Vehicle Registration Fee Fund (2212)** – Accounts for an Alameda County Transportation Commission (ACTC) voter approved increase in vehicle registration fees that is distributed by ACTC and designated to be used for street and road system maintenance.
- d. **Box Culvert Maintenance Fund (2322)** – Accounts for the funds designated for the maintenance and repairs of box culvert in East Dublin.
- e. **Cable TV Facilities Fund (2811)** – Accounts for Cable TV Facilities fees collected from Cable Television providers and passed through to the City for local cable television, as allowed under State and Federal franchising laws.
- f. **Community Development Block Grant (CDBG) Fund (2903)** – Accounts for grants and expenditures related to the Federal Community Development Block Grants received.
- g. **East Bay Regional Park District Fund (2402)** – Accounts for grant funds received from the East Bay Regional Park District via Measure WW, which continued funding for local agencies to preserve open space for recreation and wildlife habitat.
- h. **Emergency Medical Services (EMS) Special Revenue Fund (2109)** – Accounts for Supplemental Paramedic Special Assessment and First Responder Advanced Life Support (FRALS) reimbursements from the Alameda County to fund the costs of providing emergency medical services.
- i. **Enforcement Grants (2111)** – Accounts for miscellaneous grants received for police expenditures not reported in other funds.

- j. **Federal Asset Seizure Fund (2107)** – Accounts for the receipts and expenditures of the Federal asset seizure funds.
- k. **Garbage Service Fund (2303)** – Accounts for the use of funds received which are levied by the County on behalf of the City for residential garbage and recycling services.
- l. **Highway Safety Traffic Reduction Bond (2210)** – Accounts for the receipts of State grants for local streets and road improvements funded by a statewide bond.
- m. **Landscape Districts Funds** – Accounts for revenue and related expenditure of landscape districts within the City:
 - Stagecoach 1983-2 Fund (2702)
 - Dougherty Road 1986-1 Fund (2703)
- n. **Local Recycling Programs Fund (2304)** – Accounts for locally derived funds collected for a commercial organic and recycling program, and retained by the City at the end of the franchise held by Waste Management Inc. These funds are independent of the funds distributed by StopWaste.org pursuant to the Alameda County Recycling Measure.
- o. **Measure D Recycling Fund (2302)** – Accounts for the use of funds received from the Alameda County Waste Management Authority (StopWaste.org) pursuant to a voter approved charter amendment and are provided for recycling and related activities. This fund also accounts for other locally derived funds for recycling related activities.
- p. **SAFETEA-LU (2202)** – Accounts for the revenue received from the U.S. Department of Transportation under the Safe, Accountable, Flexible, and Efficient Transportation Equity Act: A Legal for Users fund.
- q. **State Gas Tax Fund (2201)** – Accounts for the receipt of state gasoline taxes and expenditures.
- r. **State Seizure/Special Criminal Activity Fund (2101)** – Accounts for receipt of funds derived from non-federal asset forfeitures.
- s. **Street Light Assessment Districts Funds** – Account for revenue and related expenditures of lighting districts. The City has established the following district funds:
 - Street Light Assessment District 1983-1 Fund (2701)
 - Street Light District East Dublin 1999-1 Fund (2705)
- t. **Storm Water Management Funds** – Accounts for the funds received from the State, which are designated specifically for the use of storm water related activities. These include:
 - Storm Water Management Fund (2321)
 - Dublin/Dougherty Storm Water Management Fund (2323)
 - Village Parkway Storm Water Management Water (2324)
- u. **Traffic Safety Fund (2106)** – Accounts for the receipt of traffic fines and traffic safety expenditures.
- v. **Vehicle Abatement Fund (2102)** – Accounts for the use of funds received from vehicle registration of Dublin residents for the towing of abandoned vehicles in city limits.
- w. **Noise Mitigation Fund (2902)** – Accounts for the fees received from developers of residential properties, which can only be used for noise mitigation measures.
- x. **Public Art Fund (2801)** – Accounts for the fees received from developers of properties, which can only be used for the purchase of design, development, and construction of Public Art projects within the City of Dublin.

Proprietary Funds

1. Internal Service Funds

- a. **Vehicle Replacement Fund (6100)** – Finances necessary vehicle replacements, primarily fire apparatus and police vehicles.
- b. **Building Replacement Fund (6200)** – Finances future major building components such as Heating Ventilation Air Conditioning (HVAC), major electrical system components, and other periodic repair expenditures.

- c. **Equipment Replacement (6300)** – Finances necessary equipment replacement such as computers and network infrastructure, solar equipment, and telephone systems.
- d. **Parks Replacement Fund (6400)** – Finances major parks-related replacements.
- e. **Equipment Maintenance and Repair Fund (6500)** – Finances the on-going maintenance and repairs of vehicles and equipment.
- f. **Retiree Health Fund (6901)** – Accounts for contributions made to the California Employers’ Retiree Benefit Trust Fund (CERBT) for future retiree health care benefits.
- g. **PERS Side Fund (6951)** – Accounts for the repayment to the City’s General Fund for the prepayment made in 2007 to pay CalPERS for the City’s Side Fund obligation.
- h. **Energy Efficiency Fund (7101)** – Accounts for the Chevron energy lease financing arrangement, which finance the construction of the Energy Efficient Upgrade Capital Project.

Fiduciary Funds

1. Agency Funds

- a. **Geologic Hazard Abatement District (GHAD)** – The California Public Resource Code, Section 25670 provides for the establishment of a GHAD as an independent, state-level public agency that oversees geologic hazard prevention, mitigation, abatement and control. GHADs operate with a focus on the prevention of geologic hazards, with mitigation and abatement also being primary functions. A “geologic hazard” is broadly defined as an actual or threatened landslide, land subsidence, soil erosion, earthquake, fault movement or any other natural or unnatural movement of land or earth. Three GHADs have been established in the City of Dublin, with the City acting as trustee of GHAD funds collected and used to contractually provide or arrange for services. The City Council serves as the Board of Directors for the following GHADs:
 - Fallon Village GHAD (Funds 5301 and 5311)
 - Schaefer Ranch GHAD (Fund 5302)
 - Fallon Crossings GHAD (Fund 5321)
- b. **Dublin Boulevard Extension Assessment District (5101)** – Accounts for special assessments to fund improvements to Dublin Blvd.
- c. **Associated Community Action Program (ACAP) (5198)** – Accounts for the City’s position as fiscal agent to collect and account for the funds received and used by the ACAP Joint Powers Authority (made up of twelve Alameda County cities and the County of Alameda) for County social services programs

Related Funds Held By Other Agencies

Fiduciary Funds

1. Trust Funds

- a. **California Employers’ Retiree Benefit Trust Fund (CERBT) Trust Fund (5171)** – Assets held in trust by CalPERS and used to pay retiree health obligations. Per Generally Accepted Accounting Principles, an agency only reports a trust fund in its financial statements if it has some managerial responsibility over the funds (i.e., investment responsibility). Therefore, the City does not show the CERBT Fund in its annual financial report. It is included in this document for informational purposes only.

Overview of Revenues

 Figure 9 | FY 2014-15 AND 2015-16 REVENUES, ALL FUNDS

	Actual 2012-13	Adopted 2013-14	Amended 2013-14	Adopted 2014-15	Forecast 2015-16
REVENUES					
Property Taxes	\$24,723,112	\$25,337,010	\$26,353,014	\$27,146,626	\$27,824,087
Sales Taxes	\$15,860,768	\$16,768,340	\$17,566,888	\$18,178,177	\$18,425,594
Taxes Other Than Property or Sales Tax	\$5,054,257	\$4,333,000	\$4,459,837	\$4,813,800	\$4,744,550
Licenses & Permits	\$5,255,509	\$2,790,770	\$4,550,473	\$3,889,032	\$2,265,296
Fines & Forfeitures	\$326,027	\$286,540	\$286,540	\$286,540	\$286,540
Use of Money & Property	\$520,840	\$1,780,900	\$1,480,900	\$1,696,723	\$1,991,338
Intergovernmental Revenues	\$4,534,748	\$3,420,870	\$3,982,647	\$3,154,492	\$3,248,988
Charge for Service	\$10,367,246	\$10,170,200	\$11,009,057	\$11,275,532	\$11,572,994
Development Fees	\$28,331,332	\$15,087,010	\$19,462,045	\$15,870,075	\$21,397,741
Other Revenues	\$12,215,481	\$2,827,320	\$2,838,820	\$7,162,905	\$972,174
TOTAL REVENUES*	\$107,189,320	\$82,801,960	\$91,990,221	\$93,473,902	\$92,729,302
Less Internal Service Fund Revenue	\$3,654,774	\$4,079,770	\$4,079,770	\$4,212,999	\$4,430,796
NET REVENUES	\$103,534,546	\$78,722,190	\$87,910,451	\$89,260,904	\$88,298,507

*Excludes Fiduciary Fund and Transfers In

Overview of Expenditures

 Figure 10 | FY 2014-15 AND 2015-16 EXPENDITURES, ALL FUNDS

	Actual 2012-13	Adopted 2013-14	Amended 2013-14	Adopted 2014-15	Forecast 2015-16
OPERATING PROGRAMS					
City Council	\$353,065	\$433,930	\$433,930	\$463,391	\$463,564
City Manager	\$1,328,290	\$1,338,970	\$1,338,970	\$1,006,558	\$1,042,468
City Clerk	\$28,361	\$3,120	\$3,120	\$453,415	\$373,357
Human Resources	\$1,407,241	\$1,540,470	\$1,562,727	\$1,016,590	\$1,111,686
City Attorney	\$976,128	\$807,360	\$882,360	\$807,360	\$807,360
Administrative Services	\$1,928,696	\$2,274,140	\$2,336,505	\$2,329,591	\$2,369,236
Non-Departmental	\$6,320,175	\$8,523,730	\$11,013,111	\$8,616,053	\$9,001,512
Economic Development	\$685,581	\$970,450	\$1,263,450	\$1,027,724	\$1,124,319
Community Development	\$6,086,830	\$5,642,290	\$6,975,639	\$6,142,503	\$5,860,780
Fire Department	\$11,001,225	\$11,742,590	\$11,952,590	\$12,258,357	\$12,692,643
Police Department	\$14,451,751	\$16,100,660	\$16,612,930	\$16,409,466	\$17,158,702
Parks & Community Services	\$8,704,180	\$9,430,280	\$9,545,840	\$10,658,333	\$11,181,132
Public Works	\$7,574,048	\$8,073,410	\$8,268,433	\$8,164,601	\$8,327,754
TOTAL OPERATING BUDGET	\$60,845,571	\$66,881,400	\$72,189,606	\$69,353,943	\$71,514,514
CAPITAL IMPROVEMENT PROGRAMS					
General	\$8,866,096	\$9,856,440	\$15,565,762	\$62,177	\$113,265
Community Improvements	\$81,234	\$86,130	\$86,126	\$326,037	\$87,499
Parks	\$2,322,021	\$16,602,440	\$18,233,958	\$25,657,571	\$21,327,943
Streets	\$4,946,527	\$11,771,900	\$11,033,475	\$7,273,436	\$2,386,604
TOTAL CAPITAL IMPROVEMENT BUDGET	\$16,215,878	\$38,316,910	\$44,919,321	\$33,319,221	\$23,915,311
TOTAL EXPENDITURES (ALL FUNDS)	\$77,061,449	\$105,198,310	\$117,108,927	\$102,673,164	\$95,429,825
Less Internal Service Fund Expenditures	\$2,003,518	\$3,351,730	\$3,683,794	\$2,868,191	\$3,029,404
NET TOTAL EXPENDITURES	\$75,057,931	\$101,846,580	\$113,425,133	\$99,804,973	\$92,400,421

Note: Excludes Fiduciary Funds, depreciations expenses, and Transfers Out

Overview of Fund Balances

 Figure 11 | **OVERVIEW OF FUND BALANCES FY 2013-14 AMENDED BUDGET**

FY 2013-14 AMENDED						
	Beg. Fund Balance	Revenue	Transfer In	Expenditures	Transfer Out	End. Fund Balance
TITLE						
General Fund	\$77,317,133	\$62,373,502	\$30,880	\$60,471,255	\$12,942,264	\$66,307,997
State Seizure/Special Activity Fund	\$41,008	\$1,280		\$4,480		\$37,808
Vehicle Abatement	\$223,453	\$33,520		\$1,000	\$20,910	\$235,063
SLES/COPS Fund – CA	\$149	\$100,000		\$100,000		\$149
Traffic Safety	\$131,571	\$180,630		\$152,380		\$159,821
Federal Asset Seizure Fund	\$408,903	\$1,360		\$100,000		\$310,263
EMS Special Revenue	\$22,550	\$336,630		\$351,231		\$7,949
Enforcement Grants	\$4,418	\$1,230		\$1,230		\$4,418
State Gas Tax	\$2,343,633	\$1,441,690		\$601,310	\$1,377,492	\$1,806,521
SAFETEA-LU	(\$1,287,053)	\$524,427			\$59,740	(\$822,366)
Transportation Development Act		\$163,100			\$207,400	(\$44,300)
ACTC Sales Tax – Local Streets	\$874,161	\$2,373,640			\$3,170,347	\$77,454
ACTC Sales Tax – Bike & Ped	\$6,513	\$132,770		\$86,460	\$60,300	(\$7,477)
Congestion Management Agency	(\$290,981)					(\$290,981)
Highway Safety Traffic Reduct. Bond	\$12,114					\$12,114
ACTC – Vehicle Registration Fee	\$328,504	\$217,160		\$172,080	\$326,533	\$47,051
Measure D	\$50,743	\$150,900		\$71,619		\$130,024
Garbage Service Fund	\$103,081	\$2,830,000		\$2,830,150		\$102,931
Local Recycling Programs	\$131,864	\$14,330		\$94,809		\$51,385
Storm Water Management	\$247,037	\$759,050		\$10,426	\$771,744	\$223,917
Box Culvert	\$356,089	\$4,050				\$360,139
East Bay Regional Park District		\$155,000			\$155,000	
Street Light District Funds	\$681,068	\$534,690		\$405,666	\$318,729	\$491,364
Landscape District Funds	\$368,244	\$505,860		\$532,310	\$4,960	\$336,834
Public Art Fund	\$1,592,700	\$504,125		\$2,500		\$2,094,325
Cable TV Facilities	\$96,750	\$137,830		\$56,840		\$177,740
Affordable Housing Fund	\$7,013,815	\$2,638,350	\$6,600	\$852,444		\$8,806,321
Noise Mitigation Fund	\$75,907	\$4,210				\$80,117
Community Dev. Block Grant		\$56,780		\$50,180	\$6,600	
Capital Improvement Project Funds			\$44,919,321	\$44,919,321		
Public Facility Fees	\$28,989,874	\$7,625,980		\$314,140	\$15,781,034	\$20,520,681
Fire Impact Fees	(\$1,098,607)	\$191,120				(\$907,487)
Traffic Impact Fees*	\$9,542,554	\$4,207,041		\$443,336	\$4,661,247	\$8,645,012
ISF – Police Vehicles*	\$1,053,965	\$214,880		\$534,173		\$734,673

FY 2013-14 AMENDED continued...

	Beg. Fund Balance	Revenue	Transfer In	Expenditures	Transfer Out	End. Fund Balance
TITLE						
ISF – Fire Apparatus*	\$3,049,610	\$178,270		\$725,671		\$2,502,209
ISF – Non-Safety Vehicles†	\$184,744	\$23,510				\$208,254
ISF – Buildings*	\$56,375,183	\$228,240		\$50,000	\$4,306,525	\$52,246,898
ISF – Equipment*	\$2,733,276	\$399,930		\$109,000	\$234,583	\$2,789,623
ISF – Solar Equipment		\$413,340				\$413,340
ISF – Parks Replacement Fund	\$211,350	\$107,500				\$318,850
ISF – Maintenance & Repairs	\$235,443	\$534,510		\$473,550		\$296,403
ISF – Retiree Health	\$25,164	\$1,793,840		\$1,791,400		\$27,604
ISF – PERS Side Fund Payoff	(\$1,642,768)	\$185,750				(\$1,457,018)
Energy Efficiency Capital Lease*	(\$6,203,567)	\$799,967		\$799,967	\$551,393	(\$6,127,942)
Adjustment*		(\$1,089,771)				
GRAND TOTAL	\$184,309,595	\$91,990,221	\$44,956,801	\$117,108,927	\$44,956,801	\$160,907,678

Note: Excludes Fiduciary Funds.

*Traffic Impact Fees revenue for FY 2013-14 includes \$1,089,771 developer constructed improvements to offset the project cost for fund balancing.

*Total ISF Funds' Beginning Fund Balance includes \$49,267,011 as Net Investment in Capital Assets.

†Energy Efficiency Capital Lease Fund balance reflects the pay down of the principal amount: \$627,018 for FY 2013-14. Expenditures shown in the summary includes both principal and interest payments.

 Figure 12 | **OVERVIEW OF FUND BALANCES FY 2014-15**

FY 2014-15 ADOPTED						
TITLE	Beg. Fund Balance	Revenue	Transfer In	Expenditures	Transfer Out	End. Fund Balance
General Fund	\$66,307,997	\$63,904,237	\$30,650	\$59,197,782	\$1,353,216	\$69,691,885
State Seizure/Special Activity Fund	\$37,808	\$211		\$3,980		\$34,038
Vehicle Abatement	\$235,063	\$31,941		\$755	\$21,000	\$245,249
SLES/COPS Fund – CA	\$149	\$100,000		\$100,000		\$149
Traffic Safety	\$159,821	\$149,068		\$111,253	\$65,434	\$132,202
Federal Asset Seizure Fund	\$310,263	\$1,843		\$4,500		\$307,606
EMS Special Revenue	\$7,949	\$336,716		\$330,201		\$14,464
Enforcement Grants	\$4,418	\$1,257		\$1,225		\$4,450
State Gas Tax	\$1,806,521	\$1,237,070		\$557,867	\$624,954	\$1,860,770
SAFETEA-LU	(\$822,366)					(\$822,366)
Transportation Development Act	(\$44,300)	\$208,379				\$164,079
ACTC Sales Tax – Local Streets	\$77,454	\$6,643,763			\$4,588,507	\$2,132,711
ACTC Sales Tax – Bike & Ped	(\$7,477)	\$128,404		\$17,962	\$30,000	\$72,965
Congestion Management Agency	(\$290,981)				\$621,513	(\$912,494)
Highway Safety Traffic Reduct. Bond	\$12,114					\$12,114
ACTC – Vehicle Registration Fee	\$47,051	\$217,509		\$172,429	\$33,623	\$58,508
Measure D	\$130,024	\$147,876		\$131,890		\$146,010
Garbage Service Fund	\$102,931	\$3,094,166		\$3,090,551		\$106,546
Local Recycling Programs	\$51,385	\$10,085		\$48,063		\$13,407
Storm Water Management	\$223,917	\$775,487		\$10,000		\$989,404
Box Culvert	\$360,139	\$2,185				\$362,324
Street Light District Funds	\$491,364	\$551,066		\$412,630	\$39,034	\$590,766
Landscape District Funds	\$336,834	\$543,915		\$534,749	\$4,850	\$341,150
Public Art Fund	\$2,094,325	\$7,789		\$30,000	\$268,654	\$1,803,460
Cable TV Facilities	\$177,740	\$150,765		\$35,340		\$293,165
Affordable Housing Fund	\$8,806,321	\$1,324,513	\$6,600	\$679,671		\$9,457,764
Noise Mitigation Fund	\$80,117	\$2,819				\$82,936
Community Dev. Block Grant		\$74,002		\$67,402	\$6,600	
Capital Improvement Project Funds			\$33,319,221	\$33,319,221		
Public Facility Fees	\$20,520,681	\$6,665,638		\$61,609	\$24,443,077	\$2,681,633
Fire Impact Fees	(\$907,487)	\$188,860				(\$718,627)
Traffic Impact Fees	\$8,645,012	\$2,225,447		\$350,000	\$1,115,129	\$9,405,330
Dublin Crossing Comm. Dev. Fee					\$118,880	(\$118,880)
ISF – Police Vehicles*	\$734,673	\$209,611		\$211,951		\$732,333
ISF – Fire Apparatus*	\$2,502,209	\$164,741				\$2,666,950
ISF – Non-Safety Vehicles*	\$208,254	\$17,023				\$225,277

FY 2014-15 ADOPTED continued...

	Beg. Fund Balance	Revenue	Transfer In	Expenditures	Transfer Out	End. Fund Balance
TITLE						
ISF – Buildings*	\$52,246,898	\$177,928		\$50,000		\$52,374,826
ISF – Equipment*	\$2,789,623	\$450,065		\$180,400	\$22,000	\$3,037,288
ISF – Solar Equipment	\$413,340	\$249,156				\$662,496
ISF – Parks Replacement Fund	\$318,850	\$107,223				\$426,073
ISF – Maintenance & Repairs	\$296,403	\$508,997		\$508,155		\$297,245
ISF – Retiree Health	\$27,604	\$1,917,865		\$1,917,685		\$27,784
ISF – PERS Side Fund Payoff	(\$1,457,018)	\$410,389				(\$1,046,629)
Energy Efficiency Capital Lease*	(\$6,127,942)	\$535,892		\$535,892		(\$5,748,947)
GRAND TOTAL	\$160,907,678	\$93,473,902	\$33,356,471	\$102,673,164	\$33,356,471	\$152,087,412

Note: Excludes Fiduciary Funds.

*Total ISF Funds' Beginning Fund Balance includes \$49,267,011 as Net Investment in Capital Assets.

*Energy Efficiency Capital Lease Fund balance reflects the pay down of the principal amount: \$378,995 for FY 2014-15. Expenditures shown in the summary includes both principal and interest payments.

 Figure 13 | **OVERVIEW OF FUND BALANCES FY 2015-16**

FY 2015-16 FORECAST						
TITLE	Beg. Fund Balance	Revenue	Transfer In	Expenditures	Transfer Out	End. Fund Balance
General Fund	\$69,691,885	\$61,803,963	\$30,820	\$61,034,657	\$9,597,916	\$60,894,095
State Seizure/Special Activity Fund	\$34,038	\$263		\$3,980		\$30,322
Vehicle Abatement	\$245,249	\$32,561		\$822	\$21,000	\$255,988
SLES/COPS Fund – CA	\$149	\$100,000		\$100,000		\$149
Traffic Safety	\$132,202	\$149,095		\$113,773	\$65,608	\$101,916
Federal Asset Seizure Fund	\$307,606	\$2,506				\$310,112
EMS Special Revenue	\$14,464	\$336,795		\$330,708		\$20,551
Enforcement Grants	\$4,450	\$41				\$4,491
State Gas Tax	\$1,860,770	\$1,217,199		\$557,159	\$1,066,596	\$1,454,214
SAFETEA-LU	(\$822,366)	\$470,000			\$470,000	(\$822,366)
Transportation Development Act	\$164,079	\$1,325				\$165,404
ACTC Sales Tax – Local Streets	\$2,132,711	\$379,866			\$565,893	\$1,946,684
ACTC Sales Tax – Bike & Ped	\$72,965	\$129,231		\$17,962	\$30,000	\$154,233
Congestion Management Agency	(\$912,494)	\$621,513				(\$290,981)
Highway Safety Traffic Reduct. Bond	\$12,114					\$12,114
ACTC – Vehicle Registration Fee	\$58,508	\$217,904		\$149,959	\$33,739	\$92,714
Measure D	\$146,010	\$148,395		\$123,901		\$170,505
Garbage Service Fund	\$106,546	\$3,341,542		\$3,344,889		\$103,199
Local Recycling Programs	\$13,407	\$10,000		\$23,407		
Storm Water Management	\$989,404	\$7,950		\$10,000		\$987,354
Box Culvert	\$362,324	\$2,992				\$365,316
Street Light District Funds	\$590,766	\$563,417		\$416,797	\$39,330	\$698,056
Landscape District Funds	\$341,150	\$567,138		\$541,678	\$4,850	\$361,760
Public Art Fund	\$1,803,460	\$7,855		\$10,000	\$324,586	\$1,476,729
Cable TV Facilities	\$293,165	\$153,345		\$35,340		\$411,170
Affordable Housing Fund	\$9,457,764	\$2,541,844	\$6,600	\$690,627		\$11,315,581
Noise Mitigation Fund	\$82,936	\$1,879				\$84,815
Community Dev. Block Grant		\$70,600		\$64,000	\$6,600	
Capital Improvement Project Funds			\$23,915,311	\$23,915,311		
Public Facility Fees	\$2,681,633	\$3,809,284		\$64,797	\$11,643,530	(\$5,217,410)
Fire Impact Fees	(\$718,627)	\$42,420				(\$676,207)
Traffic Impact Fees	\$9,405,330	\$936,645		\$300,000	\$40,083	\$10,001,892
Dublin Crossing Comm. Dev. Fee	(\$118,880)	\$10,080,284				\$9,961,404
ISF – Police Vehicles*	\$732,333	\$208,813		\$168,559		\$772,587
ISF – Fire Apparatus*	\$2,666,950	\$171,847				\$2,838,797
ISF – Non-Safety Vehicles*	\$225,277	\$10,291				\$235,568

FY 2015-16 FORECAST continued...

	Beg. Fund Balance	Revenue	Transfer In	Expenditures	Transfer Out	End. Fund Balance
TITLE						
ISF – Buildings*	\$52,374,826	\$179,914		\$50,000		\$52,504,740
ISF – Equipment*	\$3,037,288	\$427,623		\$170,700	\$43,000	\$3,251,211
ISF – Solar Equipment	\$662,496	\$252,548				\$915,044
ISF – Parks Replacement Fund	\$426,073	\$109,002				\$535,075
ISF – Maintenance & Repairs	\$297,245	\$541,796		\$540,951		\$298,090
ISF – Retiree Health	\$27,784	\$2,099,458		\$2,099,194		\$28,048
ISF – PERS Side Fund Payoff	(\$1,046,629)	\$429,503				(\$617,125)
Energy Efficiency Capital Lease*	(\$5,748,947)	\$550,654		\$550,654		(\$5,345,488)
GRAND TOTAL	\$152,087,412	\$92,729,302	\$23,952,731	\$95,429,825	\$23,952,731	\$149,790,347

Note: Excludes Fiduciary Funds.

*Total ISF Funds' Beginning Fund Balance includes \$49,267,011 as Net Investment in Capital Assets.

*Energy Efficiency Capital Lease Fund balance reflects the pay down of the principal amount: \$403,459 for FY 2015-16. Expenditures shown in the summary includes both principal and interest payments.

Funds and Department Relationship Matrix

The following table illustrates the use of specific funds by each department. The General Fund is excluded here, because it is used by all departments.

Some departments use non-General Fund funding for departmental operations. Since the General Fund provides funding to all departments, it is not listed in the matrix. The Office of the City Manager and the Administrative Services Department provide oversight and assistance in managing all funds.

 Figure 14 | FUNDS AND DEPARTMENT RELATIONSHIP MATRIX

Fund Name	City Attorney	Comm. Dev.	Fire	Police	Parks & Comm. Services	Public Works	Non-Dept
GOVERNMENTAL FUNDS – MAJOR FUNDS							
Affordable Housing Fund	●	●					
Capital Improvement Project Funds					●	●	
Fire Impact Fees							
Public Facility Fees					●		
Traffic Impact Fees						●	●
GOVERNMENTAL FUNDS – NON-MAJOR FUNDS							
ACTC – Vehicle Registration Fee						●	
ACTC Sales Tax – Bike & Pedestrian						●	
ACTC Sales Tax – Local Streets						●	
Box Culvert						●	
Cable TV Facilities							●
Community Development Block Grant		●					
Congestion Management Agency						●	
Dublin Crossing Community Development Fee					●		
East Bay Regional Park District					●		
EMS Special Revenue			●				
Energy Efficiency Capital Lease							●
Enforcement Grants							
Federal Asset Seizure Fund				●			
Garbage Service Fund							●
Highway Safety Traffic Reduction Bond						●	
Landscape District Funds						●	
Local Recycling Programs						●	
Measure D						●	
Noise Mitigation Fund							
Parks Replacement Fund							●
Public Art Fund					●		
SAFETEA-LU						●	

Funds and Department Relationship Matrix continued...

Fund Name	City Attorney	Comm. Dev.	Fire	Police	Parks & Comm. Services	Public Works	Non-Dept
GOVERNMENTAL FUNDS – NON-MAJOR FUNDS continued...							
SLES/COPS Fund – CA				●			
State Gas Tax				●			
State Seizure/Special Activity Fund				●			
Storm Water Management						●	
Street Light District Funds						●	
Traffic Safety						●	
Transportation Development Act						●	
Vehicle Abatement				●			
PROPRIETARY FUNDS							
ISF – Buildings							●
ISF – Equipment							●
ISF – Fire Apparatus							●
ISF – Maintenance & Repairs							●
ISF – Non-Safety Vehicles							●
ISF – PERS Side Fund Payoff							●
ISF – Retiree Health							●
ISF – Solar Equipment							●
ISF – Vehicles							●

City of Dublin GENERAL FUND SUMMARY



General Fund Operating Summary

The General Fund is the City's primary operating fund, accounting for all activities financed by general purpose revenues (taxes, fees, charges for services, etc) and any other revenues not accounted for in other funds.

The transmittal letter in this budget document describes the general trends in recent years, and summarizes assumptions used in the five-year forecast. The pages in this section present the two-year budget charts, followed by a detailed discussion of the assumptions used. There are three components to the General Fund summary charts that are helpful in understanding how the City budgets its funds, and what the estimated change to reserves will be over the budget cycle:

Revenues – Prior year, current, and budgeted revenues are shown by category. In the current year column, there is also a figure listed as "Carryover Revenue from Prior Year." This amount is equal to the amount in the amended expenditure budget that was carried over from the previous year, and therefore is not funded with current year revenues.

Expenditures – Total departmental costs, not including transfers out.

Impact – This section presents the net impact of revenues, less expenditures, plus one-time revenue sources, and less transfers out. The estimated impact on reserves in FY 2014-15 is an addition of \$3,383,889, and in FY 2015-16 there will be a draw on reserves of \$8,797,791.

General Fund Operating Summary continued...

 Figure 15 | **GENERAL FUND OPERATING SUMMARY**

	Actual 2012-13	Adopted 2013-14	Amended 2013-14	Adopted 2014-15	% Change from Prior Adopted	Forecast 2015-16	% Change from Prior Adopted
REVENUES BY CATEGORY							
Property Taxes	\$23,590,102	\$24,153,050	\$25,169,054	\$25,898,281	7.2%	\$26,543,238	2.5%
Sales Tax	\$15,359,340	\$16,271,400	\$17,069,948	\$17,686,696	8.7%	\$17,934,114	1.4%
Other Taxes	\$5,054,257	\$4,333,000	\$4,459,837	\$4,813,800	11.1%	\$4,744,550	(1.4%)
Building Permits	\$4,627,631	\$2,255,020	\$3,781,700	\$3,171,473	40.6%	\$1,733,925	(45.3%)
Other Licenses & Permits	\$627,878	\$535,750	\$768,773	\$717,559	33.9%	\$531,371	(25.9%)
Fines and Penalties	\$132,616	\$138,260	\$138,260	\$138,260	0.0%	\$138,260	0.0%
Interest	(\$541,130)	\$652,970	\$352,970	\$368,581	(43.6%)	\$429,890	16.6%
Rentals and Leases	\$582,039	\$581,270	\$581,270	\$1,016,036	74.8%	\$1,026,589	1.0%
Intergovernmental	\$208,904	\$183,620	\$183,620	\$193,620	5.4%	\$198,620	2.6%
Charges for Services	\$9,076,147	\$7,093,630	\$7,713,730	\$7,115,752	0.3%	\$7,037,667	(1.1%)
Other Revenue	\$4,374,340	\$327,510	\$339,010	\$388,655	18.7%	\$389,244	0.2%
Community Benefit Payment	\$4,154,160	\$1,461,210	\$1,846,210	\$626,174	(57.1%)	\$377,315	(39.7%)
SUBTOTAL REVENUES	\$67,246,284	\$57,986,690	\$62,404,382	\$62,134,887	7.2%	\$61,084,783	(1.7%)
Carryover Funds from Prior Year							
			\$5,958,286				
TOTAL REVENUES	\$67,246,284	\$57,986,690	\$68,362,668	\$62,134,887	7.2%	\$61,084,783	(1.7%)
EXPENDITURES BY CATEGORY							
Salaries and Wages	\$8,769,627	\$9,279,340	\$9,193,220	\$9,708,952	4.6%	\$10,225,641	5.3%
Benefits	\$4,127,833	\$4,628,830	\$4,607,664	\$4,892,713	5.7%	\$5,338,741	9.1%
Services and Supplies	\$1,992,120	\$2,308,520	\$2,349,067	\$2,558,371	10.8%	\$2,747,870	7.4%
Internal Service Fund Charges	\$1,459,328	\$1,770,280	\$1,770,280	\$1,673,436	(5.5%)	\$1,660,681	(0.8%)
Utilities	\$1,576,985	\$1,944,310	\$1,949,675	\$2,035,481	4.7%	\$2,174,550	6.8%
Contracted Services	\$33,987,431	\$35,891,550	\$38,399,152	\$36,897,838	2.8%	\$37,648,828	2.0%
Capital Outlay	\$369,956	\$236,420	\$251,578	\$511,710	116.4%	\$299,080	(41.6%)
Contingency and Other	\$119,858	\$1,172,930	\$1,950,621	\$919,282	(21.6%)	\$939,265	2.2%
TOTAL EXPENDITURES	\$52,403,138	\$57,232,180	\$60,471,256	\$59,197,782	3.4%	\$61,034,657	3.1%
OP. BUDGET IMPACT	\$14,843,145	\$754,510	\$7,891,413	\$2,937,105		\$50,126	
One-Time Contribution							
				\$1,800,000		\$750,000	
NET BUDGET IMPACT		\$754,510	\$7,891,413	\$4,737,105		\$800,126	
Transfers Out to CIP	(\$2,289,252)	(\$8,422,370)	(\$12,942,264)	(\$1,353,216)		(\$9,597,917)	
IMPACT ON RESERVES	\$12,553,894	(\$7,667,860)	(\$5,050,851)	\$3,383,889		(\$8,797,791)	

General Fund Reserves Summary

 Figure 16 | RESERVES SUMMARY

	Actual 2012-13	Adopted 2013-14	Amended 2013-14	Adopted 2014-15	% Change from Prior Adopted	Forecast 2015-16	% Change from Prior Adopted
RESERVE BALANCES							
Non-Spendable	\$2,836,130	\$2,836,130	\$2,186,130	\$1,536,130	-45.8%	\$6,136,130	299.5%
Restricted	\$500,000	\$500,000	\$500,000	\$500,000	0.0%	\$500,000	0.0%
Committed	\$36,020,171	\$27,597,801	\$30,144,095	\$34,914,735	-3.1%	\$21,454,907	-38.6%
Assigned	\$23,912,896	\$23,912,896	\$22,649,575	\$22,649,575	-5.3%	\$22,324,575	-1.4%
Unassigned/Cash Flow*	\$14,311,098	\$14,802,445	\$10,828,195	\$10,091,444	-28.2%	\$10,478,481	3.8%
TOTAL RESERVES	\$77,317,133	\$69,649,273	\$66,307,995	\$69,691,883	(9.9%)	\$60,894,094	(12.6%)

*Cash Flow Reserve at 2.1 months of operating budget in FY 2014-15 and FY 2015-16.

Highlights of Reserve Changes

In order to fund the projected deficit in the Public Facility Fee Fund beginning in FY 2015-16, the General Fund will set aside in a Committed Reserve \$2 million in FY 2013-14 and another \$3.2 million in FY 2014-15. Those contributions will significantly decrease the Unassigned/Cash Flow Reserve to just above the minimum requirement of 2 months of operating budget, as defined in the City Fund Balance and Reserves Policy. When the advance occurs in FY 2015-16, that Committed Reserve of \$5.25 million will be moved to the Non-Spendable reserve category, and remain there until it is repaid by future revenues transferred from the Public Facility Fee Fund.

The Fund Balance and Reserves Policy is included in the Appendix to this document. The policy was last updated in June 2013, so does not contain the following new Committed Reserves that Staff will recommend funding before the close of FY 2013-14:

- Fallon Sports Park: \$2 million (\$1.8 million of which is covered by one-time Community Benefit Payment) in FY 2014-15
- Shannon Center Parking Lot: \$775,000 in FY 2013-14
- Advance to Public Facility Fee Funds: \$2.0 million in FY 2013-14; \$3.25 million in FY 2014-15

Specific changes to all reserves are shown on the following page.

Note that, due to rounding differences in reports, Fund Balance numbers may differ by one or two dollars, between this schedule and previous schedules.

General Fund Reserve Details

Figure 17 | RESERVE DETAILS

		FY 2013-14		FY 2014-15		FY 2015-16	
	Actual 2012-13	Total Change During Yr	Projected 2013-14	Total Change During Yr	14-15 YE Adopted	Total Change During Yr	15-16 YE Projected
TOT. CHANGE TO RESERVES	\$12,553,894		(\$11,009,137)		\$3,383,889		(\$8,797,791)
Non-Spendable	\$2,836,130	(\$650,000)	\$2,186,130	(\$650,000)	\$1,536,130	\$4,600,000	\$6,136,130
Prepaid Expenses	\$34,756		\$34,756		\$34,756		\$34,756
Cemetery Endowment	\$60,000		\$60,000		\$60,000		\$60,000
Advance to Public Facility Fees						\$5,250,000	\$5,250,000
Advance to Fire Impact Fee	\$1,098,606	(\$250,000)	\$848,606	(\$250,000)	\$598,606	(\$250,000)	\$348,606
Advance to PERS Side Fund	\$1,642,768	(\$400,000)	\$1,242,768	(\$400,000)	\$842,768	(\$400,000)	\$442,768
Restricted	\$500,000		\$500,000		\$500,000		\$500,000
Heritage Park Maintenance	\$500,000		\$500,000		\$500,000		\$500,000
Committed	\$36,020,171	(\$5,876,076)	\$30,144,095	\$4,770,640	\$34,914,735	(\$13,459,828)	\$21,454,907
Economic Stability	\$5,868,847		\$5,868,847		\$5,868,847		\$5,868,847
Downtown Public Improvements	\$1,000,000		\$1,000,000		\$1,000,000		\$1,000,000
Open Space Funding	\$2,000,000	(\$2,000,000)					
Affordable Housing	\$1,000,000		\$1,000,000		\$1,000,000		\$1,000,000
Emerald Glen Aquatic Complex	\$1,500,000	\$1,397,650	\$2,897,650		\$2,897,650	(\$2,897,650)	
Emergency Communications	\$741,000		\$741,000		\$741,000		\$741,000
Fire Services OPEB	\$7,610,058	\$400,000	\$8,010,058	\$400,000	\$8,410,058	\$400,000	\$8,810,058
Innovations & New Opportunities	\$1,372,785		\$1,372,785		\$1,372,785		\$1,372,785
Maintenance Facility	\$6,027,950	(\$6,027,950)					
Cemetery Expansion	\$750,000	\$1,641,538	\$2,391,538	\$1,320,640	\$3,712,178	(\$3,712,178)	
Fallon Sports Park				\$2,000,000	\$2,000,000	(\$2,000,000)	
Civic Center Expansion	\$391,568	\$(391,568)					
Public Safety Complex	\$3,070,746	\$(3,070,746)					
Joint City/School Projects	\$600,000	\$(600,000)					
Non-Streets CIP Commitments	\$2,745,809		\$2,745,809	(\$2,200,000)	\$545,809		\$545,809
Shannon Center Parking Lot		\$775,000	\$775,000		\$775,000		\$775,000
Advance to Public Facility Fee		\$2,000,000	\$2,000,000	\$3,250,000	\$5,250,000	(\$5,250,000)	
One-Time Initiative	\$1,341,408		\$1,341,408		\$1,341,408		\$1,341,408

General Fund Reserve Details continued...

	FY 2013-14			FY 2014-15		FY 2015-16	
	Actual 2012-13	Total Change During Yr	Projected 2013-14	Total Change During Yr	14-15 YE Adopted	Total Change During Yr	15-16 YE Projected
Assigned	\$23,912,896	(\$1,263,321)	\$22,649,575		\$22,649,575	(\$325,000)	\$22,324,575
Accrued Leave	\$896,658		\$896,658		\$896,658		\$896,658
Operating Carryovers	\$986,326	(\$986,326)					
CIP Carryovers	\$265,845	(\$265,845)					
Catastrophic Loss	\$10,537,271		\$10,537,271		\$10,537,271		\$10,537,271
Service Continuity	\$2,410,000		\$2,410,000		\$2,410,000		\$2,410,000
Pension & OPEB	\$8,480,646		\$8,480,646		\$8,480,646		\$8,480,646
Fiscally Responsible Adj	\$336,150	(\$11,150)	\$325,000		\$325,000	(\$325,000)	
Unassigned	\$14,311,098	(\$3,219,740)	\$10,828,195	(\$736,751)	\$10,091,444	\$387,037	\$10,478,481
TOTAL RESERVES	\$77,317,133	(\$11,009,137)	\$66,307,995	\$3,383,889	\$69,691,883	(\$8,797,791)	\$60,894,094

General Fund Revenue Assumptions

Property Taxes and Sales Tax are the two largest ongoing revenue sources in the General Fund, accounting for 68.2% of total revenues in FY 2014-15, and are key indicators of the condition of the local economy. While it can be difficult to predict future trends in these areas, it is clear that the fiscal health of the City is improving. Economists at local and national levels believe that the economy as a whole is stabilized and is in recovery. There are positive trends of employment, household spending, and home sales, with pricing demonstrating steady yet modest growth. For the City of Dublin, tax revenues are expected to trend with that growth, but Building Permit and other development-related revenues are expected to decline sharply and taper off over the long term as the City builds out. The two-year budget reflects some of that tapering off in the second year, with the forecast reflecting the need to implement budget balancing solutions, such as the addition of a new revenue source or cost containment measures, in the near future.

The following are the key assumptions used to construct the General Fund operating budget in FY 2014-15 and FY 2015-16:

Property Tax: Increase of 2.9% over the current year projection in FY 2014-15, and 2.5% in FY 2015-16 due to an increase in the tax roll due to rising home values and new construction for the past two years, in addition to the anticipated recapturing of assessed values that were adjusted downward during the recession.

Sales Tax: The current year revenue increase reflects growth in nearly all business groups, with the highest growth in the sectors of Autos and Transportation, General Consumer Goods, Restaurants and Hotels, and Building and Construction. The FY 2014-15 budget assumes growth of 3.6% over expected revenue in FY 2013-14, with 1.4% in FY 2015-16.

Other Taxes: The two-year budget incorporates slight growth in garbage and cable franchise taxes to account for rate increases. Transient Occupancy Tax has also been adjusted up to bring the budget in line with current returns: the combined increase in Other Taxes in the FY 2014-15 budget year is \$405,800 (9.4%) over the adopted FY 2013-14 budget, with FY 2015-16 held flat.

Building Permits: The FY 2014-15 budget continues the growth the City is seeing in the current year, particularly in revenue from residential fees as the housing market rebounds, reflecting an increase of \$916,000 over the FY 2013-14 adopted budget. The FY 2015-16 Forecast incorporates a steep decline, taking revenues back to levels last seen in FY 2007-08. Moving forward, as this revenue stream tapers off, the City will also see decreased expenditures, which will occur approximately 18 months to two years after revenues are received. The \$2.4 million service continuity reserve has been maintained to cover these future obligations.

Other Licenses and Permits: The FY 2014-15 budget proposes an increase of \$182,000 due primarily to increases in other minor development-related permit fees, as well as to annual fire permits. Consistent with building permits, these also decline in the FY 2015-16 Forecast.

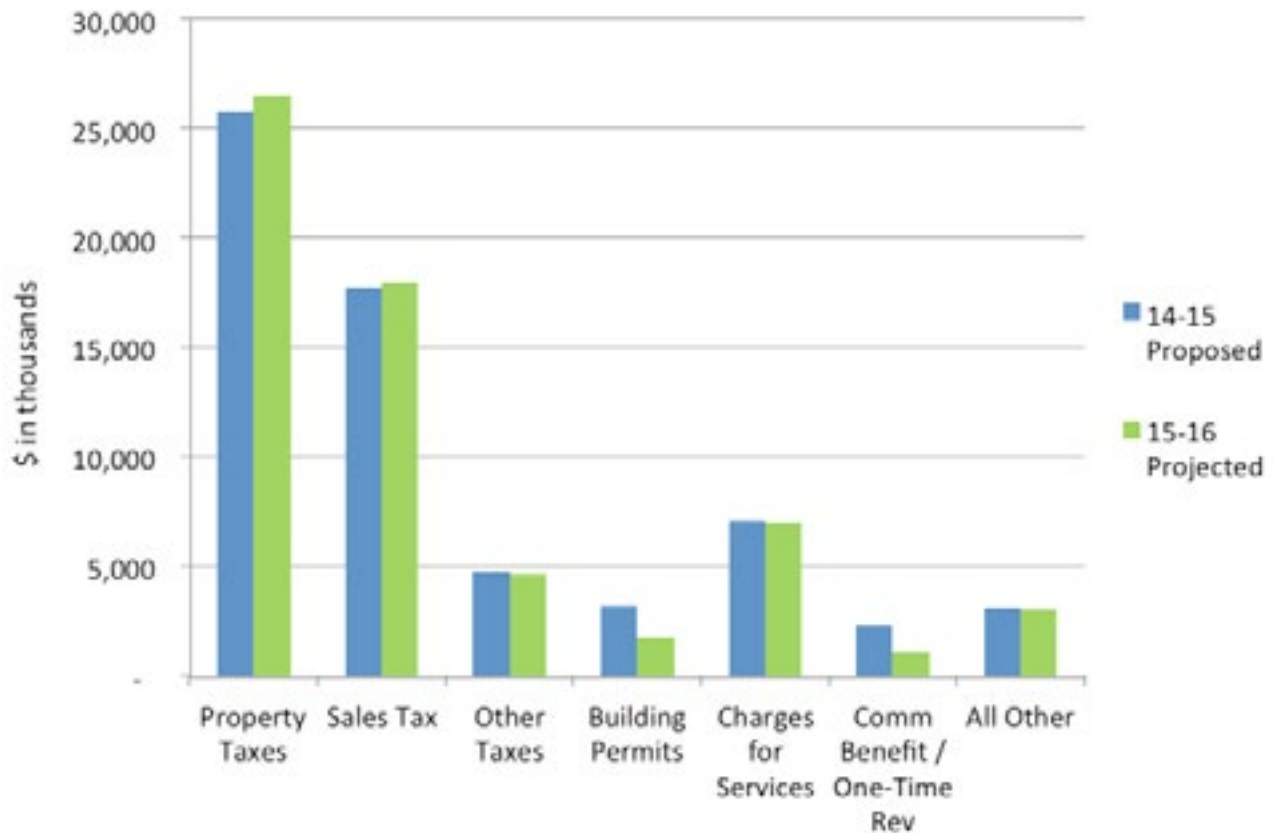
Interest Income: The two-year budget carries forward the \$300,000 reduction to interest income that the City is experiencing in the current year, but builds in some recovery as market conditions improve.

Rentals and Leases: The net increase of roughly \$435,000 is primarily due to the anticipation of lease revenue from the Alameda County Fire Department in their use of the City's Public Safety Complex at 6363 Clark Avenue and the Maintenance Facility at 5777 Scarlett Court, beginning in FY 2014-15.

Charges for Services: The two-year budget is essentially flat, which is the net result of a 4% increase in recreation program revenues (FY 2014-15), and a \$250,000 decrease in Santa Rita Fire Services fees, due to the decrease in the number of non-emergency calls. Recreation program revenue is increased 1% for FY 2015-16, while revenue generated by the Emerald Glen Recreation and Aquatic Complex is unknown and therefore not factored into the projection.

Community Benefit Payments: These revenues are not counted on in advance for ongoing purposes, but are included in the budget when they are known. Large payments anticipated for specific projects are called out separately in the General Fund summary, and are segregated into Committed Reserves. In FY 2014-15 the City expects a \$1.8 million payment for the Fallon Sports Park project; in FY 2015-16, \$750,000 is expected for the Cemetery Expansion project.

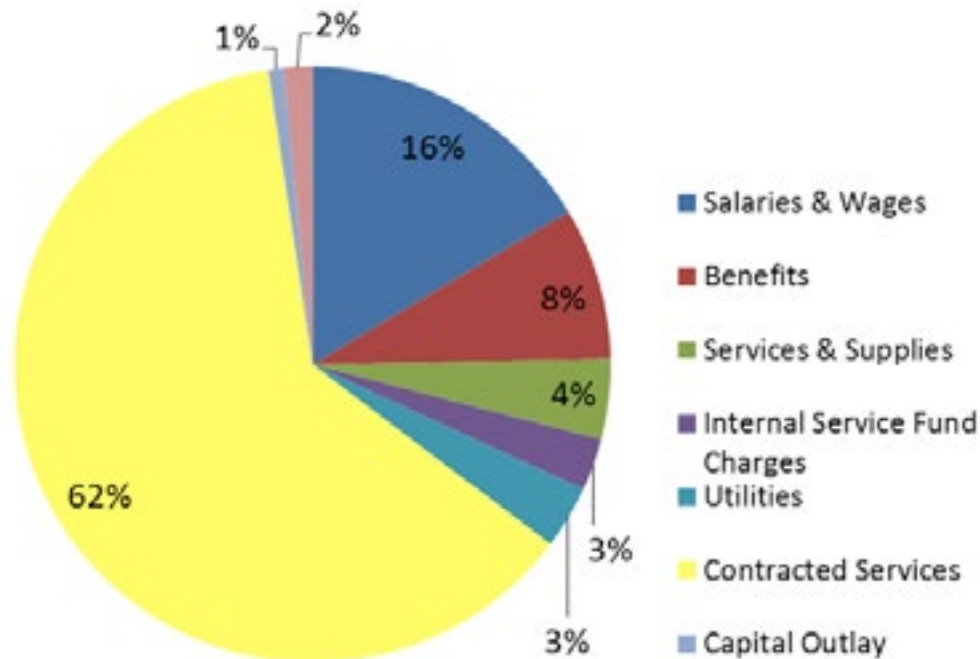
Figure 18 | **GENERAL FUND REVENUES BY CATEGORY**



General Fund Expenditure Assumptions

The City's ongoing operating expenditures and long-term financial liabilities continue to grow, and will eventually outpace the City's ongoing revenue growth without either additional revenues or cost containment measures. The two-year budget reflects an increase in total operating expenditures of \$2.0 million and \$1.8 million for FY 2014-15 and FY 2015-16, respectively. The chart below presents the composition of operating expenditures by category for FY 2014-15, and is followed by a discussion of the assumptions used in preparing the budget.

Figure 19 | **GENERAL FUND EXPENDITURES BY CATEGORY**



Note: Category percentages remain relatively similar in FY 2015-16.

Personnel Costs

Rising personnel costs are a major area of concern for all public agencies. In recent years, the City has implemented employee cost sharing measures (healthcare and retirement costs) to relieve a portion of the burden to the City. Currently, employees are paying 100% of the employee portion of the retirement costs, and are also contributing to the employer portion of the retirement costs. Beginning in FY 2012-13, 50% of any annual salary increase is being applied to the City's share of retirement costs, up to a cap of 4.072%, as provided in City Resolution 171-12 and pursuant to California Public Employee Retirement Law. The two-year budget includes an employee contribution of 4% of the City's share in the first year, with the cap reached in FY 2015-16. Last month, the CalPERS board approved a measure to speed up rate increases that were recommended to fully fund public employees' retirement obligations. The new policies modify the amortization periods and smoothing methods for retirement trust funds, and are expected to result in a significant increase to employers' retirement rates. CalPERS will phase in the rate increase over five years, with implementation scheduled for FY 2016-17. Finance Staff has been monitoring these issues and has included a proactive increase in the five-year forecast.

The two-year budget also includes the following position allocation plan changes:

- Conversion of a contract (Public Service Employee) position in Economic Development/Public Information to an Administrative Analyst I. This new position will continue to provide similar services as the contract position, including but not limited to day-to-day oversight of the City's website, programming and implementation of the Dublin Farmers' Market, the Shop Local – Discover Dublin for the Holiday Campaign, assistance with communication and initiatives within Parks and Community Services, such as Live Healthy Dublin, as well as other duties as assigned (FY 2014-15).
- Addition of one Senior Office Assistant and one Recreation Supervisor to staff Emerald Glen Recreation and Aquatic Complex (FY 2015-16).
- Increase Human Resources Department Administrative Analyst from 0.75 FTE to 1.0 FTE (FY 2015-16).

 Figure 20 | **POSITION COUNT**

FY 2013-14	FY 2014-15	FY 2015-16
91.50	92.50	94.75

Contracts

The cost of contracted services makes up over 60% of the General Fund operating budget. Public Safety costs equate to roughly 44% of General Fund expenditures, and have increased significantly over the past five years. The FY 2014-15 and FY 2015-16 budget includes an increase of \$1.7 million in total over the two fiscal years. Staff will continue working with the Alameda County Fire Department and Alameda County Sheriff's Office to negotiate and implement cost containment measures to ensure long-term sustainability of providing public protection services.

Public Works maintenance services are another major contract service for the City. On June 19, 2012, the City Council approved a five-year agreement with MCE Corporation, with cost containment and the maintenance of the existing level of quality service the primary focus during contract negotiation. It is estimated the General Fund portion of the MCE contract cost will increase by \$430,000 in total for FY 2014-15 and FY 2015-16, due to the incorporation of a contracted CPI adjustment, the addition of new facilities to the service agreement, and the inclusion of additional services above baseline scope of work.

Utilities

The City has experienced double-digit utility cost increases over the past several years for the operation of City facilities and infrastructure. The savings from the recently implemented energy upgrades allows for a budget increase of only 8% per year in FY 2014-15 and FY 2015-16. Furthermore, the \$7.4 million energy project is expected to generate savings that will exceed the project costs over a 15-year period.

Out-of-State Travel (requires City Council approval)


 Figure 21 | FY 2014-15 AND 2015-16 OUT-OF-STATE TRAVEL SUMMARY

CONFERENCE DESCRIPTION	LOCATION	ATTENDEE(S)	BUDGET AMOUNT
FY 2014-15			
ICSC Recon-International Council of Shopping Centers Global Retail Real Estate Convention	Las Vegas, Nevada	Economic Development Director and Administrative Analyst	\$2,600
National Recreation and Park Association Conference	Charlotte, North Carolina	Parks & Community Services Director	\$2,300
World Waterpark Association Symposium and Trade Show	Las Vegas, Nevada	Assistant Parks & Community Services Director and Recreation Coordinator	\$3,500
American Society of Landscape Architects Conference	Denver, Colorado	Parks & Facilities Development Manager	\$2,700
Institute of Transportation Engineers Conference	Tuscon, Arizona,	Senior Civil Engineer	\$2,700
US Mayors Conference	Washington, DC	Mayor or Vice Mayor	\$2,500
National League of Cities Fall Conference	TBD	Council Member	\$2,500
National League of Cities Spring Conference	Washington, DC	Mayor or Vice Mayor	\$2,500
Water Smart Innovations	Las Vegas, Nevada	Environmental Services Staff	\$1,033
ICMA Annual Conference	Charlotte, North Carolina	City Manager and Assistant City Manager	\$7,000
TOTAL			\$29,333

FY 2015-16			
ICSC Recon-International Council of Shopping Centers Global Retail Real Estate Convention	Las Vegas, Nevada	Economic Development Director and Administrative Analyst	\$2,600
National Recreation and Park Association Conference	Las Vegas, Nevada	Parks & Community Services Director	\$2,300
Americans for the Arts Convention	Boston, Massachusetts	Heritage & Cultural Arts Manager	\$3,113
Institute of Transportation Engineers Conference	Mississippi	Senior Civil Engineer	\$2,700
US Mayors Conference	Washington, DC	Mayor or Vice Mayor	\$2,500
National League of Cities Fall Conference	TBD	Council Member	\$2,500
National League of Cities Spring Conference	Washington, DC	Mayor or Vice Mayor	\$2,500
International Code Council Annual Business Meeting and Code Hearings	Fort Lauderdale, Florida	Chief Building Official	\$3,500
GFOA Conference	Denver, Colorado	Administration Services Director	\$2,000
ICMA Annual Conference	Seattle, WA	City Manager and Assistant City Manager	\$7,000
TOTAL			\$30,713

New Items Adopted in FY 2014-15

With approval of the budget document, the City Council authorized several new program expenditures that will be appropriated in the General Fund, in the first year of the two-year budget. These items, which are listed in the following table, have been included in the General Fund summaries in this document.

 Figure 22 | **FY 2014-15 ADOPTED ITEMS**

ITEM	FY 2014-15
Citywide Defibrillators: this program would provide initial City funding to install defibrillators at select locations in the City.	\$25,000
Live Healthy Dublin: this program include two community walks and a 5K race, and would encourage City business community to participate.	\$11,000
Community Health and Fitness Expo at Farmers' Market.	\$2,500
Health and Wellness Expo for Dublin Business Community.	\$2,500
Expand Library hours: addition of two hours (days to be determined).	\$47,000
TOTAL COST	\$88,000

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City Council

 Chart 2 | **CITY COUNCIL ORGANIZATIONAL CHART**



Description

The City Council consists of the Mayor and four City Council members elected at large by the voters of Dublin. The City Council is responsible for enacting legislation, establishing policies, and providing guidance and direction for actions that affect the quality of life in the City. Local elected officials also represent the City at a variety of forums at the County, Regional, State and National levels, in order to make certain the interests of the City of Dublin, and cities in general, are represented.

Accomplishments for FY 2013-14

- Completed all identified goals of the adopted 2013-14 City Council Strategic Initiatives
- Created Human Services Commission
- Initiated a comprehensive Marketing and Branding Plan for the City
- Adopted the Iron Horse Trail Master Plan
- Adopted the design and commenced construction of the Emerald Glen Recreation and Aquatic Complex

Objectives for FY 2014-15 and 2015-16

- Participate in Federal Legislative Consultant Services, in partnership with cities of Livermore, Pleasanton, and the Town of Danville
- Adopt an update to the 10-Year Strategic Plan
- Issue the City of Dublin Annual Report on City Accomplishments)

Budget Highlights

- Funding for Dublin Pride Week activities
- Funding for Volunteer Recognition event and Inside Dublin
- Funding for professional services for Strategic Plan and audits

 Figure 23 | CITY COUNCIL EXPENDITURES

	Actual 2012-13	Adopted 2013-14	Amended 2013-14	Adopted 2014-15	Forecast 2015-16
EXPENDITURES BY CATEGORY					
Salaries & Wages	\$53,731	\$55,440	\$55,440	\$57,098	\$58,525
Benefits	\$47,467	\$57,780	\$57,780	\$91,022	\$97,778
Services & Supplies	\$112,674	\$118,040	\$120,540	\$125,035	\$125,035
Internal Service Fund Charges	\$19,224	\$16,260	\$16,260	\$17,521	\$9,511
Contracted Services	\$119,504	\$186,410	\$183,910	\$172,715	\$172,715
Capital Outlay	\$465				
TOTAL EXPENDITURES	\$353,065	\$433,930	\$433,930	\$463,391	\$463,564
FUNDING					
General Fund	\$353,065	\$433,930	\$433,930	\$463,391	\$463,564
TOTAL FUNDING	\$353,065	\$433,930	\$433,930	\$463,391	\$463,564
PERSONNEL ALLOCATION					
Mayor	1.00	1.00	1.00	1.00	1.00
City Council Member	4.00	4.00	4.00	4.00	4.00
TOTAL POSITIONS	5.00	5.00	5.00	5.00	5.00

City Manager

Chart 3 | **OFFICE OF THE CITY MANAGER ORGANIZATIONAL CHART**



Description

The City Manager is appointed by the City Council as the City's Chief Executive Officer to oversee the day-to-day operations of the City's Operating Departments and to implement all policies adopted by the City Council.

The Office of the City Manager provides support to all areas of City operations including: supervision and evaluation of employees; evaluation of all contract services; the enforcement of City Ordinances; recommendations to the City Council on ordinances and policies that address the effective operation of the City; provision of advisory recommendations to the City Council; oversight of the preparation and administration of the City's Budget and Capital Improvement Program; and representation on behalf of the City before intergovernmental bodies and organizations. The department also provides support services to the City Council, Economic Development, and Human Resources.

Accomplishments for FY 2013-14

- Completed construction of the first phase of the City's new Public Safety Complex to accommodate projected growth in services. Currently being leased to the Alameda County Fire Department for its administrative offices
- Completed Energy Action Plan Project
- Initiated construction of both the City and Alameda County Fire Department's Maintenance Facility

Objectives for FY 2014-15 and 2015-16

- Continue to identify additional actions to develop long-term fiscal sustainability
- Successfully open two major park facilities – Emerald Glen Recreation and Aquatic Complex and next phase of Fallon Sports Park
- Biennial City Council Strategic Plan update

Budget Highlights

- First year establishing the City Clerk's Office as a separate budgetary area instead of combining it with the Office of the City Manager

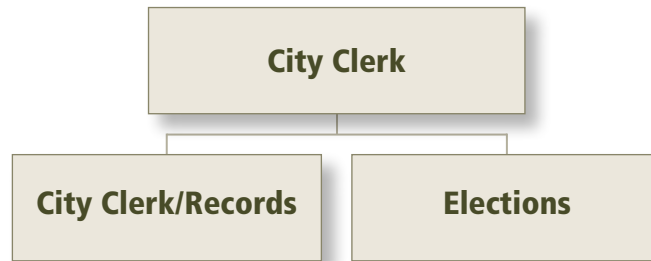
City Manager continued...

 Figure 24 | **OFFICE OF THE CITY MANAGER EXPENDITURES**

	Actual 2012-13	Adopted 2013-14	Amended 2013-14	Adopted 2014-15	Forecast 2015-16
EXPENDITURES BY CATEGORY					
Salaries & Wages	\$831,120	\$836,060	\$836,060	\$635,773	\$651,445
Benefits	\$410,694	\$406,640	\$406,640	\$305,152	\$325,126
Services & Supplies	\$41,029	\$45,030	\$45,030	\$37,760	\$37,760
Internal Service Fund Charges	\$23,508	\$26,180	\$26,180	\$22,873	\$23,137
Contracted Services	\$20,288	\$25,060	\$25,060	\$5,000	\$5,000
Capital Outlay	\$1,651				
TOTAL EXPENDITURES	\$1,328,290	\$1,338,970	\$1,338,970	\$1,006,558	\$1,042,468
FUNDING					
General Fund	\$1,328,290	\$1,338,970	\$1,338,970	\$1,006,558	\$1,042,468
TOTAL FUNDING	\$1,328,290	\$1,338,970	\$1,338,970	\$1,006,558	\$1,042,468
PERSONNEL ALLOCATION					
City Manager	1.00	1.00	1.00	1.00	1.00
Assistant City Manager	1.00	1.00	1.00	1.00	1.00
Assistant to the City Manager				0.34	0.34
City Clerk/Records Manager	1.00	1.00	1.00		
Administrative Technician	1.00	1.00	1.00		
Executive Aide	1.00	1.00	1.00	1.00	1.00
Senior Office Assistant	1.50	1.50	1.50	1.00	1.00
TOTAL POSITIONS	6.50	6.50	6.50	4.34	4.34

City Clerk's Office

Chart 4 | CITY CLERK ORGANIZATIONAL CHART



Description

The City Clerk's Office is comprised of two divisions: City Clerk/Records and Elections. The City Clerk's Office is responsible for administering municipal elections; maintaining official City records and financial statements, the preparation of minutes of City Council meetings, and coordinating Commission and Committee appointments.

Accomplishments for FY 2013-14

- Coordinated the selection of the Human Services Commission and Commercial Development Task Force
- Continued Records Retention implementation
- Initiated preparations for the November 2014 General Municipal Election

Objectives for FY 2014-15 and 2015-16

- Conduct consolidated General Election, November 4, 2014
- Continue Records Retention implementation
- Conduct pre-candidate and candidate informational meetings for the City Council election process

Budget Highlights

- First year establishing City Clerk as a department instead of combining with Office of the City Manager
- Funding to conduct Biennial General Municipal election

City Clerk's Office continued...

 Figure 25 | **CITY CLERK'S OFFICE EXPENDITURES**

	Actual 2012-13	Adopted 2013-14	Amended 2013-14	Adopted 2014-15	Forecast 2015-16
EXPENDITURES BY CATEGORY					
Salaries & Wages				\$201,119	\$206,147
Benefits				\$109,531	\$116,698
Services & Supplies	\$2,285	\$3,120	\$3,120	\$13,355	\$12,155
Internal Service Fund Charges				\$9,750	\$9,897
Contracted Services	\$26,075			\$119,660	\$28,460
TOTAL EXPENDITURES	\$28,361	\$3,120	\$3,120	\$453,415	\$373,357
FUNDING					
General Fund	\$28,361	\$3,120	\$3,120	\$453,415	\$373,357
TOTAL FUNDING	\$28,361	\$3,120	\$3,120	\$453,415	\$373,357

Note: Operating costs for City Clerk's Office were included in the Office of the City Manager in prior years

City Clerk/Records

The budget includes staffing costs associated with providing the primary function of the City Clerk's Office. The City Clerk/Records unit maintains all official records of the City of Dublin, as well as maintains Financial Disclosure and Conflict of Interest records submitted by elected officials. The City Clerk prepares and maintains the minutes of the City Council meetings, and coordinates the City Commission and Committee appointments.

 Figure 26 | **CITY CLERK/RECORDS EXPENDITURES**

	Actual 2012-13	Adopted 2013-14	Amended 2013-14	Adopted 2014-15	Forecast 2015-16
EXPENDITURES BY CATEGORY					
Salaries & Wages				\$201,119	\$206,147
Benefits				\$109,531	\$116,698
Services & Supplies				\$9,035	\$9,035
Internal Service Fund Charges				\$9,750	\$9,897
Contracted Services				\$28,460	\$28,460
TOTAL EXPENDITURES				\$357,895	\$370,237
FUNDING					
General Fund				\$357,895	\$370,237
TOTAL FUNDING				\$357,895	\$370,237
PERSONNEL ALLOCATION					
City Clerk/Records Manager				1.00	1.00
Administrative Technician				1.00	1.00
TOTAL POSITIONS				2.00	2.00

Note: Operating costs for City Clerk/Records were included in the Office of the City Manager in prior years.

Elections

The Elections unit is responsible for the municipal elections for the City of Dublin. A General Municipal Election is held every other year, with the next election scheduled for November 2014. The budget includes funding for printing costs for candidate binders and related documents, and elections training for City staff.

 Figure 27 | **ELECTIONS EXPENDITURES**

	Actual 2012-13	Adopted 2013-14	Amended 2013-14	Adopted 2014-15	Forecast 2015-16
EXPENDITURES BY CATEGORY					
Services & Supplies	\$2,285	\$3,120	\$3,120	\$4,320	\$3,120
Contracted Services	\$26,075			\$91,200	
TOTAL EXPENDITURES	\$28,361	\$3,120	\$3,120	\$95,520	\$3,120
FUNDING					
General Fund	\$28,361	\$3,120	\$3,120	\$95,520	\$3,120
TOTAL FUNDING	\$28,361	\$3,120	\$3,120	\$95,520	\$3,120

Human Resources

Chart 5 | **HUMAN RESOURCES ORGANIZATIONAL CHART**



The Human Resources Department oversees such City programs as human resources (recruitment, selection, salary and fringe benefits administration), risk management (general liability, claims management, property insurance, workers' compensation, and safety training), employee training and recognition programs and special projects.

Accomplishments for FY 2013-14

- Administered City's Health and Welfare Benefit Program
- Administered City's Recruitment Efforts
- Administered City's Risk Management Program
- Conducted Employee Workplace and Safety Training
- Completed Safety Inspection per City's Injury Illness Prevention Program
- Provided Summer Internship Program

Objectives for FY 2014-15 and 2015-16

- Administer City's Health and Welfare Benefit Program
- Administer City's Recruitment Efforts
- Administer City's Risk Management Program
- Conduct Employee Workplace and Safety Training
- Complete Safety Inspection per City's Injury Illness Prevention Program
- Provide Summer Internship Program

Budget Highlights

- Budget for Police Services and Fire Services public liability contract costs with Alameda County has been moved to Police and Fire Department respectively
- Increase in City's Property Insured Values with the addition of Emerald Glen Aquatic Complex
- Increase Administrative Analyst II from 0.75 FTE to 1.0 FTE
- Funding to support targeted employee training programs
- Funding for Summer Internship program

Human Resources continued...

 Figure 28 | **HUMAN RESOURCES DEPARTMENT EXPENDITURES**

	Actual 2012-13	Adopted 2013-14	Amended 2013-14	Adopted 2014-15	Forecast 2015-16
EXPENDITURES BY CATEGORY					
Salaries & Wages	\$242,434	\$248,800	\$248,800	\$291,845	\$323,430
Benefits	\$101,831	\$103,610	\$103,610	\$133,946	\$152,329
Services & Supplies	\$986,128	\$1,130,920	\$1,149,920	\$535,690	\$580,740
Internal Service Fund Charges	\$6,996	\$7,140	\$7,140	\$5,109	\$5,187
Contracted Services	\$64,300	\$43,000	\$43,000	\$43,000	\$43,000
Capital Outlay	\$5,554	\$7,000	\$10,257	\$7,000	\$7,000
TOTAL EXPENDITURES	\$1,407,241	\$1,540,470	\$1,562,727	\$1,016,590	\$1,111,686
FUNDING					
General Fund	\$1,407,241	\$1,540,470	\$1,562,727	\$1,016,590	\$1,111,686
TOTAL FUNDING	\$1,407,241	\$1,540,470	\$1,562,727	\$1,016,590	\$1,111,686

Human Resources Division

The Human Resources Division is responsible for the recruitment, selection, salary and benefits administration for City employees. The Division is also responsible for management of Workers' Compensation program, employee training and recognition program, as well as special projects. Departmental staffing costs are included in this division budget.

 Figure 29 | **HUMAN RESOURCES DIVISION EXPENDITURES**

	Actual 2012-13	Adopted 2013-14	Amended 2013-14	Adopted 2014-15	Forecast 2015-16
EXPENDITURES BY CATEGORY					
Salaries & Wages	\$242,434	\$248,800	\$248,800	\$291,845	\$323,430
Benefits	\$101,831	\$103,610	\$103,610	\$133,946	\$152,329
Services & Supplies	\$97,238	\$97,630	\$116,630	\$99,330	\$109,330
Internal Service Fund Charges	\$6,996	\$7,140	\$7,140	\$5,109	\$5,187
Contracted Services	\$64,300	\$43,000	\$43,000	\$43,000	\$43,000
Capital Outlay	\$5,554	\$7,000	\$10,257	\$7,000	\$7,000
TOTAL EXPENDITURES	\$518,352	\$507,180	\$529,437	\$580,230	\$640,276
FUNDING					
General Fund	\$518,352	\$507,180	\$529,437	\$580,230	\$640,276
TOTAL FUNDING	\$518,352	\$507,180	\$529,437	\$580,230	\$640,276
PERSONNEL ALLOCATION					
Human Resources Director	1.00	1.00	1.00	1.00	1.00
Administrative Analyst II	0.75	0.75	0.75	0.75	1.00
Senior Office Assistant				0.50	0.50
TOTAL POSITIONS	1.75	1.75	1.75	2.25	2.50

Insurance/Risk Management

The Human Resources Department oversees the City's General Liability Insurance that it obtains through a pooled risk sharing arrangement offered through the Association of Bay Area Governments (ABAG) Plan Corporation. This pool currently includes 29 cities in the greater Bay Area, and offers coverage up to \$25 million per occurrence. In addition to General Liability coverage, the policy also includes Property, as well as Errors and Omissions coverage for the City. The Human Resources Director serves as the City's Risk Manager.

 Figure 30 | **INSURANCE/RISK MANAGEMENT EXPENDITURES**

	Actual 2012-13	Adopted 2013-14	Amended 2013-14	Adopted 2014-15	Forecast 2015-16
EXPENDITURES BY CATEGORY					
Services & Supplies	\$888,889	\$1,033,290	\$1,033,290	\$436,360	\$471,410
TOTAL EXPENDITURES	\$888,889	\$1,033,290	\$1,033,290	\$436,360	\$471,410
FUNDING					
General Fund	\$888,889	\$1,033,290	\$1,033,290	\$436,360	\$471,410
TOTAL FUNDING	\$888,889	\$1,033,290	\$1,033,290	\$436,360	\$471,410

City Attorney's Office

Chart 6 | CITY ATTORNEY ORGANIZATIONAL CHART



Note: Not included in the Position Allocation Plan

Description

The City contracts with an outside firm for legal services. In addition to having a partner specifically designated as City Attorney for legal services, the firm has a number of practicing attorneys specializing in various areas of municipal law who are utilized by the City on an as-needed basis. The City Attorney provides the following services to the City Council and staff: legal opinions related to City business; drafts and reviews proposed ordinances, resolutions, and contracts; represents the City in certain litigation; and provides legal counsel on development review issues.

Accomplishments for FY 2013-14

- Provided legal support for City Council initiatives

Objectives for FY 2014-15 and 2015-16

- Continue to provide legal support for City Council initiatives which involve new ordinances or resolutions

Budget Highlights

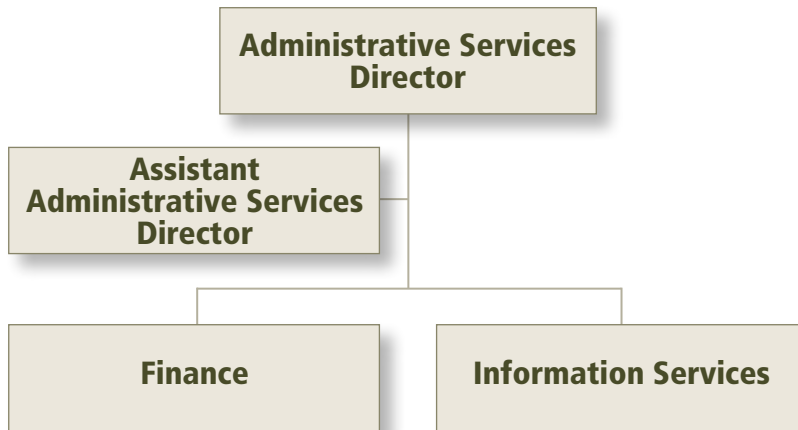
- Funding for providing legal services related to City business and development review issues

Figure 31 | CITY ATTORNEY'S OFFICE EXPENDITURES

	Actual 2012-13	Adopted 2013-14	Amended 2013-14	Adopted 2014-15	Forecast 2015-16
EXPENDITURES BY CATEGORY					
Contracted Services	\$976,128	\$807,360	\$882,360	\$807,360	\$807,360
TOTAL EXPENDITURES	\$976,128	\$807,360	\$882,360	\$807,360	\$807,360
FUNDING					
General Fund	\$965,526	\$777,810	\$852,810	\$777,810	\$777,810
Affordable Housing Fund	\$10,602	\$29,550	\$29,550	\$29,550	\$29,550
TOTAL FUNDING	\$976,128	\$807,360	\$882,360	\$807,360	\$807,360

Administrative Services

Chart 7 | **ADMINISTRATIVE SERVICES ORGANIZATIONAL CHART**



Description

The Administrative Services Department is comprised of two divisions. The Finance Division is responsible for budget, treasury, accounting, financial reporting and payroll. The Information Services Division is responsible for the City's network infrastructure, IT service delivery, and Geographic Information Systems.

Accomplishments for FY 2013-14

- Revised the City's Investment Policy to allow for the use of a contracted asset management firm, and to provide the opportunity for new investment types; engaged Chandler Asset Management as the City's investment management firm
- Implemented a new web-based financial reporting tool that allows more efficient use of the City financial system
- Implemented an online web tool that provides the City's budget information to the public
- Revised the City Fund Balance and Reserves Policy
- Updated the City Credit Card Use Policy
- Streamlined the Capital Improvement Program and budget process
- Began implementation of a new and enhanced Geographic Information System (GIS) portal
- Completed the purchase and implementation of the new Unified Communication and Telephone System
- Established IT maintenance windows for regular system updates

Objectives for FY 2014-15 and 2015-16

- Identify additional actions to develop Long-Term Fiscal Sustainability)
- Complete inventory of assets
- Finalize and close out Associated Community Action Program Operations
- Complete Information Technology Master Plan, incorporating the evaluation of long-term data center needs
- Establish Disaster Recovery Data Center at the new Emerald Glen Recreation and Aquatic Complex
- Complete GIS portal implementation
- Evaluate need and feasibility of new Asset Management System
- Complete new GIS aerial imagery

Budget Highlights

- Funding for consulting services for the Information Technology Master Plan
- Funding for aerial imagery acquisition for GIS program)
- Funding for investment consulting services
- Funding for Biennial OPEB Update

 Figure 32 | **ADMINISTRATIVE SERVICES EXPENDITURES**

	Actual 2012-13	Adopted 2013-14	Amended 2013-14	Adopted 2014-15	Forecast 2015-16
EXPENDITURES BY CATEGORY					
Salaries & Wages	\$1,052,608	\$1,244,350	\$1,159,862	\$1,240,175	\$1,271,172
Benefits	\$535,642	\$643,630	\$622,464	\$651,192	\$694,684
Services & Supplies	\$27,706	\$42,770	\$42,770	\$49,835	\$51,295
Internal Service Fund Charges	\$41,952	\$39,300	\$39,300	\$41,819	\$40,616
Utilities	\$11,453	\$12,240	\$17,605	\$29,700	\$29,700
Contracted Services	\$259,335	\$291,650	\$454,304	\$316,670	\$281,569
Capital Outlay		\$200	\$200	\$200	\$200
TOTAL EXPENDITURES	\$1,928,696	\$2,274,140	\$2,336,505	\$2,329,591	\$2,369,236
FUNDING					
General Fund	\$1,928,696	\$2,274,140	\$2,336,505	\$2,329,591	\$2,369,236
TOTAL FUNDING	\$1,928,696	\$2,274,140	\$2,336,505	\$2,329,591	\$2,369,236

Finance

The Finance Division performs all Finance related functions which include Purchasing, Accounts Payable, Accounts Receivable, Payroll, Treasury, Audit, and Budget. The Division is also responsible for managing the collection of development related fees and maintaining other related City financial records.

 Figure 33 | **FINANCE EXPENDITURES**

	Actual 2012-13	Adopted 2013-14	Amended 2013-14	Adopted 2014-15	Forecast 2015-16
EXPENDITURES BY CATEGORY					
Salaries & Wages	\$614,052	\$764,970	\$764,970	\$769,737	\$788,967
Benefits	\$310,101	\$395,900	\$395,900	\$399,918	\$427,009
Services & Supplies	\$17,407	\$29,340	\$29,340	\$36,407	\$37,867
Internal Service Fund Charges	\$28,956	\$27,690	\$27,690	\$31,352	\$30,044
Contracted Services	\$146,771	\$108,400	\$250,400	\$153,420	\$178,319
Capital Outlay		\$200	\$200	\$200	\$200
TOTAL EXPENDITURES	\$1,117,288	\$1,326,500	\$1,468,500	\$1,391,034	\$1,462,406
FUNDING					
General Fund	\$1,117,288	\$1,326,500	\$1,468,500	\$1,391,034	\$1,462,406
TOTAL FUNDING	\$1,117,288	\$1,326,500	\$1,468,500	\$1,391,034	\$1,462,406
PERSONNEL ALLOCATION					
Administrative Services Director	0.65	0.65	0.65	0.65	0.65
Assistant Administrative Services Director/Budget		1.00	1.00	1.00	1.00
Budget Manager	1.00				
Finance Manager	1.00	1.00	1.00	1.00	1.00
Accountant	1.00	2.00	2.00	2.00	2.00
Administrative Technician	1.00	1.00	1.00	1.00	1.00
Finance Technician II	1.50	1.75	1.75	1.75	1.75
Senior Finance Technician	1.00				
TOTAL POSITIONS	7.15	7.40	7.40	7.40	7.40

Information Systems

The Information Systems Division oversees the operation and maintenance of the City's technological systems. Functions include support to computer systems, Geographic Information Systems, the telecommunications system, and overall system strategy for delivering services.

 Figure 34 | **INFORMATION SERVICES EXPENDITURES**

	Actual 2012-13	Adopted 2013-14	Amended 2013-14	Adopted 2014-15	Forecast 2015-16
EXPENDITURES BY CATEGORY					
Salaries & Wages	\$438,556	\$479,380	\$394,892	\$470,438	\$482,205
Benefits	\$225,541	\$247,730	\$226,564	\$251,274	\$267,675
Services & Supplies	\$10,299	\$13,430	\$13,430	\$13,428	\$13,428
Internal Service Fund Charges	\$12,996	\$11,610	\$11,610	\$10,467	\$10,572
Utilities	\$11,453	\$12,240	\$17,605	\$29,700	\$29,700
Contracted Services	\$112,564	\$183,250	\$203,904	\$163,250	\$103,250
TOTAL EXPENDITURES	\$811,408	\$947,640	\$868,005	\$938,557	\$906,830
FUNDING					
General Fund	\$811,408	\$947,640	\$868,005	\$938,557	\$906,830
TOTAL FUNDING	\$811,408	\$947,640	\$868,005	\$938,557	\$906,830
PERSONNEL ALLOCATION					
Administrative Services Director	0.35	0.35	0.35	0.35	0.35
Information Systems Manager	1.00	1.00	1.00	1.00	1.00
Information Systems Technician I				1.00	1.00
Information Systems Technician II	1.00	1.00	1.00	1.00	1.00
GIS Coordinator	1.00	1.00	1.00	1.00	1.00
Network Systems Coordinator	1.00	1.00	1.00		
TOTAL POSITIONS	4.35	4.35	4.35	4.35	4.35

Non-Departmental

Chart 8 | NON-DEPARTMENTAL ORGANIZATIONAL CHART



Description

This budget funds activities that are not allocated to another Budget Activity. The following programs are included: Non-Departmental, Waste Management, Community Television, Disaster Preparedness, Crossing Guards, and Animal Control. Waste Management covers basic garbage services, curbside recycling, organic waste collection and other waste related services. Community Cable Television provides funding for, and oversight of, Tri-Valley Community Television, a non-profit corporation, which provides education and government cable television access to the Tri-Valley area, including the City of Dublin. Disaster Preparedness provides training and activities for the community and City to be prepared in the event of a disaster. Crossing Guards are provided by contract to assist with school children safely crossing intersections during the school year. Animal Control services are provided under contract for shelter and enforcement services.

Accomplishments for FY 2013-14

- Conducted a Disaster Preparedness exercise that included school district participation

Objectives for FY 2014-15 and 2015-16

- Conduct annual disaster preparedness training for city staff
- Conduct the annual review of the Comprehensive Emergency Management Plan
- Conduct and evaluate the annual garbage rate adjustment

Budget Highlights

- Funding to support for CodeRed alert system
- Funding to support County Property Tax Administration services
- Funding for Contingency for Fiscal Responsible adjustments
- Funding for disbursement of impact fee obligations
- Funding for waste management services
- Funding for vehicle, equipment, building system component replacements, and City employees' Other Post-Employment Benefits contribution
- Funding for additional item approved by the City Council:
 - Installation of defibrillators at select locations in the City

Non-Departmental continued...

 Figure 35 | **NON-DEPARTMENTAL EXPENDITURES**

	Actual 2012-13	Adopted 2013-14	Amended 2013-14	Adopted 2014-15	Forecast 2015-16
EXPENDITURES BY CATEGORY					
Salaries & Wages	\$139,744	\$141,930	\$141,930	\$222,237	\$227,793
Benefits	\$508,758	\$500,710	\$500,710	\$640,661	\$725,625
Services & Supplies	\$404,805	\$513,220	\$523,220	\$565,351	\$590,662
Internal Service Fund Charges	\$9,007	\$6,030	\$6,030	\$5,153	\$5,170
Contracted Services	\$4,683,495	\$5,051,310	\$5,335,970	\$5,355,143	\$5,721,914
Capital Outlay	\$76,092	\$1,137,600	\$1,459,664	\$506,616	\$431,694
Other	\$119,858	\$1,172,930	\$1,950,620	\$435,000	\$448,000
Principal & Interest Payments	\$9,100		\$799,967	\$635,892	\$650,654
Impact Fee Obligations	\$369,317		\$295,000	\$250,000	\$200,000
TOTAL EXPENDITURES	\$6,320,175	\$8,523,730	\$11,013,111	\$8,616,053	\$9,001,512
FUNDING					
General Fund	\$1,147,436	\$2,430,120	\$3,251,810	\$1,640,459	\$1,655,005
Measure D	\$18,612	\$20,000	\$55,000	\$93,980	\$84,580
Garbage Service Fund	\$2,584,389	\$2,645,990	\$2,830,150	\$3,090,551	\$3,344,889
Local Recycling Programs	\$41,584	\$40,550	\$40,550	\$1,640	\$1,640
Cable TV Facilities	\$146,219	\$35,340	\$56,840	\$35,340	\$35,340
Fire Impact Fees	\$9,100				
Traffic Impact Fee – Category 1	\$369,317		\$295,000	\$250,000	\$200,000
Traffic Impact Fee – Category 2				\$100,000	\$100,000
ISF – Police Vehicles	\$347	\$293,780	\$534,173	\$211,951	\$168,559
ISF – Fire Vehicles & Apparatus		\$650,000	\$725,671		
ISF – Non-Safety Vehicles	\$359				
ISF – Buildings		\$50,000	\$50,000	\$50,000	\$50,000
ISF – Equipment	\$17,457	\$103,000	\$109,000	\$180,400	\$170,700
ISF – Maintenance & Repairs	\$349,210	\$463,550	\$473,550	\$508,155	\$540,951
ISF – Retiree Health	\$1,636,146	\$1,791,400	\$1,791,400	\$1,917,685	\$2,099,194
Energy Efficiency Capital Lease			\$799,967	\$535,892	\$550,654
TOTAL FUNDING	\$6,320,175	\$8,523,730	\$11,013,111	\$8,616,053	\$9,001,512

Note: Excludes expenditures in Geologic Hazard Abatement District Funds

Disaster Preparedness

The Disaster Preparedness program is responsible for activities related to disaster preparedness including public information, neighborhood preparedness, staff training, and attendance at specialized State training courses.

 Figure 36 | **DISASTER PREPAREDNESS EXPENDITURES**

	Actual 2012-13	Adopted 2013-14	Amended 2013-14	Adopted 2014-15	Forecast 2015-16
EXPENDITURES BY CATEGORY					
Salaries & Wages	\$37,063	\$37,450	\$37,450	\$45,988	\$47,138
Benefits	\$19,066	\$19,330	\$19,330	\$22,565	\$24,044
Services & Supplies	\$312	\$7,250	\$7,250	\$7,276	\$7,291
Internal Service Fund Charges	\$5,100	\$5,250	\$5,250	\$3,281	\$3,281
Contracted Services	\$35,885	\$99,530	\$99,530	\$15,000	\$15,000
TOTAL EXPENDITURES	\$97,426	\$168,810	\$168,810	\$94,110	\$96,754
FUNDING					
General Fund	\$97,426	\$168,810	\$168,810	\$94,110	\$96,754
TOTAL FUNDING	\$97,426	\$168,810	\$168,810	\$94,110	\$96,754
PERSONNEL ALLOCATION					
Assistant to the City Manager	0.33	0.33	0.33	0.33	0.33
TOTAL POSITIONS	0.33	0.33	0.33	0.33	0.33

Crossing Guards Services

Crossing Guard services are provided to Dublin Unified School District schools at 10 crossing locations throughout the City. The crossing guards assist elementary students in crossing heavily traveled streets on their way to and from school. Services are provided at these locations for four hours per day, in accordance with the Dublin Unified School District regular school schedule. Crossing guard services are provided to the City under private contract. The contractor provides the recruitment, training, supervision, and substitute personnel associated with the program management.

 Figure 37 | **CROSSING GUARD EXPENDITURES**

	Actual 2012-13	Adopted 2013-14	Amended 2013-14	Adopted 2014-15	Forecast 2015-16
EXPENDITURES BY CATEGORY					
Contracted Services	\$112,597	\$111,890	\$111,890	\$121,929	\$121,929
TOTAL EXPENDITURES	\$112,597	\$111,890	\$111,890	\$121,929	\$121,929
FUNDING					
General Fund	\$112,597	\$111,890	\$111,890	\$121,929	\$121,929
TOTAL FUNDING	\$112,597	\$111,890	\$111,890	\$121,929	\$121,929

Animal Control Services

Animal Control Services are provided under contracts with the Alameda County Sheriff's Office for shelter and field services. The contracted activities include: field patrol, enforcement of domestic animal related laws, investigation of dog bites and attacks, collection of stray and dead animals, and animal shelter services. City Staff serves on an Advisory Committee with the cities of Livermore and Pleasanton and County of Alameda to oversee operations at the jointly owned East County Animal Shelter.

 Figure 38 | **ANIMAL CONTROL SERVICES EXPENDITURES**

	Actual 2012-13	Adopted 2013-14	Amended 2013-14	Adopted 2014-15	Forecast 2015-16
EXPENDITURES BY CATEGORY					
Contracted Services	\$205,268	\$346,760	\$346,760	\$227,628	\$237,802
Capital Outlay	\$72,775	\$42,820	\$42,820	\$41,265	\$44,435
TOTAL EXPENDITURES	\$278,043	\$389,580	\$389,580	\$268,893	\$282,237
FUNDING					
General Fund	\$278,043	\$389,580	\$389,580	\$268,893	\$282,237
TOTAL FUNDING	\$278,043	\$389,580	\$389,580	\$268,893	\$282,237

Non-Departmental – Other

This budget funds items that are not allocated to another budget activity. For example, this includes costs associated with credit card processing fees, administrative fees associated with part-time employee retirement system charges (PARS), the commute alternative incentive program for employees, and the disbursement of impact fee obligations. This budget also includes an appropriation for contingencies that may occur during the year.

 Figure 39 | **NON-DEPARTMENTAL – OTHER EXPENDITURES**

	Actual 2012-13	Adopted 2013-14	Amended 2013-14	Adopted 2014-15	Forecast 2015-16
EXPENDITURES BY CATEGORY					
Benefits	\$438,605	\$429,980	\$429,980	\$531,720	\$609,070
Services & Supplies	\$361,015	\$465,550	\$475,550	\$510,155	\$542,951
Internal Service Fund Charges	\$3,151				
Contracted Services	\$1,502,203	\$1,683,300	\$1,727,300	\$1,707,845	\$1,812,004
Capital Outlay	\$3,317	\$1,094,780	\$1,416,844	\$465,351	\$387,259
Other	\$119,858	\$1,172,930	\$1,950,620	\$435,000	\$448,000
Principal & Interest Payments	\$9,100		\$799,967	\$635,892	\$650,654
Impact Fee Obligations	\$369,317		\$295,000	\$250,000	\$200,000
TOTAL EXPENDITURES	\$2,806,565	\$4,846,540	\$7,095,261	\$4,535,963	\$4,649,938
FUNDING					
General Fund	\$424,630	\$1,494,810	\$2,316,500	\$781,880	\$769,880
Fire Impact Fees	\$9,100				
Traffic Impact Fee – Category 1	\$369,317		\$295,000	\$250,000	\$200,000
Traffic Impact Fee – Category 2				\$100,000	\$100,000
ISF – Police Vehicles	\$347	\$293,780	\$534,173	\$211,951	\$168,559
ISF – Fire Vehicles & Apparatus		\$650,000	\$725,671		
ISF – Non-Safety Vehicles	\$359				
ISF – Buildings		\$50,000	\$50,000	\$50,000	\$50,000
ISF – Equipment	\$17,457	\$103,000	\$109,000	\$180,400	\$170,700
ISF – Maintenance & Repairs	\$349,210	\$463,550	\$473,550	\$508,155	\$540,951
ISF – Retiree Health	\$1,636,146	\$1,791,400	\$1,791,400	\$1,917,685	\$2,099,194
Energy Efficiency Capital Lease			\$799,967	\$535,892	\$550,654
TOTAL FUNDING	\$2,806,565	\$4,846,540	\$7,095,261	\$4,535,963	\$4,649,938

Note: Excludes expenditures in Geologic Hazard Abatement District Funds

Waste Management Services

The Waste Management program oversees the budget and contract for providing basic garbage services, curbside recycling, organic waste collection, on-call bulky waste clean-ups and other related services. Through various recycling grant funds, the City also provides support to commercial recycling programs; curbside used oil collection; an annual household hazardous waste collection event; and a residential food-scrap recycling program.

 Figure 40 | **WASTE MANAGEMENT EXPENDITURES**

	Actual 2012-13	Adopted 2013-14	Amended 2013-14	Adopted 2014-15	Forecast 2015-16
EXPENDITURES BY CATEGORY					
Salaries & Wages	\$102,681	\$104,480	\$104,480	\$176,249	\$180,655
Benefits	\$51,087	\$51,400	\$51,400	\$86,376	\$92,511
Services & Supplies	\$43,398	\$40,270	\$40,270	\$47,770	\$40,270
Internal Service Fund Charges	\$756	\$780	\$780	\$1,872	\$1,889
Contracted Services	\$2,600,431	\$2,665,490	\$2,884,650	\$3,138,401	\$3,390,839
TOTAL EXPENDITURES	\$2,798,354	\$2,862,420	\$3,081,580	\$3,450,668	\$3,706,164
FUNDING					
General Fund	\$153,768	\$155,880	\$155,880	\$264,497	\$275,055
Measure D	\$18,612	\$20,000	\$55,000	\$93,980	\$84,580
Garbage Service Fund	\$2,584,389	\$2,645,990	\$2,830,150	\$3,090,551	\$3,344,889
Local Recycling Programs	\$41,584	\$40,550	\$40,550	\$1,640	\$1,640
TOTAL FUNDING	\$2,798,354	\$2,862,420	\$3,081,580	\$3,450,668	\$3,706,164
PERSONNEL ALLOCATION					
Assistant to the City Manager	0.33	0.33	0.33	0.33	0.33
Administrative Aide	0.50	0.50	0.50	0.50	0.50
Environmental Coordinator	0.25	0.25	0.25	0.25	0.25
Environmental Technician				0.75	0.75
TOTAL POSITIONS	1.08	1.08	1.08	1.83	1.83

Community Cable Television

Tri-Valley Community Television (TV30) is a non-profit corporation which provides education and government cable television access, including the broadcast of City Council meetings. The TV30 Board of Directors is comprised of the Mayors from the cities of Dublin, Livermore and Pleasanton.

This budget funds the City of Dublin's share of costs associated with the TV30 organization and televising City Council meetings.

 Figure 41 | **COMMUNITY CABLE TELEVISION EXPENDITURES**

	Actual 2012-13	Adopted 2013-14	Amended 2013-14	Adopted 2014-15	Forecast 2015-16
EXPENDITURES BY CATEGORY					
Services & Supplies	\$80	\$150	\$150	\$150	\$150
Contracted Services	\$227,110	\$144,340	\$165,840	\$144,340	\$144,340
TOTAL EXPENDITURES	\$227,190	\$144,490	\$165,990	\$144,490	\$144,490
FUNDING					
General Fund	\$80,971	\$109,150	\$109,150	\$109,150	\$109,150
Cable TV Facilities	\$146,219	\$35,340	\$56,840	\$35,340	\$35,340
TOTAL FUNDING	\$227,190	\$144,490	\$165,990	\$144,490	\$144,490

Economic Development and Public Information

Chart 9 | ECONOMIC DEVELOPMENT ORGANIZATIONAL CHART



Description

The Economic Development Department is comprised of two divisions – Economic Development and Public Information. The primary objectives of this department are to enhance and maintain the City’s economic base through programs and activities focused on business attraction, expansion and retention; and to create consistent and ongoing communication with Dublin residents and businesses through a variety of outreach efforts.

Accomplishments for FY 2013-14

- Development of an incentive package for Persimmon Place (Whole Foods-anchored shopping center, including Nordstrom Rack and Home Goods) to Dublin
- Assistance in opening Ross Stores corporate offices to Emerald Pointe Business Park
- Held the third annual Dublin Farmers’ Market at Emerald Glen Park
- Held a successful third season of Discover Dublin for the Holidays Campaign
- Launched the City’s first mobile app – MyDublinCA

Objectives for FY 2014-15 and 2015-16

- Continue to offer incentives to address current market conditions (Façade Improvement Program, Sales Tax Reimbursement, Sewer Capacity Assistance, Small Business Assistance, etc.)
- Continue to evaluate social media uses and options for general City use
- Facilitate roundtables with commercial and residential brokers, developers and auto dealers
- Continue the City’s efforts to better connect to the Livermore Valley Wine Region
- Continue to host and program the Dublin Farmers’ Market
- Complete the Citywide Marketing Campaign and Strategy
- Implementation of a comprehensive marketing and branding plan to assist in the City’s economic development and outreach efforts

Budget Highlights

- First year creating Public Information division
- Funding to continue the City's Façade Improvement Program in the Downtown Dublin Specific Plan area
- Funding to assist with research on the implementation of Economic Development Strategy
- Funding for the implementation of Marketing and Branding Campaign
- Funding for the re-design of the City's website
- Funding to support Farmers' Market activities
- Conversion of a contract (Public Service Employee) position to an Administrative Analyst I
- Funding for additional items approved by the City Council:
 - Live Healthy Dublin which includes two community walks and a 5K race
 - Community Health and Fitness Expo at Farmers' Market
 - Health and Wellness Expo for Dublin business community

 Figure 42 | **ECONOMIC DEVELOPMENT AND PUBLIC INFORMATION EXPENDITURES**

	Actual 2012-13	Adopted 2013-14	Amended 2013-14	Adopted 2014-15	Forecast 2015-16
EXPENDITURES BY CATEGORY					
Salaries & Wages	\$356,263	\$489,200	\$513,200	\$400,554	\$410,572
Benefits	\$150,069	\$232,580	\$232,580	\$200,325	\$213,835
Services & Supplies	\$80,476	\$97,310	\$97,310	\$97,310	\$97,310
Internal Service Fund Charges	\$5,640	\$5,750	\$5,750	\$6,880	\$6,993
Contracted Services	\$93,133	\$145,610	\$414,610	\$322,655	\$395,609
TOTAL EXPENDITURES	\$685,581	\$970,450	\$1,263,450	\$1,027,724	\$1,124,319
FUNDING					
General Fund	\$685,581	\$970,450	\$1,263,450	\$1,027,724	\$1,124,319
TOTAL FUNDING	\$685,581	\$970,450	\$1,263,450	\$1,027,724	\$1,124,319

Economic Development

Economic Development Division activities include economic development programs, such as targeted incentives to attract, retain and expand business; economic reports; development of various business marketing materials; execution of the Business Recognition Program; participation in regional economic development efforts, including but not limited to, the East Bay Economic Development Alliance, i-GATE, East Bay Leadership Council, Innovation Tri-Valley and Visit Tri-Valley; partnerships with the Alameda County Small Business Development Center and the Dublin Chamber of Commerce on small business support, as well as continued participation in membership groups such as the California Association for Local Economic Development (CALED).

 Figure 43 | **ECONOMIC DEVELOPMENT EXPENDITURES**

	Actual 2012-13	Adopted 2013-14	Amended 2013-14	Adopted 2014-15	Forecast 2015-16
EXPENDITURES BY CATEGORY					
Salaries & Wages	\$356,263	\$489,200	\$513,200	\$290,649	\$297,916
Benefits	\$150,069	\$232,580	\$232,580	\$148,433	\$158,255
Services & Supplies	\$80,476	\$97,310	\$97,310	\$74,534	\$74,534
Internal Service Fund Charges	\$5,640	\$5,750	\$5,750	\$6,880	\$6,993
Contracted Services	\$93,133	\$145,610	\$414,610	\$123,500	\$107,500
TOTAL EXPENDITURES	\$685,581	\$970,450	\$1,263,450	\$643,996	\$645,198
FUNDING					
General Fund	\$685,581	\$970,450	\$1,263,450	\$643,996	\$645,198
TOTAL FUNDING	\$685,581	\$970,450	\$1,263,450	\$643,996	\$645,198
PERSONNEL ALLOCATION					
Economic Development Director/PIO	1.00	1.00	1.00	0.80	0.80
Administrative Analyst I				0.20	0.20
Administrative Analyst II	1.00	1.00	1.00	1.00	1.00
Senior Office Assistant	0.50	0.50	0.50	0.50	0.50
Special Projects Manager		1.00	1.00		
TOTAL POSITIONS	2.50	3.50	3.50	2.50	2.50

Public Information

Public Information activities include the issuance of City press releases; management of the City website content and information, as well as social media outreach efforts. The division also provides management and oversight for the annual Dublin Farmers' Market.

 Figure 44 | **PUBLIC INFORMATION EXPENDITURES**

	Actual 2012-13	Adopted 2013-14	Amended 2013-14	Adopted 2014-15	Forecast 2015-16
EXPENDITURES BY CATEGORY					
Salaries & Wages				\$109,905	\$112,656
Benefits				\$51,892	\$55,580
Services & Supplies				\$22,776	\$22,776
Contracted Services				\$199,155	\$288,109
TOTAL EXPENDITURES				\$383,728	\$479,121
FUNDING					
General Fund				\$383,728	\$479,121
TOTAL FUNDING				\$383,728	\$479,121
PERSONNEL ALLOCATION					
Economic Development Director/PIO				0.20	0.20
Administrative Analyst I				0.80	0.80
TOTAL POSITIONS				1.00	1.00

Note: New division starting FY 2014-15

Community Development

Chart 10 | **COMMUNITY DEVELOPMENT ORGANIZATIONAL CHART**



Description

The Community Development Department is comprised of three divisions: Building and Safety, Housing, and Planning. Oversight and coordination of the activities of the three divisions is the responsibility of the Community Development Director. The Department works to ensure that established land development policies are implemented and enforced in a manner that is consistent with the high standards set by the City Council and the community.

The Community Development Department also provides lead staff support to the Planning Commission, and the Human Services Commission. It is the mission of the Department to insure that residential and commercial development projects are of the highest quality for a deserving community, and that the human services and housing needs of all residents are addressed.

Accomplishments for FY 2013-14

- Completed several major amendments to the General Plan in the areas of economic development, water management and energy conservation
- Processed entitlements and issued permits for numerous major projects including the Ross Headquarters and expansion of Fallon Gateway Center
- Prepared the Dublin Crossings Specific Plan for the conversion of 189 acres of Camp Parks for residential, commercial, school and parkland development
- Prepared the 2013 California Building Codes for City Council adoption, and enhanced customer services by implementing on-line viewing of building permit plan check comments
- Prepared, for City Council adoption, new procedures to streamline and clarify zoning regulations for certain land use, design, signage, and parking requirements for small businesses
- Proposed, for City Council creation, the City's first Human Services Commission and provided over \$200,000 in financial support to community groups serving Dublin residents
- Completed the award-winning redevelopment of the Emerald Vista residential community providing quality affordable housing in a safe new community

Objectives for FY 2014-15 and 2015-16

- Provide staff support to the Commercial Development Task Force in providing recommendations on retail and office development on key undeveloped sites
- Complete a mandated update of the General Plan Housing Element maintaining compliance with State housing policy
- Enhance the customer service experience by expanding on-line services to include inspection scheduling and routine over-the-counter permits
- Prepare, implement, and monitor recommendations and City Council policies impacting development policy in the Downtown and in Eastern Dublin
- Ensure timely processing and permitting to enhance the economic growth of the community
- Complete an evaluation of existing affordable housing programs and recommend necessary updates to enhance retention and production of affordable housing
- Work with the City's regional partners, community stakeholders and human services providers to address recommendations of the Tri-Valley Needs Assessment

Budget Highlights

- Decreased Contracted Services associated with processing of anticipated development projects
- Funding for Community Grant program
- Funding for First Time Homebuyer loan program

Community Development continued...

 Figure 45 | **COMMUNITY DEVELOPMENT EXPENDITURES**

	Actual 2012-13	Adopted 2013-14	Amended 2013-14	Adopted 2014-15	Forecast 2015-16
EXPENDITURES BY CATEGORY					
Salaries & Wages	\$1,665,775	\$1,814,570	\$1,814,570	\$1,836,958	\$1,882,676
Benefits	\$864,270	\$915,660	\$915,660	\$970,365	\$1,035,620
Services & Supplies	\$84,193	\$147,800	\$154,500	\$141,248	\$151,448
Internal Service Fund Charges	\$108,248	\$108,770	\$108,770	\$115,630	\$110,796
Utilities	\$6,240	\$6,840	\$6,840	\$7,220	\$7,220
Contracted Services	\$2,954,183	\$2,376,650	\$3,554,967	\$2,789,082	\$2,401,020
Loans	\$317,492	\$272,000	\$272,000	\$272,000	\$272,000
Capital Outlay	\$34,762			\$10,000	
Other	\$51,667		\$148,333		
TOTAL EXPENDITURES	\$6,086,830	\$5,642,290	\$6,975,639	\$6,142,503	\$5,860,780
FUNDING					
General Fund	\$5,322,954	\$4,953,520	\$6,102,566	\$5,424,980	\$5,135,703
Affordable Housing Fund	\$709,130	\$643,590	\$822,893	\$650,121	\$661,077
Community Development Block Grant	\$54,746	\$45,180	\$50,180	\$67,402	\$64,000
TOTAL FUNDING	\$6,086,830	\$5,642,290	\$6,975,639	\$6,142,503	\$5,860,780

Planning

The Planning Division is responsible for providing support to the City Council and the Planning Commission in the development of land use policy, and the review and regulation of land development. Division responsibilities include processing and reviewing development applications for new, renovated and re-purposed residential, retail commercial, office, and industrial projects; preparation of updates and amendments to the Dublin General Plan; administration of the Zoning Code; ensuring compliance with the California Environmental Quality Act (CEQA) for planning applications; and working in cooperation with local, regional and state planning and permitting agencies. Code Enforcement staff is responsible for enforcement of the City's Zoning and Property Maintenance Ordinance.

 Figure 46 | **PLANNING EXPENDITURES**

	Actual 2012-13	Adopted 2013-14	Amended 2013-14	Adopted 2014-15	Forecast 2015-16
EXPENDITURES BY CATEGORY					
Salaries & Wages	\$880,485	\$916,810	\$916,810	\$949,508	\$973,076
Benefits	\$461,209	\$475,050	\$475,050	\$500,222	\$533,849
Services & Supplies	\$52,069	\$73,130	\$76,830	\$72,510	\$72,510
Internal Service Fund Charges	\$56,876	\$57,450	\$57,450	\$52,781	\$45,974
Utilities	\$3,255	\$3,100	\$3,100	\$3,480	\$3,480
Contracted Services	\$1,162,178	\$608,260	\$1,280,209	\$694,270	\$694,270
Capital Outlay	\$24,881				
TOTAL EXPENDITURES	\$2,640,952	\$2,133,800	\$2,809,448	\$2,272,771	\$2,323,159
FUNDING					
General Fund	\$2,640,952	\$2,133,800	\$2,809,448	\$2,272,771	\$2,323,159
TOTAL FUNDING	\$2,640,952	\$2,133,800	\$2,809,448	\$2,272,771	\$2,323,159
PERSONNEL ALLOCATION					
Community Development Director	0.50	0.50	0.50	0.50	0.50
Assistant Director of Community Development	1.00	1.00	1.00	1.00	1.00
Assistant Planner	1.00	1.00	1.00	1.00	1.00
Code Enforcement Officer	1.00	1.00	1.00	1.00	1.00
Administrative Analyst II	0.25	0.25	0.25	0.25	0.25
Office Assistant II	1.45	1.45	1.45	1.45	1.45
Principal Planner	1.00	1.00	1.00	1.00	1.00
Secretary	1.00	1.00	1.00	1.00	1.00
Senior Code Enforcement Officer	1.00	1.00	1.00	1.00	1.00
Senior Office Assistant	0.25	0.25	0.25	0.25	0.25
Senior Planner	1.00	1.00	1.00	1.00	1.00
TOTAL POSITIONS	9.45	9.45	9.45	9.45	9.45

Building and Safety

The Building and Safety Division is responsible for construction plan review, the issuance of building permits and the inspection of construction work in the City of Dublin to safeguard the health, property, and public welfare of the community. The Building Official is responsible for the administration and enforcement of the City's Housing Code, Universal Design and Green Building Ordinances; and the administration of the City's Waste Management Plan. The Division administers the Business Registration Program, and is responsible for the Federal Flood Plain Management program in coordination with the Federal Emergency Management Agency.

 Figure 47 | **BUILDING AND SAFETY EXPENDITURES**

	Actual 2012-13	Adopted 2013-14	Amended 2013-14	Adopted 2014-15	Forecast 2015-16
EXPENDITURES BY CATEGORY					
Salaries & Wages	\$604,548	\$649,270	\$649,270	\$649,040	\$665,266
Benefits	\$302,568	\$320,260	\$320,260	\$338,572	\$361,586
Services & Supplies	\$24,382	\$46,980	\$46,980	\$36,968	\$47,168
Internal Service Fund Charges	\$46,224	\$46,120	\$46,120	\$54,237	\$56,064
Utilities	\$2,986	\$3,740	\$3,740	\$3,740	\$3,740
Contracted Services	\$1,483,108	\$1,429,660	\$1,879,660	\$1,688,340	\$1,429,680
Capital Outlay	\$9,476			\$10,000	
TOTAL EXPENDITURES	\$2,473,293	\$2,496,030	\$2,946,030	\$2,780,897	\$2,563,504
FUNDING					
General Fund	\$2,473,293	\$2,496,030	\$2,946,030	\$2,780,897	\$2,563,504
TOTAL FUNDING	\$2,473,293	\$2,496,030	\$2,946,030	\$2,780,897	\$2,563,504
PERSONNEL ALLOCATION					
Community Development Director	0.50	0.50	0.50	0.50	0.50
Chief Building Official	1.00	1.00	1.00	1.00	1.00
Administrative Aide	1.00	1.00	1.00	1.00	1.00
Office Assistant II	1.00	1.00	1.00	1.00	1.00
Plan Check Engineer	1.00	1.00	1.00	1.00	1.00
Permit Technician	2.00	2.00	2.00	2.00	2.00
City Positions	6.50	6.50	6.50	6.50	6.50
Contract Positions	6.25	7.50	7.50	8.50	7.50
TOTAL POSITIONS	12.75	14.00	14.00	15.00	14.00

Housing

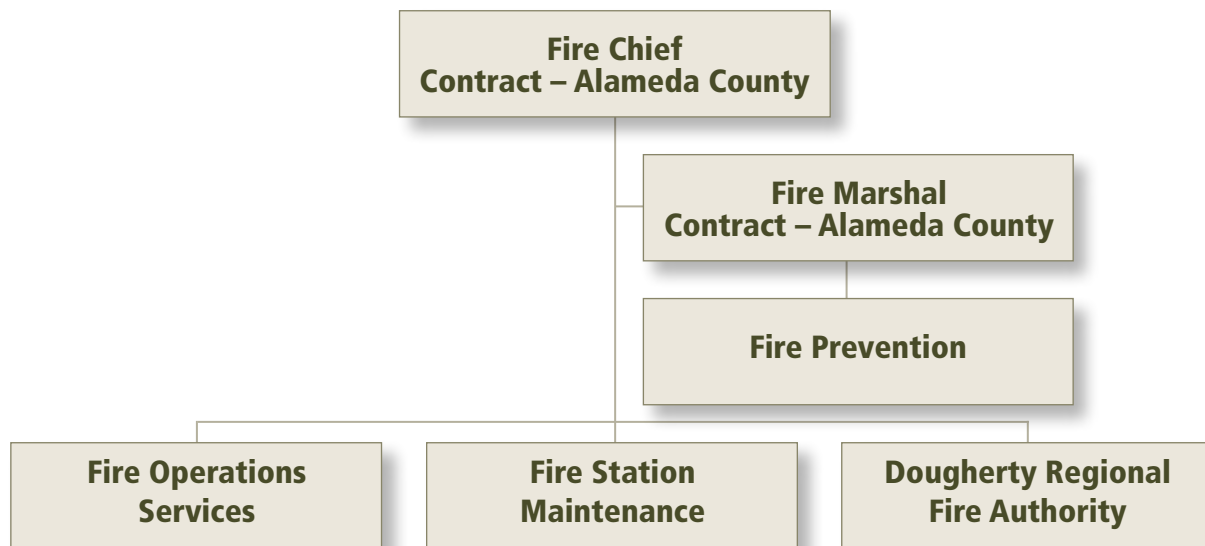
The Housing Division helps provide safe, decent and suitable living environments for low- and moderate-income Dublin residents. The Division also provides support for social service related activities and provides staff support to the Human Services Commission. Affordable housing support responsibilities include the implementation of the Inclusionary Zoning Ordinance and other housing programs such as the First-Time Home Buyer Loan Program. The Housing Division coordinates with current and future residential developers to develop Affordable Housing Agreements, marketing and management plans for inclusionary units, and qualifying applicants for the ownership of new and resale Below Market Rate Inclusionary Units. The Division also administers the Community Grants Program assisting locally-based service providers in meeting the special needs of the community.

 Figure 48 | **HOUSING EXPENDITURES**

	Actual 2012-13	Adopted 2013-14	Amended 2013-14	Adopted 2014-15	Forecast 2015-16
EXPENDITURES BY CATEGORY					
Salaries & Wages	\$180,742	\$248,490	\$248,490	\$238,410	\$244,334
Benefits	\$100,493	\$120,350	\$120,350	\$131,571	\$140,185
Services & Supplies	\$7,742	\$27,690	\$30,690	\$31,770	\$31,770
Internal Service Fund Charges	\$5,148	\$5,200	\$5,200	\$8,612	\$8,758
Contracted Services	\$308,897	\$338,730	\$395,098	\$406,472	\$277,070
Loans	\$317,492	\$272,000	\$272,000	\$272,000	\$272,000
Capital Outlay	\$404				
Other	\$51,667		\$148,333		
TOTAL EXPENDITURES	\$972,585	\$1,012,460	\$1,220,161	\$1,088,835	\$974,117
FUNDING					
General Fund	\$208,709	\$323,690	\$347,088	\$371,312	\$249,040
Affordable Housing Fund	\$709,130	\$643,590	\$822,893	\$650,121	\$661,077
Community Development Block Grant	\$54,746	\$45,180	\$50,180	\$67,402	\$64,000
TOTAL FUNDING	\$972,585	\$1,012,460	\$1,220,161	\$1,088,835	\$974,117
PERSONNEL ALLOCATION					
Assistant to the City Manager	1.00	1.00	1.00	1.00	1.00
Administrative Analyst II	0.75	0.75	0.75	0.75	0.75
Senior Office Assistant	0.75	0.75	0.75	0.75	0.75
TOTAL POSITIONS	2.50	2.50	2.50	2.50	2.50

Fire Services

Chart 11 | **FIRE SERVICES ORGANIZATIONAL CHART**



Description

Fire Services in the City of Dublin are comprised of four divisions: Fire Operations, Fire Prevention, Fire Station Maintenance, and Dougherty Regional Fire Authority (DRFA). Fire operation services are provided under a contract with the Alameda County Fire Department (ACFD). The department personnel provide fire suppression, advance life support emergency medical response, special operations response, hazardous materials responses and fire prevention services to the City of Dublin. Suppression and prevention personnel are assigned to provide service from one of the three fire stations and/or the fire prevention office located in Dublin.

Accomplishments for FY 2013-14

- Responded to 1,973 calls from July 1 to March 31, 2014
- Conducted 1,746 inspections
- Completed 572 plan checks
- Relocated the County's Fire Administration to Dublin

Objectives for FY 2014-15 and 2015-16

- Provide quality emergency response services within contract guidelines
- Work with the business and development community to meet the changing needs of a growing community

Budget Highlights

- Budget for Fire Services public liability contract costs with Alameda County has been moved from Human Resources to Fire Services
- First year establishing four divisions to segregate the functions of the department
- ACFD contract cost includes the operating cost of running a firefighter recruit academy. Of the 24 budgeted recruits, 12 will be funded by FEMA Adequate Fire and Emergency Response (SAFER) grant

 Figure 49 | FIRE SERVICES EXPENDITURES

	Actual 2012-13	Adopted 2013-14	Amended 2013-14	Adopted 2014-15	Forecast 2015-16
EXPENDITURES BY CATEGORY					
Salaries & Wages	\$67,113	\$69,080	\$69,080	\$70,390	\$72,150
Benefits	\$41,080	\$42,580	\$42,580	\$44,089	\$46,969
Services & Supplies	\$21,178	\$8,470	\$8,470	\$114,423	\$117,500
Internal Service Fund Charges	\$182,244	\$204,230	\$204,230	\$215,234	\$216,034
Utilities	\$71,054	\$75,330	\$75,330	\$79,869	\$79,850
Contracted Services	\$10,599,296	\$11,324,600	\$11,534,600	\$11,716,052	\$12,141,840
Capital Outlay	\$19,261	\$18,300	\$18,300	\$18,300	\$18,300
TOTAL EXPENDITURES	\$11,001,225	\$11,742,590	\$11,952,590	\$12,258,357	\$12,692,643
FUNDING					
General Fund	\$10,680,596	\$11,405,510	\$11,601,359	\$11,928,156	\$12,361,935
EMS Special Revenue	\$320,629	\$337,080	\$351,231	\$330,201	\$330,708
TOTAL FUNDING	\$11,001,225	\$11,742,590	\$11,952,590	\$12,258,357	\$12,692,643

Fire Operations

The City of Dublin contracts with the Alameda County Fire Department to provide fire services to the Dublin community. Services include fire suppression, emergency medical, hazardous materials, and special operations response. ACFD then provides line personnel to the City's three fire stations; these personnel provide first responder/paramedic services on three engines and one truck company.

 Figure 50 | FIRE OPERATIONS EXPENDITURES

	Actual 2012-13	Adopted 2013-14	Amended 2013-14	Adopted 2014-15	Forecast 2015-16
EXPENDITURES BY CATEGORY					
Salaries & Wages	\$67,113	\$69,080	\$69,080		
Benefits	\$41,080	\$42,580	\$42,580		
Services & Supplies	\$21,178	\$8,470	\$8,470	\$102,583	\$105,660
Internal Service Fund Charges	\$182,244	\$204,230	\$204,230		
Utilities	\$71,054	\$75,330	\$75,330		
Contracted Services	\$10,599,296	\$11,324,600	\$11,534,600	\$11,542,472	\$11,957,015
Capital Outlay	\$19,261	\$18,300	\$18,300		
TOTAL EXPENDITURES	\$11,001,225	\$11,742,590	\$11,952,590	\$11,645,055	\$12,062,675
FUNDING					
General Fund	\$10,680,596	\$11,405,510	\$11,601,359	\$11,319,704	\$11,736,817
EMS Special Revenue	\$320,629	\$337,080	\$351,231	\$325,351	\$325,858
TOTAL FUNDING	\$11,001,225	\$11,742,590	\$11,952,590	\$11,645,055	\$12,062,675
PERSONNEL ALLOCATION					
Senior Office Assistant	1.00	1.00	1.00		
City Positions	1.00	1.00	1.00		
Contract Positions	38.90	38.90	38.90	38.52	38.52
TOTAL POSITIONS	39.90	39.90	39.90	38.52	38.52

Note: Prior to FY 2014-15, entire Fire Department expenditures were included in the Fire Operations Division budget. Starting FY 2014-15, budgets are reported at division level.

Fire Prevention

The Alameda County Fire Department provides Fire Prevention services to the City of Dublin, providing plan check and inspection services at City Hall. The Fire Prevention Division ensures that new and existing businesses, and all construction, meet the safety standards adopted by the City Council and State of California.

 Figure 51 | FIRE PREVENTION EXPENDITURES

	Actual 2012-13	Adopted 2013-14	Amended 2013-14	Adopted 2014-15	Forecast 2015-16
EXPENDITURES BY CATEGORY					
Salaries & Wages				\$70,390	\$72,150
Benefits				\$44,089	\$46,969
Services & Supplies				\$4,470	\$4,470
Internal Service Fund Charges				\$183,935	\$184,735
Contracted Services				\$9,850	\$9,850
TOTAL EXPENDITURES				\$312,734	\$318,174
FUNDING					
General Fund				\$307,884	\$313,324
EMS Special Revenue				\$4,850	\$4,850
TOTAL FUNDING				\$312,734	\$318,174
PERSONNEL ALLOCATION					
Senior Office Assistant				1.00	1.00
TOTAL POSITIONS				1.00	1.00

Note: Prior to FY 2014-15, this division expenditure was included in the Fire Operations Division budget. Starting FY 2014-15, budgets are reported at division level.

Dougherty Regional Fire Authority (DRFA)

The budget funds the City's estimated share of the Dougherty Regional Fire Authority (DRFA) liabilities. Prior to the City's contracting with Alameda County Fire Department in July 1997, the Dougherty Regional Fire Authority provided services to the cities of Dublin and San Ramon. DRFA continues to exist as a Joint Powers Authority, only for the purposes of distributing the outstanding liabilities and assets to the cities.

 Figure 52 | **DOUGHERTY REGIONAL FIRE AUTHORITY EXPENDITURES**

	Actual 2012-13	Adopted 2013-14	Amended 2013-14	Adopted 2014-15	Forecast 2015-16
EXPENDITURES BY CATEGORY					
Contracted Services				\$61,000	\$71,300
TOTAL EXPENDITURES				\$61,000	\$71,300
FUNDING					
General Fund				\$61,000	\$71,300
TOTAL FUNDING				\$61,000	\$71,300

Note: Prior to FY 2014-15, this division expenditure was included in the Fire Operations Division budget. Starting FY 2014-15, budgets are reported at division level.

Fire Station Maintenance

Fire Station Maintenance is included as a separate budget area within the Fire Services budget. This budget area includes the maintenance and operations of the three Dublin fire stations. Components of the budget include inspection and County permits for operation of machinery, utilities, telephone services, contract maintenance services, minor improvements and repairs associated with the three stations.

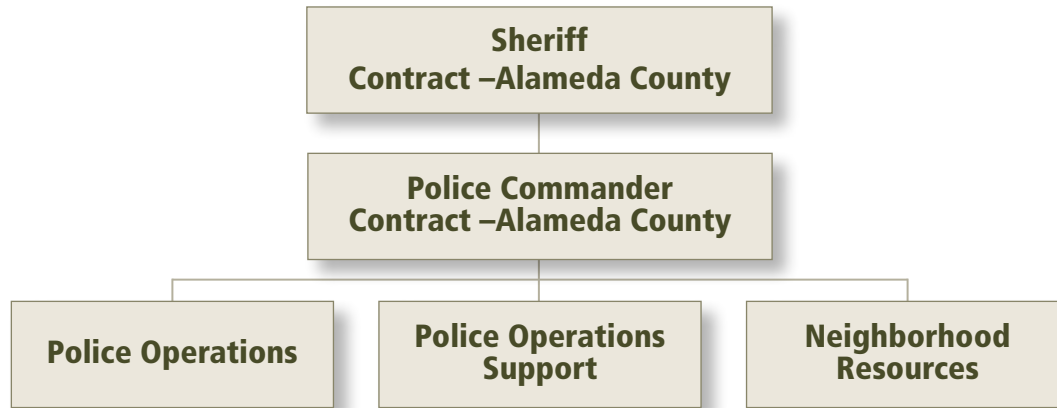
 Figure 53 | FIRE STATION MAINTENANCE EXPENDITURES

	Actual 2012-13	Adopted 2013-14	Amended 2013-14	Adopted 2014-15	Forecast 2015-16
EXPENDITURES BY CATEGORY					
Services & Supplies				\$7,370	\$7,370
Internal Service Fund Charges				\$31,299	\$31,299
Utilities				\$79,869	\$79,850
Contracted Services				\$102,730	\$103,675
Capital Outlay				\$18,300	\$18,300
TOTAL EXPENDITURES				\$239,568	\$240,494
FUNDING					
General Fund				\$239,568	\$240,494
TOTAL FUNDING				\$239,568	\$240,494
PERSONNEL ALLOCATION					
Contract Positions				0.39	0.39
TOTAL POSITIONS				0.39	0.39

Note: Prior to FY 2014-15, this division expenditure was included in the Fire Operations Division budget. Starting FY 2014-15, budgets are reported at division level.

Police Services

Chart 12 | **POLICE SERVICES ORGANIZATIONAL CHART**



Description

Dublin Police Services is comprised of the Operations Division, Operations Support Division, and the Neighborhood Resources Unit. Dublin Police Services consists of 51 sworn officers, 2 non-sworn personnel, and 4 City personnel. The Department provides the following services to the community: Crime Prevention, Investigations, Special Investigations, Patrol, Traffic Enforcement, and Neighborhood Watch. Police Services are provided to the City under a contract with Alameda County Sheriff's Office. The County Sheriff, under consultation with the City, designates the Commanding Officer who functions and is empowered to act as the City's Police Chief. Patrol, criminal investigation, traffic, crime prevention, and office management functions are performed from the Dublin Civic Center office. Dispatch and additional data processing functions are handled at the Alameda County Sheriff's Office.

Accomplishments for FY 2013-14

- 40% reduction in crimes against persons from March 31, 2013 to March 31, 2014
- 12% reduction in property crimes
- Operated a successful Holiday Crime Suppression Unit (HCSU) during the holiday season
- Conducted the annual Independence Day Special Operation with the goal of controlling the use of illegal fireworks and the protection of public safety with a reduction in calls from the previous year
- Participated in the 2013 National Night Out event, along with over 1,500 residents throughout the community
- The Crime Prevention Unit hosted several "Coffee with the Chief" events at the Farmers' Market in Emerald Glen Park
- Participated in two National Drug "Take-Back Initiative" events, resulting in 438 lbs. of prescription drugs collected in the first event, and 278 lbs. of prescription drugs in second event

Objectives for FY 2014-15 and 2015-16

- Maintain emergency plans, sustain planning coordination with other city entities, and participate in emergency drills to address expanding responsibilities in emergency management
- Strengthen partnerships between Dublin Police Services, Dublin Unified School District, Dublin/San Ramon Sanitary Department, MCE, and Camp Parks Police and to identify roles during an emergency situation
- Explore innovative and creative means to upgrade, maintain, and replace department facilities, equipment and technology level; goal to install Wi-Fi in administration building

Budget Highlights

- The Neighborhood Resources program transfers to Dublin Police Services
- Budget for Police Services public liability contract costs with Alameda County has been moved from Human Resources Department to Dublin Police Services
- First year re-structuring Police Department budget by contract and City costs
- Funding for increased contract personnel costs pursuant to County labor negotiations

 Figure 54 | POLICE SERVICES EXPENDITURES

	Actual 2012-13	Adopted 2013-14	Amended 2013-14	Adopted 2014-15	Forecast 2015-16
EXPENDITURES BY CATEGORY					
Salaries & Wages	\$480,498	\$519,970	\$494,338	\$527,063	\$540,240
Benefits	\$263,550	\$287,250	\$287,250	\$311,684	\$332,584
Services & Supplies	\$104,250	\$133,140	\$137,987	\$657,176	\$681,079
Internal Service Fund Charges	\$627,158	\$692,680	\$692,680	\$703,864	\$722,038
Utilities	\$9,058	\$10,080	\$10,080	\$10,083	\$10,083
Contracted Services	\$12,650,386	\$14,457,210	\$14,887,265	\$13,960,499	\$14,631,097
Capital Outlay	\$316,852	\$330	\$103,330	\$4,815	\$315
Other				\$234,282	\$241,266
TOTAL EXPENDITURES	\$14,451,751	\$16,100,660	\$16,612,930	\$16,409,466	\$17,158,702
FUNDING					
General Fund	\$14,146,419	\$15,993,950	\$16,406,220	\$16,299,006	\$17,053,900
State Seizure/Special Activity Fund	\$78,796	\$4,480	\$4,480	\$3,980	\$3,980
Vehicle Abatement	\$239	\$1,000	\$1,000	\$755	\$822
SLES/COPS Fund – CA	\$103,601	\$100,000	\$100,000	\$100,000	\$100,000
Federal Asset Seizure Fund	\$118,035		\$100,000	\$4,500	
Enforcement Grants	\$4,660	\$1,230	\$1,230	\$1,225	
TOTAL FUNDING	\$14,451,751	\$16,100,660	\$16,612,930	\$16,409,466	\$17,158,702

Police Operations

The Police Services Operations Division comprises Administration, Crime Prevention, Investigations, Patrol, Traffic Unit, and Dispatch.

 Figure 55 | **POLICE OPERATIONS EXPENDITURES**

	Actual 2012-13	Adopted 2013-14	Amended 2013-14	Adopted 2014-15	Forecast 2015-16
EXPENDITURES BY CATEGORY					
Salaries & Wages	\$235,529	\$260,740	\$235,108		
Benefits	\$122,106	\$140,130	\$140,130		
Services & Supplies	\$89,400	\$116,440	\$120,537	\$523,198	\$546,742
Internal Service Fund Charges	\$627,158	\$692,680	\$692,680		
Utilities	\$8,601	\$10,010	\$10,010		
Contracted Services	\$12,650,386	\$14,451,210	\$14,881,015	\$13,659,933	\$14,331,656
Capital Outlay	\$313,622	\$330	\$103,330		
Other				\$234,282	\$241,266
TOTAL EXPENDITURES	\$14,046,802	\$15,671,540	\$16,182,810	\$14,417,413	\$15,119,664
FUNDING					
General Fund	\$13,741,471	\$15,564,830	\$15,976,100	\$14,317,413	\$15,019,664
State Seizure/Special Activity Fund	\$78,796	\$4,480	\$4,480		
Vehicle Abatement	\$239	\$1,000	\$1,000		
SLES/COPS Fund – CA	\$103,601	\$100,000	\$100,000	\$100,000	\$100,000
Federal Asset Seizure Fund	\$118,035		\$100,000		
Enforcement Grants	\$4,660	\$1,230	\$1,230		
TOTAL FUNDING	\$14,046,802	\$15,671,540	\$16,182,810	\$14,417,413	\$15,119,664
PERSONNEL ALLOCATION					
Administrative Aide	1.00	1.00	1.00		
Administrative Technician	1.00	1.00	1.00		
Office Assistant II	2.00	2.00	2.00		
City Positions	4.00	4.00	4.00		
Contract Positions	53.00	53.00	53.00	53.00	53.00
TOTAL POSITIONS	57.00	57.00	57.00	53.00	53.00

Note: Prior to FY 2014-15, entire Police Services expenditures were included in the Police Operations Division budget. Starting FY 2014-15, budgets are reported at division level.

Police Operations Support

The Police Services Operations Support Division comprises the Records Unit and the Evidence Unit. Records provide assistance to the general public regarding various procedures such as release of reports, impounded vehicles/releases, and filing of police reports. The Evidence Unit is responsible for the processing of evidence collected by patrol and investigations, preparing evidence for court, and releasing it back to owners.

 Figure 56 | **POLICE OPERATIONS SUPPORT EXPENDITURES**

	Actual 2012-13	Adopted 2013-14	Amended 2013-14	Adopted 2014-15	Forecast 2015-16
EXPENDITURES BY CATEGORY					
Salaries & Wages				\$265,748	\$272,392
Benefits				\$160,692	\$171,753
Services & Supplies				\$118,297	\$118,656
Internal Service Fund Charges				\$696,208	\$714,232
Utilities				\$10,013	\$10,013
Contracted Services				\$294,566	\$293,441
Capital Outlay				\$4,815	\$315
TOTAL EXPENDITURES				\$1,550,339	\$1,580,802
FUNDING					
General Fund				\$1,539,879	\$1,576,000
State Seizure/Special Activity Fund				\$3,980	\$3,980
Vehicle Abatement				\$755	\$822
Federal Asset Seizure Fund				\$4,500	
Enforcement Grants				\$1,225	
TOTAL FUNDING				\$1,550,339	\$1,580,802
PERSONNEL ALLOCATION					
Administrative Aide				1.00	1.00
Administrative Technician				1.00	1.00
Office Assistant II				2.00	2.00
TOTAL POSITIONS				4.00	4.00

Note: Prior to FY 2014-15, this division expenditure was included in the Police Operations Division budget. Starting FY 2014-15, budgets are reported at division level.

Neighborhood Resources Unit

The Neighborhood Resources Unit is responsible for neighborhood programs such as Neighborhood Watch and work with members of the community to promote safety and crime prevention information. Annually the National Night Out event is coordinated by the unit, as well as other seminars and workshops throughout the year.

 Figure 57 | **NEIGHBORHOOD RESOURCES UNIT EXPENDITURES**

	Actual 2012-13	Adopted 2013-14	Amended 2013-14	Adopted 2014-15	Forecast 2015-16
EXPENDITURES BY CATEGORY					
Salaries & Wages	\$244,969	\$259,230	\$259,230	\$261,315	\$267,848
Benefits	\$141,444	\$147,120	\$147,120	\$150,992	\$160,831
Services & Supplies	\$14,850	\$16,700	\$17,450	\$15,681	\$15,681
Internal Service Fund Charges				\$7,656	\$7,806
Utilities	\$456	\$70	\$70	\$70	\$70
Contracted Services		\$6,000	\$6,250	\$6,000	\$6,000
Capital Outlay	\$3,230				
TOTAL EXPENDITURES	\$404,949	\$429,120	\$430,120	\$441,714	\$458,236
FUNDING					
General Fund	\$404,949	\$429,120	\$430,120	\$441,714	\$458,236
TOTAL FUNDING	\$404,949	\$429,120	\$430,120	\$441,714	\$458,236
PERSONNEL ALLOCATION					
Administrative Analyst II	1.00	1.00	1.00	1.00	1.00
Neighborhood Resources Technician II	2.00	2.00	2.00	2.00	2.00
TOTAL POSITIONS	3.00	3.00	3.00	3.00	3.00

Parks and Community Services

Chart 13 | **PARKS AND COMMUNITY SERVICES ORGANIZATIONAL CHART**



Description

The Parks and Community Services Department is comprised of the following divisions: Administration, Recreation Programs, Facilities Development, Heritage and Cultural Arts, Park Maintenance, Facilities Operations and Rentals, and Library Services. The Department budget also provides for the operation and maintenance of parks, community facilities and the Dublin Pioneer Cemetery.

Accomplishments for FY 2013-14

- Completed the Shannon Park Water Play Area Renovation and three new neighborhood parks including Positano Hills Park, Schaefer Ranch Park and Passatempo Park
- Developed the Parks and Community Services Marketing and Promotions Plan
- Acquired land and developed the Master Plan for the Iron Horse Nature Park and Open Space
- Expanded options available as part of the Camp Connector Program
- Expanded funding for the Recreation Fee Assistance Program
- Completed the Maintenance Yard Facilities Project and Phase I of the Public Safety Complex

Objectives for FY 2014-15 and 2015-16

- Complete update to the Parks and Recreation Master Plan and Public Facility Fee Program
- Develop and implement a Department Business Plan and a focused business plan for the Emerald Glen Recreation and Aquatic Complex that will address organizational efficiencies, operational priorities, staffing, and enhancements to programs, services and delivery models to maximize cost recovery
- Complete construction of the Emerald Glen Recreation and Aquatic Complex and the final phase of park improvements
- Complete construction of the Fallon Sports Park Lower Terrace
- Commission and install Public Art at the Emerald Glen Recreation and Aquatic Complex and Fallon Sports Park
- Develop the small expansion space at the Dublin Public Library into a 21st Century Library Space for technology based programs that support “Idea Exchange” and “Maker” programs, employment programs, technology training, and education
- Develop a partnership with Camp Parks to design and develop a “Dublin Military History Center” at the new gate at Camp Parks
- Expand rental of group picnic areas to Schaefer Ranch Park, Kolb Park, and Bray Commons
- Develop inventory and maintenance plan for the City’s Public Art Collection, and publish artwork background information on the City website
- Develop a local “Arts Resource Database” to better connect local art community and foster synergies between those groups and individuals
- Provide multi-cultural performance venue at splatter through partnerships with local performing arts groups, and continue to provide opportunities to support the visual arts at the event
- Complete implementation of the Department Marketing and Promotions Plan
- Develop implementation plan for the Conservation Assessment Program that was completed for the Heritage Park and Museums in FY 2013-14
- Complete update to the Master Plan and phasing options for the Cemetery development at the Heritage Park and Museums and identify funding sources
- Funding for additional item approved by the City Council:
 - Additional two hours of library service per week

Budget Highlights

- Funding for the operating costs for the opening of Jordan Ranch Neighborhood Park, the Emerald Glen Recreation and Aquatic Complex, Fallon Sports Park Lower Terrace and Library Technology Space
- Funding for splatter and St. Patrick’s Day events
- Funding for Dublin Swim Center improvements and Senior Center Marquee

Parks and Community Services continued...

 Figure 58 | **PARKS AND COMMUNITY SERVICES EXPENDITURES**

	Actual 2012-13	Adopted 2013-14	Amended 2013-14	Adopted 2014-15	Forecast 2015-16
EXPENDITURES BY CATEGORY					
Salaries & Wages	\$2,675,993	\$2,653,560	\$2,653,560	\$3,029,383	\$3,284,674
Benefits	\$1,037,013	\$1,171,510	\$1,171,510	\$1,308,481	\$1,503,577
Services & Supplies	\$467,806	\$502,200	\$509,700	\$725,566	\$816,819
Internal Service Fund Charges	\$203,263	\$297,550	\$297,550	\$179,136	\$175,378
Utilities	\$945,105	\$1,195,020	\$1,195,020	\$1,176,949	\$1,315,170
Contracted Services	\$3,300,068	\$3,482,110	\$3,590,170	\$3,744,639	\$3,767,184
Capital Outlay	\$74,933	\$128,330	\$128,330	\$369,180	\$193,330
Other				\$125,000	\$125,000
TOTAL EXPENDITURES	\$8,704,180	\$9,430,280	\$9,545,840	\$10,658,333	\$11,181,132
FUNDING					
General Fund	\$8,692,118	\$9,113,640	\$9,229,200	\$10,566,724	\$11,106,335
Cemetery Reserve	\$509				
Public Art Fund	\$8,988	\$2,500	\$2,500	\$30,000	\$10,000
Public Facility Fees	\$2,565	\$314,140	\$314,140	\$61,609	\$64,797
TOTAL FUNDING	\$8,704,180	\$9,430,280	\$9,545,840	\$10,658,333	\$11,181,132

Parks and Community Services Administration

The Parks and Community Services Administration Division manages the department activities which include programming, operations, and maintenance of the Dublin Senior Center, Dublin Swim Center, Stager Community Gymnasium, Dublin Preschool at Fallon Sports Park, and the Shannon Community Center. The budget also includes administration of the registration and facility reservation system, and publication of the seasonal Activity Guides for the community.

 Figure 59 | **PARKS AND COMMUNITY SERVICES ADMINISTRATION EXPENDITURES**

	Actual 2012-13	Adopted 2013-14	Amended 2013-14	Adopted 2014-15	Forecast 2015-16
EXPENDITURES BY CATEGORY					
Salaries & Wages	\$287,260	\$189,210	\$189,210	\$258,785	\$264,426
Benefits	\$146,861	\$85,070	\$85,070	\$124,983	\$133,077
Services & Supplies	\$74,206	\$84,490	\$84,490	\$163,247	\$177,016
Internal Service Fund Charges	\$56,760	\$57,750	\$57,750	\$55,431	\$56,524
Contracted Services	\$149,936	\$116,370	\$92,370	\$117,072	\$117,127
Capital Outlay	\$6,682			\$2,000	
TOTAL EXPENDITURES	\$721,704	\$532,890	\$508,890	\$721,517	\$748,170
FUNDING					
General Fund	\$719,139	\$532,890	\$508,890	\$721,517	\$748,170
Public Facility Fees	\$2,565				
TOTAL FUNDING	\$721,704	\$532,890	\$508,890	\$721,517	\$748,170
PERSONNEL ALLOCATION					
Parks and Community Services Director	0.50	0.50	0.50	0.50	0.50
Administrative Aide	0.70	0.40			
Administrative Analyst I			0.40	0.40	0.40
Assistant Parks and Community Services Director	0.30	0.30	0.30	0.30	0.30
Recreation Coordinator	0.20				
Graphic Design & Communications Coordinator	1.00				
Office Assistant II	0.23	0.20	0.20	0.25	0.25
TOTAL POSITIONS	2.93	1.40	1.40	1.45	1.45

Parks Maintenance

This budget funds park maintenance services for parks, open space and the grounds associated with recreational and civic facilities. Park maintenance services are provided to the City under contract by MCE.

 Figure 60 | **PARKS MAINTENANCE EXPENDITURES**

	Actual 2012-13	Adopted 2013-14	Amended 2013-14	Adopted 2014-15	Forecast 2015-16
EXPENDITURES BY CATEGORY					
Salaries & Wages				\$34,523	\$35,386
Benefits				\$16,591	\$17,697
Services & Supplies	\$16,658	\$7,980	\$7,980	\$140,373	\$120,373
Internal Service Fund Charges	\$107,904	\$108,480	\$108,480	\$3,813	\$569
Utilities	\$736,461	\$877,100	\$877,100	\$828,175	\$940,357
Contracted Services	\$1,703,120	\$1,721,490	\$1,727,490	\$1,952,490	\$2,031,739
Capital Outlay	\$32,524	\$47,000	\$47,000	\$82,000	\$47,000
Other				\$125,000	\$125,000
TOTAL EXPENDITURES	\$2,596,666	\$2,762,050	\$2,768,050	\$3,182,965	\$3,318,121
FUNDING					
General Fund	\$2,587,679	\$2,759,550	\$2,765,550	\$3,152,965	\$3,308,121
Public Art Fund	\$8,988	\$2,500	\$2,500	\$30,000	\$10,000
TOTAL FUNDING	\$2,596,666	\$2,762,050	\$2,768,050	\$3,182,965	\$3,318,121
PERSONNEL ALLOCATION					
Parks and Community Services Director				0.10	0.10
Parks and Facilities Development Coordinator				0.05	0.05
Recreation Supervisor				0.10	0.10
City Positions				0.25	0.25
Contract Positions	10.10	11.65	11.65	12.82	12.82
TOTAL POSITIONS	10.10	11.65	11.65	13.07	13.07

Heritage and Cultural Arts

This budget funds the activities of the Heritage and Cultural Arts Division including: Historic Facility Operations and Rentals; Heritage Center Programs; Cultural Activities; Community Events and Festivals; and burials at the Dublin Pioneer Cemetery.

 Figure 61 | **HERITAGE AND CULTURAL ARTS EXPENDITURES**

	Actual 2012-13	Adopted 2013-14	Amended 2013-14	Adopted 2014-15	Forecast 2015-16
EXPENDITURES BY CATEGORY					
Salaries & Wages	\$374,391	\$429,410	\$429,410	\$403,430	\$414,125
Benefits	\$162,034	\$222,460	\$222,460	\$210,232	\$224,156
Services & Supplies	\$202,087	\$199,940	\$199,940	\$200,934	\$228,583
Internal Service Fund Charges	\$7,656	\$7,770	\$7,770	\$850	\$850
Utilities	\$659	\$840	\$840	\$390	\$390
Contracted Services	\$173,306	\$189,300	\$189,300	\$89,880	\$95,480
Capital Outlay	\$378			\$20,850	
TOTAL EXPENDITURES	\$920,512	\$1,049,720	\$1,049,720	\$926,566	\$963,584
FUNDING					
General Fund	\$920,002	\$1,049,720	\$1,049,720	\$926,566	\$963,584
Cemetery Reserve	\$509				
TOTAL FUNDING	\$920,512	\$1,049,720	\$1,049,720	\$926,566	\$963,584
PERSONNEL ALLOCATION					
Parks and Community Services Director	0.20	0.20	0.20	0.10	0.10
Administrative Aide		0.10			
Administrative Analyst I			0.10	0.10	0.10
Graphic Design & Communications Coordinator		0.40	0.40	0.30	0.30
Heritage & Cultural Arts Manager	0.80	0.80	0.80	1.00	1.00
Heritage Center Director	0.80	0.80	0.80	0.80	0.80
Office Assistant II		1.00		0.05	0.05
Recreation Coordinator	0.80	1.00	2.00	2.00	2.00
Recreation Technician	0.40	0.40	0.40		
Senior Office Assistant				0.05	0.05
TOTAL POSITIONS	3.00	4.70	4.70	4.40	4.40

Facilities Operations and Rentals

This budget includes the scheduling, use and rental of park and community facilities, including the Dublin Public Library Community Room, Dublin Civic Center, Shannon Community Center, Dublin Senior Center, Dublin Heritage Park and Museums, City owned sports fields and courts, Emerald Glen Park group picnic area, and the Dublin Unified School District athletic fields and facilities.

 Figure 62 | **FACILITIES OPERATIONS AND RENTAL EXPENDITURES**

	Actual 2012-13	Adopted 2013-14	Amended 2013-14	Adopted 2014-15	Forecast 2015-16
EXPENDITURES BY CATEGORY					
Salaries & Wages	\$372,579	\$398,520	\$398,520	\$501,177	\$508,907
Benefits	\$155,937	\$173,510	\$173,510	\$182,336	\$194,259
Services & Supplies	\$68,147	\$83,200	\$90,700	\$93,770	\$96,770
Internal Service Fund Charges	\$22,128	\$47,710	\$47,710	\$53,002	\$51,294
Utilities	\$199,502	\$237,370	\$237,370	\$246,416	\$271,630
Contracted Services	\$249,396	\$299,770	\$306,370	\$312,405	\$299,730
Capital Outlay	\$18,025	\$63,200	\$63,200	\$221,200	\$128,200
TOTAL EXPENDITURES	\$1,085,714	\$1,303,280	\$1,317,380	\$1,610,306	\$1,550,791
FUNDING					
General Fund	\$1,085,714	\$1,303,280	\$1,317,380	\$1,610,306	\$1,550,791
TOTAL FUNDING	\$1,085,714	\$1,303,280	\$1,317,380	\$1,610,306	\$1,550,791
PERSONNEL ALLOCATION					
Parks and Community Services Director	0.05	0.05	0.05		
Administrative Aide	0.30	0.40			
Administrative Analyst I			0.40	0.30	0.30
Assistant Parks and Community Services Director	0.20	0.20	0.20	0.20	0.20
Heritage & Cultural Arts Manager	0.10	0.10	0.10		
Heritage Center Director	0.20	0.20	0.20	0.20	0.20
Office Assistant II	1.37	1.30	1.30	1.05	1.05
Recreation Supervisor	0.50	0.50	0.50	0.90	0.90
Senior Office Assistant	1.10	1.10	1.10	0.80	0.80
City Positions	3.82	3.85	3.85	3.45	3.45
Contract Positions	0.35	0.77	0.77	0.66	0.66
TOTAL POSITIONS	4.17	4.62	4.62	4.11	4.11

Recreation Programs

This budget funds the programming operations of family and teen programs; recreational activities; preschool programs; senior programs; sports programs; and aquatic programs.

 Figure 63 | **RECREATION PROGRAMS DIVISION EXPENDITURES**

	Actual 2012-13	Adopted 2013-14	Amended 2013-14	Adopted 2014-15	Forecast 2015-16
EXPENDITURES BY CATEGORY					
Salaries & Wages	\$1,410,184	\$1,482,010	\$1,482,010	\$1,591,353	\$1,794,974
Benefits	\$455,531	\$493,150	\$493,150	\$519,149	\$661,721
Services & Supplies	\$99,894	\$113,150	\$113,150	\$107,922	\$178,397
Internal Service Fund Charges	\$2,059	\$16,550	\$16,550	\$13,126	\$13,227
Utilities	\$1,622	\$5,090	\$5,090	\$2,840	\$2,840
Contracted Services	\$476,093	\$429,610	\$429,610	\$618,940	\$593,940
Capital Outlay	\$646	\$1,230	\$1,230	\$1,230	\$1,230
TOTAL EXPENDITURES	\$2,446,029	\$2,540,790	\$2,540,790	\$2,854,560	\$3,246,330
FUNDING					
General Fund	\$2,446,029	\$2,540,790	\$2,540,790	\$2,854,560	\$3,246,330
TOTAL FUNDING	\$2,446,029	\$2,540,790	\$2,540,790	\$2,854,560	\$3,246,330
PERSONNEL ALLOCATION					
Parks and Community Services Director				0.05	0.05
Administrative Analyst I				0.10	0.10
Assistant Parks and Community Services Director	0.50	0.50	0.50	0.50	0.50
Graphic Design & Communications Coordinator		0.60	0.60	0.70	0.70
Heritage & Cultural Arts Manager	0.10	0.10	0.10		
Office Assistant II	0.50	0.50	0.50	0.75	0.75
Recreation Coordinator	5.00	5.00	5.00	4.00	4.00
Recreation Supervisor	1.50	1.50	1.50	2.00	3.00
Recreation Technician	1.60	1.60	1.60	2.00	2.00
Senior Office Assistant	0.90	0.90	0.90	1.15	2.15
TOTAL POSITIONS	10.10	10.70	10.70	11.25	13.25

Library Services

The Dublin Public Library is owned by the City of Dublin and library services are provided through a contract agreement with the Alameda County Library System.

 Figure 64 | **LIBRARY SERVICES EXPENDITURES**

	Actual 2012-13	Adopted 2013-14	Amended 2013-14	Adopted 2014-15	Forecast 2015-16
EXPENDITURES BY CATEGORY					
Services & Supplies	\$4,602	\$6,910	\$6,910	\$6,460	\$6,460
Internal Service Fund Charges		\$52,410	\$52,410	\$52,414	\$52,414
Utilities	\$6,861	\$74,620	\$74,620	\$99,129	\$99,953
Contracted Services	\$543,697	\$545,570	\$545,570	\$603,851	\$579,168
Capital Outlay	\$16,678	\$16,900	\$16,900	\$41,900	\$16,900
TOTAL EXPENDITURES	\$571,838	\$696,410	\$696,410	\$803,754	\$754,894
FUNDING					
General Fund	\$571,838	\$696,410	\$696,410	\$803,754	\$754,894
TOTAL FUNDING	\$571,838	\$696,410	\$696,410	\$803,754	\$754,894
PERSONNEL ALLOCATION					
Contract Positions	0.37	0.37	0.37	0.38	0.38
TOTAL POSITIONS	0.37	0.37	0.37	0.38	0.38

Parks and Facilities Development

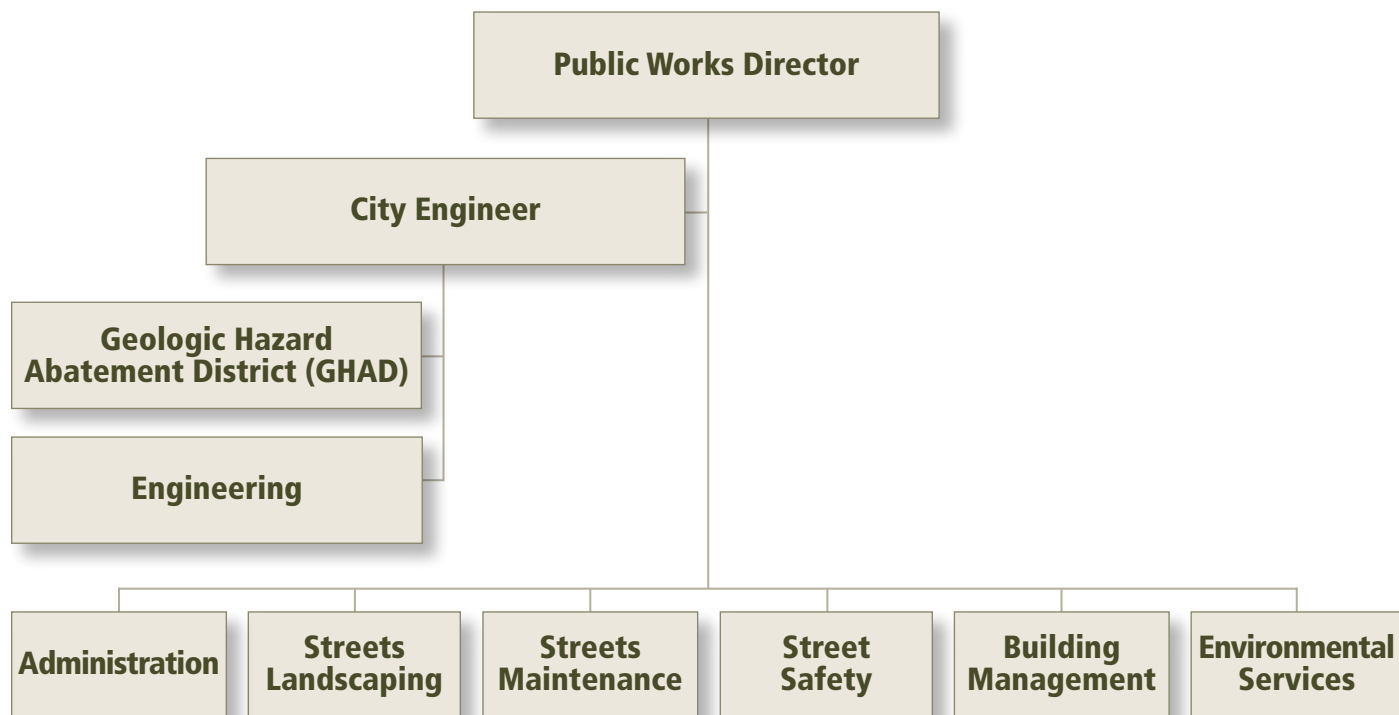
The Parks and Facilities Development Division is responsible for managing the design, development and construction of recreation, park and other municipal facilities.

 Figure 65 | **PARKS AND FACILITIES DEVELOPMENT EXPENDITURES**

	Actual 2012-13	Adopted 2013-14	Amended 2013-14	Adopted 2014-15	Forecast 2015-16
EXPENDITURES BY CATEGORY					
Salaries & Wages	\$231,578	\$154,410	\$154,410	\$240,115	\$266,856
Benefits	\$116,649	\$197,320	\$197,320	\$255,190	\$272,667
Services & Supplies	\$2,213	\$6,530	\$6,530	\$12,860	\$9,220
Internal Service Fund Charges	\$6,756	\$6,880	\$6,880	\$500	\$500
Contracted Services	\$4,520	\$180,000	\$299,460	\$50,000	\$50,000
TOTAL EXPENDITURES	\$361,717	\$545,140	\$664,600	\$558,665	\$599,243
FUNDING					
General Fund	\$361,717	\$231,000	\$350,460	\$497,056	\$534,446
Public Facility Fees		\$314,140	\$314,140	\$61,609	\$64,797
TOTAL FUNDING	\$361,717	\$545,140	\$664,600	\$558,665	\$599,243
PERSONNEL ALLOCATION					
Parks and Community Services Director	0.25	0.25	0.25	0.25	0.25
Administrative Aide		0.10			
Administrative Analyst I			0.10	0.10	0.10
Office Assistant II		0.10	0.10		
Parks and Facilities Development Coordinator	1.00	2.00	2.00	2.95	2.95
Parks and Facilities Development Manager	1.00	1.00	1.00	1.00	1.00
TOTAL POSITIONS	2.25	3.45	3.45	4.30	4.30

Public Works

Chart 14 | **PUBLIC WORKS ORGANIZATIONAL CHART**



Description

The Public Works Department is responsible for developing, operating and maintaining City infrastructure and is comprised of several functional areas including Administration, Building Management, Engineering, Environmental Services, Geologic Hazardous Abatement Districts, Street Landscaping, Street Maintenance, and Street Safety.

Accomplishments for FY 2013-14

- Coordinated and administered the Federal and Military Communities Committee established by City Council in September 2013
- Developed the Street Tree Ordinance
- Received awards for the Alamo Canal Trail under 1-580 and West Dublin BART Golden Gate Drive projects
- Completed annual slurry seal and street overlay programs
- Coordinated the City's Energy Action Plan implementation
- Updated the City's Climate Action Plan
- Coordinating Downtown Traffic Impact Fee Study
- Managed and expanded a recycling contest for the Dublin Unified School District, covering all elementary and middle schools
- Produced a Long-term Trash Reduction Plan, designed to reduce the amount of litter by 70% within the City's storm drains, creeks, and waterways by the end of Calendar Year 2017

Objectives for FY 2014-15 and 2015-16

- Support “Bike to Work Day” and “Walk and Roll to School” activities
- Complete design of Dublin Boulevard Improvements – Sierra Court to Dublin Court, and begin utility undergrounding
- Monitor and evaluate the Energy Upgrade Improvements
- Develop a solar map for residents and businesses to evaluate their buildings for solar resource potential
- Complete the Bicycle and Pedestrian Master Plan

Budget Highlights

- Transferring Environmental Services to Public Works
- Continue funding for building maintenance of Public Safety Complex
- Funding for participation in Alameda County National Pollutant Discharge Elimination System (NPDES) and Congestion Management Agency programs
- Funding for the development of a solar map

Public Works continued...

 Figure 66 | **PUBLIC WORKS EXPENDITURES**

	Actual 2012-13	Adopted 2013-14	Amended 2013-14	Adopted 2014-15	Forecast 2015-16
EXPENDITURES BY CATEGORY					
Salaries & Wages	\$1,489,127	\$1,523,940	\$1,546,299	\$1,392,233	\$1,496,860
Benefits	\$741,474	\$848,210	\$848,210	\$801,553	\$856,385
Services & Supplies	\$120,124	\$132,670	\$166,020	\$144,613	\$140,158
Internal Service Fund Charges	\$274,228	\$573,690	\$405,551	\$373,526	\$359,146
Utilities	\$1,050,818	\$1,251,200	\$1,191,651	\$1,304,556	\$1,310,321
Contracted Services	\$3,806,854	\$3,619,120	\$3,942,222	\$3,930,670	\$3,952,385
Capital Outlay	\$91,423	\$124,580	\$168,480	\$92,450	\$87,500
Other				\$125,000	\$125,000
TOTAL EXPENDITURES	\$7,574,048	\$8,073,410	\$8,268,433	\$8,164,601	\$8,327,754
FUNDING					
General Fund	\$5,716,855	\$5,996,550	\$6,088,587	\$6,263,378	\$6,459,339
Traffic Safety	\$111,891	\$120,030	\$152,380	\$111,253	\$113,773
State Gas Tax	\$403,426	\$525,310	\$601,310	\$557,867	\$557,159
ACTC Sales Tax – Bike & Pedestrian	\$181,946	\$20,110	\$86,460	\$17,962	\$17,962
ACTC Vehicle Registration Fee	\$156,497	\$172,080	\$172,080	\$172,429	\$149,959
Measure D	\$133,738	\$9,030	\$16,619	\$37,910	\$39,320
Local Recycling Programs	\$27,067	\$46,670	\$54,259	\$46,423	\$21,767
Dublin/Dougherty Storm Water Management	\$5,000	\$5,000	\$5,213	\$5,000	\$5,000
Village Parkway Storm Water Management	\$5,000	\$5,000	\$5,213	\$5,000	\$5,000
Street Light District 1983-1	\$250,669	\$359,810	\$274,490	\$283,811	\$282,748
Landscape District Stagecoach 1983-2	\$67,022	\$77,970	\$77,970	\$78,217	\$81,107
Landscape District Dougherty 1986-1	\$110,862	\$130,060	\$130,060	\$130,380	\$133,940
Landscape District Santa Rita 1997-1	\$271,765	\$324,280	\$324,280	\$326,152	\$326,631
Street Light District East Dublin 1999-1	\$132,265	\$261,510	\$131,176	\$128,819	\$134,048
Traffic Impact Fee – Category 1			\$79,745		
Traffic Impact Fee – Downtown	\$44	\$20,000	\$68,591		
TOTAL FUNDING	\$7,574,048	\$8,073,410	\$8,268,433	\$8,164,601	\$8,327,754

Note: Excludes expenditures in Geologic Hazard Abatement District Funds

Public Works Administration

The Public Works Administration is responsible for oversight of the department and its related functions in the areas of engineering, building maintenance, streets and streets landscaping and maintenance, assessments, etc. The administrative function includes the budgeting, as well as revenue and expense management on work related to capital projects and development. It should be noted that the Public Works staff accounted for in this budget area are providing their service and time to most of the functional/budget areas as outlined in this department budget.

 Figure 67 | **PUBLIC WORKS ADMINISTRATION EXPENDITURES**

	Actual 2012-13	Adopted 2013-14	Amended 2013-14	Adopted 2014-15	Forecast 2015-16
EXPENDITURES BY CATEGORY					
Salaries & Wages	\$451,615	\$419,210	\$419,210	\$491,909	\$507,080
Benefits	\$233,597	\$239,840	\$239,840	\$251,680	\$268,954
Services & Supplies	\$14,296	\$20,320	\$20,320	\$23,721	\$23,520
Internal Service Fund Charges	\$33,552	\$33,560	\$33,560	\$36,021	\$33,759
Contracted Services	\$188,785	\$192,120	\$222,558	\$196,019	\$206,825
Capital Outlay	\$539				
TOTAL EXPENDITURES	\$922,384	\$905,050	\$935,488	\$999,350	\$1,040,138
FUNDING					
General Fund	\$907,049	\$884,940	\$915,378	\$981,388	\$1,022,176
ACTC Sales Tax – Bike & Pedestrian	\$15,334	\$20,110	\$20,110	\$17,962	\$17,962
TOTAL FUNDING	\$922,384	\$905,050	\$935,488	\$999,350	\$1,040,138
PERSONNEL ALLOCATION					
Public Works Director/Assistant City Engineer	1.00	1.00	1.00	1.00	1.00
Administrative Technician	1.00	1.00	1.00	1.00	1.00
Office Assistant II	1.45	1.45	0.45	0.45	0.45
Public Works Manager	1.00	1.00	1.00	0.40	0.40
Senior Administrative Analyst				1.00	1.00
Senior Office Assistant			1.00	1.00	1.00
City Positions	4.45	4.45	4.45	4.85	4.85
Contract Positions	1.00	1.03	1.03	1.03	1.03
TOTAL POSITIONS	5.45	5.48	5.48	5.88	5.88

Street Maintenance

The Street Maintenance Division is responsible for the following services: street sweeping; street repair; drainage maintenance; storm patrol and clean-up; emergency and temporary curb, gutter and sidewalk repair; traffic, street and community sign repair and installation; striping and marking; guard rail repair; weed control; and bike path maintenance. Street Maintenance services are provided to the City under private contract (MCE Corporation). The City entered into an agreement with East Bay Regional Park District for certain maintenance activities related to the Tassajara Creek Trail.

 Figure 68 | **STREET MAINTENANCE EXPENDITURES**

	Actual 2012-13	Adopted 2013-14	Amended 2013-14	Adopted 2014-15	Forecast 2015-16
EXPENDITURES BY CATEGORY					
Contracted Services	\$509,351	\$635,170	\$676,596	\$675,804	\$680,962
Capital Outlay			\$35,000		
Other				\$125,000	\$125,000
TOTAL EXPENDITURES	\$509,351	\$635,170	\$711,596	\$800,804	\$805,962
FUNDING					
General Fund	\$122,851	\$141,180	\$141,180	\$271,097	\$276,963
State Gas Tax	\$370,619	\$477,310	\$553,310	\$509,867	\$509,159
Measure D	\$5,880	\$6,680	\$6,680	\$9,840	\$9,840
Dublin/Dougherty Storm Water Management	\$5,000	\$5,000	\$5,213	\$5,000	\$5,000
Village Parkway Storm Water Management	\$5,000	\$5,000	\$5,213	\$5,000	\$5,000
TOTAL FUNDING	\$509,351	\$635,170	\$711,596	\$800,804	\$805,962
PERSONNEL ALLOCATION					
Contract Positions	1.99	2.05	2.05	2.15	2.15
TOTAL POSITIONS	1.99	2.05	2.05	2.15	2.15

Street Landscaping

Street Landscaping services are provided to the City under private contract (with MCE Corporation). The contract provides for landscape maintenance, including street trees, turf care, irrigation maintenance, weed control, litter pick-up and illegal sign removal.

 Figure 69 | **STREET LANDSCAPING EXPENDITURES**

	Actual 2012-13	Adopted 2013-14	Amended 2013-14	Adopted 2014-15	Forecast 2015-16
EXPENDITURES BY CATEGORY					
Utilities	\$399,561	\$477,980	\$477,980	\$509,171	\$509,171
Contracted Services	\$1,069,850	\$1,129,590	\$1,172,290	\$1,302,448	\$1,340,944
Capital Outlay	\$30,161	\$43,080	\$43,080		
TOTAL EXPENDITURES	\$1,499,572	\$1,650,650	\$1,693,350	\$1,811,619	\$1,850,115
FUNDING					
General Fund	\$1,057,436	\$1,134,980	\$1,177,680	\$1,294,610	\$1,326,527
Landscape District Stagecoach 1983-2	\$64,537	\$73,960	\$73,960	\$73,967	\$76,807
Landscape District Dougherty 1986-1	\$108,374	\$125,370	\$125,370	\$125,370	\$128,760
Landscape District Santa Rita 1997-1	\$269,224	\$316,340	\$316,340	\$317,672	\$318,021
TOTAL FUNDING	\$1,499,572	\$1,650,650	\$1,693,350	\$1,811,619	\$1,850,115
PERSONNEL ALLOCATION					
Contract Positions	8.09	8.27	8.27	9.45	9.45
TOTAL POSITIONS	8.09	8.27	8.27	9.45	9.45

Street Safety

The Street Safety Division is responsible for maintaining safety and circulation of all modes of transportation along City streets. One of the key tasks of this Division is to represent the City at regional and State transportation agencies, and to advocate for regional funding for City projects. It collects traffic volume and speed data regularly to evaluate and address circulation and access issues in different areas and land uses. It works closely with Dublin Police to enhance enforcement of traffic laws, and coordinates on directed enforcement at location of concern. This Division provides input on transportation planning associated with the CIP program and new development. It works closely with Livermore Amador Valley Transportation Authority (LAVTA) on various transit planning and operation issues.

 Figure 70 | **STREET SAFETY EXPENDITURES**

	Actual 2012-13	Adopted 2013-14	Amended 2013-14	Adopted 2014-15	Forecast 2015-16
EXPENDITURES BY CATEGORY					
Services & Supplies	\$28,817	\$32,470	\$32,470	\$32,631	\$32,631
Internal Service Fund Charges	\$27,000	\$195,140	\$27,001	\$12,575	\$12,575
Utilities	\$376,554	\$433,000	\$373,451	\$398,648	\$403,545
Contracted Services	\$231,253	\$251,550	\$263,584	\$248,714	\$227,863
Capital Outlay	\$29,784	\$52,000	\$52,000	\$52,000	\$52,000
TOTAL EXPENDITURES	\$693,407	\$964,160	\$748,506	\$744,568	\$728,615
FUNDING					
General Fund	\$20,408	\$25,060	\$25,060	\$24,601	\$24,601
Traffic Safety	\$111,891	\$120,030	\$120,030	\$111,253	\$113,773
State Gas Tax	\$29,784	\$42,000	\$42,000	\$42,000	\$42,000
ACTC Vehicle Registration Fee	\$156,497	\$172,080	\$172,080	\$172,429	\$149,959
Street Light District 1983-1	\$245,851	\$350,370	\$265,050	\$273,596	\$272,503
Street Light District East Dublin 1999-1	\$128,977	\$254,620	\$124,286	\$120,689	\$125,778
TOTAL FUNDING	\$693,407	\$964,160	\$748,506	\$744,568	\$728,615

Building Management

The Building Management Division is responsible for the maintenance and operations of the following City buildings: Dublin Civic Center, Public Works Corporation Yard; and the Public Safety Complex. Components of this budget includes supplies, utilities, telephone costs for most of the City system, contract services, minor improvements, and repairs associated with these buildings. The maintenance cost for other City facilities, such as the Library, Senior Center, and Shannon Community Center, is included in the respective budgets for each of these facilities.

 Figure 71 | **BUILDING MANAGEMENT EXPENDITURES**

	Actual 2012-13	Adopted 2013-14	Amended 2013-14	Adopted 2014-15	Forecast 2015-16
EXPENDITURES BY CATEGORY					
Services & Supplies	\$46,100	\$39,330	\$39,330	\$39,323	\$39,323
Internal Service Fund Charges	\$155,352	\$283,170	\$283,170	\$270,543	\$264,863
Utilities	\$272,782	\$337,850	\$337,850	\$394,368	\$395,235
Contracted Services	\$281,564	\$313,170	\$323,170	\$345,328	\$349,912
Capital Outlay	\$28,576	\$26,000	\$34,900	\$32,000	\$32,000
TOTAL EXPENDITURES	\$784,374	\$999,520	\$1,018,420	\$1,081,562	\$1,081,333
FUNDING					
General Fund	\$784,374	\$999,520	\$1,018,420	\$1,081,562	\$1,081,333
TOTAL FUNDING	\$784,374	\$999,520	\$1,018,420	\$1,081,562	\$1,081,333
PERSONNEL ALLOCATION					
Contract Positions	1.34	1.70	1.70	1.70	1.70
TOTAL POSITIONS	1.34	1.70	1.70	1.70	1.70

Engineering

The Engineering Division is responsible for the following services: traffic engineering; storm water pollution control activities; design and inspection of Capital Projects; inspection of private development facilities which will be dedicated to the City (i.e. development of new streets and sidewalks); review of plans for subdivisions and private development; preparation of maps identifying parcels within the City; and technical engineering support for Assessment Districts.

 Figure 72 | **ENGINEERING EXPENDITURES**

	Actual 2012-13	Adopted 2013-14	Amended 2013-14	Adopted 2014-15	Forecast 2015-16
EXPENDITURES BY CATEGORY					
Salaries & Wages	\$813,268	\$874,340	\$896,699	\$760,776	\$846,743
Benefits	\$403,116	\$502,250	\$502,250	\$481,319	\$513,975
Services & Supplies	\$26,283	\$34,210	\$67,560	\$39,616	\$35,625
Internal Service Fund Charges	\$52,240	\$55,640	\$55,640	\$48,770	\$42,279
Utilities	\$1,922	\$2,370	\$2,370	\$2,370	\$2,370
Contracted Services	\$1,487,111	\$1,062,520	\$1,233,847	\$1,099,057	\$1,105,578
Capital Outlay	\$2,364	\$3,500	\$3,500	\$8,450	\$3,500
TOTAL EXPENDITURES	\$2,786,302	\$2,534,830	\$2,761,866	\$2,440,358	\$2,550,070
FUNDING					
General Fund	\$2,601,003	\$2,475,860	\$2,475,860	\$2,398,273	\$2,507,465
Traffic Safety			\$32,350		
State Gas Tax	\$3,024	\$6,000	\$6,000	\$6,000	\$6,000
ACTC Sales Tax – Bike & Pedestrian	\$166,611		\$66,350		
Street Light District 1983-1	\$4,818	\$9,440	\$9,440	\$10,215	\$10,245
Landscape District Stagecoach 1983-2	\$2,485	\$4,010	\$4,010	\$4,250	\$4,300
Landscape District Dougherty 1986-1	\$2,487	\$4,690	\$4,690	\$5,010	\$5,180
Landscape District Santa Rita 1997-1	\$2,541	\$7,940	\$7,940	\$8,480	\$8,610
Street Light District East Dublin 1999-1	\$3,288	\$6,890	\$6,890	\$8,130	\$8,270
Traffic Impact Fee – Category 1			\$79,745		
Traffic Impact Fee – Downtown	\$44	\$20,000	\$68,591		
TOTAL FUNDING	\$2,786,302	\$2,534,830	\$2,761,866	\$2,440,358	\$2,550,070
PERSONNEL ALLOCATION					
City Engineer	1.00	1.00	1.00	1.00	1.00
Administrative Analyst II	1.00	1.00			
Associate Civil Engineer	1.00	1.00	1.00	1.00	1.00
Public Works Inspector	2.00	2.00	2.00	2.00	2.00
Public Works Technician I/II	1.00	1.00	1.00	1.00	1.00
Senior Administrative Analyst			1.00		
Senior Civil Engineer	3.00	3.00	3.00	3.00	3.00
TOTAL POSITIONS	9.00	9.00	9.00	8.00	8.00

Note: Excludes expenditures in Geologic Hazard Abatement District Funds

Environmental Services

The Environmental Services Division is responsible for the management and development of environmental programs related to energy, source reduction and recycling, sustainable development, and both municipal as well as community-wide sustainable policies and practices. Specific program areas include: climate change; energy efficiency; environmentally-preferable purchasing; clean water; green building; solid-waste reduction; recycling program promotion and improvement; monitoring, implementation and promotion of the City's Climate Action Plan and Green Plan. Staff also coordinates environmental compliance efforts, develops new sustainable programs and practices, and coordinates the Clean Water Program efforts.

 Figure 73 | **ENVIRONMENTAL SERVICES EXPENDITURES**

	Actual 2012-13	Adopted 2013-14	Amended 2013-14	Adopted 2014-15	Forecast 2015-16
EXPENDITURES BY CATEGORY					
Salaries & Wages	\$224,244	\$230,390	\$230,390	\$139,548	\$143,037
Benefits	\$104,762	\$106,120	\$106,120	\$68,554	\$73,456
Services & Supplies	\$4,629	\$6,340	\$6,340	\$9,321	\$9,058
Internal Service Fund Charges	\$6,084	\$6,180	\$6,180	\$5,617	\$5,670
Contracted Services	\$38,942	\$35,000	\$50,179	\$63,300	\$40,300
TOTAL EXPENDITURES	\$378,659	\$384,030	\$399,209	\$286,340	\$271,521
FUNDING					
General Fund	\$223,734	\$335,010	\$335,010	\$211,847	\$220,274
Measure D	\$127,858	\$2,350	\$9,939	\$28,070	\$29,480
Local Recycling Programs	\$27,067	\$46,670	\$54,259	\$46,423	\$21,767
TOTAL FUNDING	\$378,659	\$384,030	\$399,209	\$286,340	\$271,521
PERSONNEL ALLOCATION					
Assistant to the City Manager	0.34	0.34	0.34		
Administrative Aide	0.50	0.50	0.50	0.50	0.50
Environmental Coordinator	0.75	0.75	0.75	0.75	0.75
Environmental Technician	1.00	1.00	1.00	0.25	0.25
TOTAL POSITIONS	2.59	2.59	2.59	1.50	1.50

City of Dublin

CAPITAL IMPROVEMENT PROGRAM

Overview

The 2014-19 Five Year Capital Improvement Program (CIP), which includes twenty-seven (27) projects within the current CIP time frame with funding allocation for 22 of the projects in FY 2014-15 and 17 projects in FY 2015-16.

The City's Capital Projects are divided into four Capital Funds: General Improvements, Community Improvements, Parks, and Streets projects. The Fund accumulates resources for capital expenditures, and utilizes those resources to support projects that are general in nature, projects that would promote or enhance redevelopment, revitalization, beautification of the City's infrastructure, projects that would construct, improve or enhance the City's parks and facilities, projects that would construct, improve, or enhance the City's trails, highways, streets, roads, bridges, as well as street lighting, and storm drain systems.

 Figure 74 | CIP EXPENDITURES (ALL FUNDS)

	Actual 2012-13	Adopted 2013-14	Amended 2013-14	Adopted 2014-15	Forecast 2015-16
EXPENDITURES BY CATEGORY					
General Improvements	\$8,866,096	\$9,856,440	\$15,565,762	\$62,177	\$113,265
Community Improvements	\$81,234	\$86,130	\$86,126	\$326,037	\$87,499
Parks	\$2,322,021	\$16,602,440	\$18,233,958	\$25,657,571	\$21,327,943
Streets	\$4,946,527	\$11,771,900	\$11,033,475	\$7,273,436	\$2,386,604
TOTAL EXPENDITURES	\$16,215,878	\$38,316,910	\$44,919,321	\$33,319,221	\$23,915,311

The following pages contain a summary of these projects and associated funding sources by category. Detailed information about each of these projects is contained in the 2014-2019 Five Year Capital Improvement Program.

General Improvements

 Figure 75 | **GENERAL IMPROVEMENTS EXPENDITURES**

		Actual 2012-13	Adopted 2013-14	Amended 2013-14	Adopted 2014-15	Forecast 2015-16
PROJECT NUMBER & NAME						
GI0509	Maintenance Yard Facility Improvements	\$730,194	\$6,765,865	\$9,027,950		
GI0611	Electronic Agenda System		\$32,651	\$308,950		
GI0712	Public Safety Complex	\$637,172	\$2,688,603	\$4,283,905		
GI0813	Telephone System	\$266,567		\$143,323		
GI0913	Energy Upgrade	\$6,512,394		\$1,147,423		
GI3014	Network System Upgrade	\$74,174	\$80,000	\$326,332	\$22,000	\$55,000
GI3513	Geographic Information System	\$33,844	\$129,500	\$132,656	\$19,000	\$37,000
GI4099	Civic Center Mod. Design & Construction	\$589,167	\$140,171	\$175,573		
GI5014	Annual ADA Transition Plan	\$15,546	\$19,650	\$19,650	\$21,177	\$21,265
930008	Civic Center Generator	\$7,038				
TOTAL COST		\$8,866,096	\$9,856,440	\$15,565,762	\$62,177	\$113,265
FINANCING						
1001	General Fund	\$2,095,663	\$5,792,440	\$10,231,751	\$40,177	\$70,265
2705	Street Light District East Dublin 1999-1			\$283,810		
6201	Internal Service Fund – Buildings	\$307,395	\$4,000,000	\$4,306,525		
6301	Internal Service Fund – Equipment	\$258,607	\$64,000	\$192,283	\$22,000	\$43,000
7101	Energy Efficient Capital Lease	\$6,204,431		\$551,393		
TOTAL FINANCING		\$8,866,096	\$9,856,440	\$15,565,762	\$62,177	\$113,265

Community Improvements

 Figure 76 | **COMMUNITY IMPROVEMENTS EXPENDITURES**

		Actual 2012-13	Adopted 2013-14	Amended 2013-14	Adopted 2014-15	Forecast 2015-16
PROJECT NUMBER & NAME						
CI0114	San Ramon Road Landscape Renovation				\$239,065	
CI0311	Tree Planting Project	\$1,456	\$1,250	\$1,250		
CI5014	Annual Sidewalk Safety Repair Program	\$79,778	\$84,880	\$84,876	\$86,972	\$87,499
TOTAL COST		\$81,234	\$86,130	\$86,126	\$326,037	\$87,499
FINANCING						
1001	General Fund	\$81,234	\$86,130	\$86,126	\$326,037	\$87,499
TOTAL FINANCING		\$81,234	\$86,130	\$86,126	\$326,037	\$87,499

Parks

 Figure 77 | **PARKS EXPENDITURES**

		Actual 2012-13	Adopted 2013-14	Amended 2013-14	Adopted 2014-15	Forecast 2015-16
PROJECT NUMBER & NAME						
PK0105	Emerald Glen Recreation & Aquatic Complex – Phase I	\$265,932	\$9,053,515	\$9,520,631	\$14,931,255	\$10,363,282
PK0212	Passatempo Park	\$486,873	\$1,047,598	\$1,778,255		
PK0311	Positano Neighborhood Park	\$1,319,091		\$7,698		
PK0414	Fallon Sports Park – Phase II		\$880,418	\$880,418	\$7,530,599	\$6,177,897
PK0514	Jordan Ranch Neighborhood Park		\$386,542	\$386,542	\$1,802,899	
PK0713	Shannon Park Water Play Area	\$83,425	\$295,417	\$634,864		
PK0813	Iron Horse Parkland Acquisition and Master Plan	\$166,700	\$4,640,600	\$4,727,200		
PK0914	Tennis Court Resurfacing Project		\$298,350	\$298,350	\$10,000	
PKNEW2	Dublin Crossing Community Park				\$167,448	
PKNEW3	Public Art – Emerald Glen Recreation & Aquatic Complex				\$154,904	\$53,096
PKNEW4	Public Art – Fallon Sports Park				\$113,750	\$136,250
PKNEW6	Public Art – John Monego Court					\$135,240
PKNEW7	Dublin Heritage Park Cemetery Phase				\$816,960	\$4,462,178
PKNEW10	Library Expansion – Center for 21 st Century Skills				\$129,756	
TOTAL COST		\$2,322,021	\$16,602,440	\$18,233,958	\$25,657,571	\$21,327,943
FINANCING						
1001	General Fund	\$2,322,021	\$2,297,959	\$2,297,924	\$826,960	\$9,359,828
2402	East Bay Regional Park District		\$155,000	\$155,000		
2801	Public Art Fund				\$268,654	\$324,586
4100	Public Facility Fees		\$14,149,481	\$15,781,034	\$24,443,077	\$11,643,529
4401	Dublin Crossing Development Fee				\$118,880	
TOTAL FINANCING		\$2,322,021	\$16,602,440	\$18,233,958	\$25,657,571	\$21,327,943

Streets

 Figure 78 | **STREETS EXPENDITURES**

		Actual 2012-13	Adopted 2013-14	Amended 2013-14	Adopted 2014-15	Forecast 2015-16
PROJECT NUMBER & NAME						
ST0494	St. Patrick Way – Regional Street to Golden Gate Dr.		\$1,089,771	\$1,089,771		
960003	Dublin Blvd Improvements – Silvergate	\$55,999				
960004	Eastern Dublin Arterial Street & Freeway Interchange	\$103,771	\$1,469,944			
960008	Alamo Canal Trail Under I-580	\$1,063,118				
ST0610	Citywide Street Storm Drain Condition Assessment	\$74,622	\$161,965	\$147,443	\$160,042	\$80,325
STNEW2	Traffic Sign Inventory and Safety Review				\$65,434	\$65,608
ST0713	Citywide Signal Communications Upgrade	\$93,068	\$87,552	\$368,833	\$33,623	\$33,739
ST0911	Dougherty Rd Improvements – Sierra Lane to North City Limit	\$380,518	\$4,880,101	\$4,881,215	\$5,964,802	
ST1012	Dublin Blvd. Improvements – Sierra Court to Dublin Court	\$152,741	\$670,070	\$675,358	\$38,840	\$40,083
ST1111	West Dublin BART Golden Gate Drive Improvements	\$1,815,911	\$24,300	\$166,607		
ST1212	Storm Drain Bypass San Ramon Road	\$87,763	\$764,376	\$771,744		
ST1312	Storm Drain Trash Capture Project	\$37,731	\$83,875	\$179,019		
ST1413	AVB Pedestrian Safety Improvements at midblock crosswalk between Regional St. and Starwood Dr.		\$163,104	\$178,400		
ST1513	Accessible Pedestrian Signal Retrofit of Existing Traffic Signals			\$29,000		
Annual	Annual Street Overlay Program	\$1,052,041	\$1,066,021	\$1,211,467	\$321,507	\$1,477,255
Annual	Annual Slurry Seal Program	\$8,131	\$1,280,910	\$1,304,707	\$654,954	\$655,234
Annual	Annual Dublin Ranch Street Light Pole Painting	\$21,113	\$29,911	\$29,911	\$34,234	\$34,360
TOTAL COST		\$4,946,527	\$11,771,900	\$11,033,475	\$7,273,436	\$2,386,604

Streets continued...

		Actual 2012-13	Adopted 2013-14	Amended 2013-14	Adopted 2014-15	Forecast 2015-16
FINANCING						
1001	General Fund	\$112,354	\$245,840	\$326,461	\$160,042	\$80,325
2106	Traffic Safety				\$65,434	\$65,608
2201	State Gas Tax	\$170,661	\$1,220,910	\$1,377,492	\$624,954	\$1,066,596
2202	SAFETEA-LU	\$1,918,773		\$59,740		\$470,000
2203	Transportation Development Act		\$163,100	\$207,400		
2204	ACTC Measure B Sales Tax – Local Streets Fund	\$346,513	\$3,066,021	\$3,170,347	\$4,588,507	\$565,893
2205	ACTC Measure B Sales Tax – Bike & Pedestrian Fund	\$595,085	\$60,000	\$60,300	\$30,000	\$30,000
2208	Congestion Management Agency				\$621,513	
2210	Highway Safety Traffic Reduction Bond	\$507,203	\$24,300			
2211	ARRA-Transportation (TIGER)	\$267,749				
2212	ACTC Vehicle Registration Fee	\$40,468	\$45,252	\$326,533	\$33,623	\$33,739
2321	Storm Water Management	\$87,763	\$764,376	\$771,744		
2705	Street Light District East Dublin 1999-1	\$21,113	\$29,911	\$29,911	\$34,234	\$34,360
4301	Traffic Impact Fee – Category 1	\$28,826	\$896,640			
4302	Traffic Impact Fee – Category 2	\$74,945	\$719,838	\$146,530	\$38,840	\$40,083
4303	Traffic Impact Fee – Category 3		\$1,159,000	\$1,159,000		
4304	Traffic Impact Fee – Downtown	\$133,217	\$1,089,771	\$1,104,674		
4305	Traffic Impact Fee – Dougherty Valley	\$190,382	\$1,398,052	\$1,708,773	\$1,076,289	
4309	Mitigation Contributions	\$398,875	\$846,589	\$542,270		
6301	Internal Service Fund – Equipment	\$52,600	\$42,300	\$42,300		
TOTAL FINANCING		\$4,946,527	\$11,771,900	\$11,033,475	\$7,273,436	\$2,386,604

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Internal Service Funds (ISF)

The ISFs provide funding to support the following areas: 1) Replacement of vehicles and fire apparatus; 2) Replacement of major building system components such as heating and air conditioning systems, pumps, boilers, etc. at City-owned facilities; 3) replacement of office equipment, computers, network infrastructure, solar equipment, telephone systems, etc.; 4) Ongoing maintenance and repairs of buildings, vehicles, equipment and computers; 5) replacement of major Parks components; 6) City employees Other Post-Employment Benefits (OPEB); 7) Energy Efficient Capital Lease.

Each City operating department includes, within its budget, charges for equipment usage and City employees' post-employment benefits. These departmental charges represent revenue to the ISFs. Departmental charges are established at a level to sufficiently accumulate funds over time for the replacement of the equipment and funding for future employee obligations. The ISFs are also used to capture ongoing maintenance and operation costs for vehicles, such as gasoline, tire replacements, periodic maintenance/repair, and other operating costs for equipment such as copiers, printers, and computer supplies.

The total ISF budget for FY 2014-15 is \$2,868,191, and FY 2015-16 is \$3,029,404 (excludes depreciation expense and transfers). The FYs 2014-15 and 2015-16 ISF budgets include funding for operating supplies, vehicle and equipment maintenance, building maintenance, replacement of network servers and computers, replacement of 7 police patrol cars in FY 2014-15, replacement of 5 patrol cars in FY 2015-16 and related equipment, and OPEB.

The following pages contain the fund summaries for Internal Service Funds.

Police Vehicles

 Figure 79 | INTERNAL SERVICE FUND – POLICE VEHICLES

	Actual 2012-13	Adopted 2013-14	Amended 2013-14	Adopted 2014-15	Forecast 2015-16
BEGINNING FUND BALANCE (JULY 1)	\$999,818	\$1,053,965	\$1,053,965	\$734,673	\$732,333
REVENUES					
Internal Service Charges	\$155,642	\$201,600	\$201,600	\$197,715	\$196,553
General Revenues	\$14,770	\$9,000	\$9,000	\$7,500	\$6,000
Interest	\$7,002	\$4,280	\$4,280	\$4,396	\$6,260
TOTAL REVENUES	\$177,414	\$214,880	\$214,880	\$209,611	\$208,813
EXPENDITURES BY CATEGORY					
Capital Outlay	\$347	\$293,780	\$534,173	\$211,951	\$168,559
Depreciation/Adjustment	\$122,920				
TOTAL EXPENDITURES	\$123,267	\$293,780	\$534,173	\$211,951	\$168,559
ENDING FUND BALANCE (JUNE 30)	\$1,053,965	\$975,065	\$734,673	\$732,333	\$772,587

Note: FY 2013-14 Beginning Fund Balance includes \$153,219 as Net Investment in Capital Assets

Fire Apparatus

 Figure 80 | INTERNAL SERVICE FUND – FIRE VEHICLES AND APPARATUS

	Actual 2012-13	Adopted 2013-14	Amended 2013-14	Adopted 2014-15	Forecast 2015-16
BEGINNING FUND BALANCE (JULY 1)	\$3,024,288	\$3,049,610	\$3,049,610	\$2,502,209	\$2,666,950
REVENUES					
Internal Service Charges	\$155,940	\$152,430	\$152,430	\$148,681	\$148,681
Interest	\$18,570	\$25,840	\$25,840	\$16,060	\$23,166
TOTAL REVENUES	\$174,510	\$178,270	\$178,270	\$164,741	\$171,847
EXPENDITURES BY CATEGORY					
Capital Outlay		\$650,000	\$725,671		
Depreciation/Adjustment	\$149,188				
TOTAL EXPENDITURES	\$149,188	\$650,000	\$725,671		
ENDING FUND BALANCE (JUNE 30)	\$3,049,610	\$2,577,880	\$2,502,209	\$2,666,950	\$2,838,797

Note: FY 2013-14 Beginning Fund Balance includes \$825,083 as Net Investment in Capital Assets

Non-Safety Vehicles

Figure 81 | INTERNAL SERVICE FUND – NON-SAFETY VEHICLES

	Actual 2012-13	Adopted 2013-14	Amended 2013-14	Adopted 2014-15	Forecast 2015-16
BEGINNING FUND BALANCE (JULY 1)	\$171,922	\$184,744	\$184,744	\$208,254	\$225,277
REVENUES					
Internal Service Charges	\$19,697	\$22,050	\$22,050	\$15,671	\$8,380
Interest	\$1,100	\$1,460	\$1,460	\$1,352	\$1,911
TOTAL REVENUES	\$20,796	\$23,510	\$23,510	\$17,023	\$10,291
EXPENDITURES BY CATEGORY					
Capital Outlay	\$359				
Depreciation/Adjustment	\$7,616				
TOTAL EXPENDITURES	\$7,975				
ENDING FUND BALANCE (JUNE 30)	\$184,744	\$208,254	\$208,254	\$225,277	\$235,568

Note: FY 2013-14 Beginning Fund Balance includes \$46,109 as Net Investment in Capital Assets

Buildings

Figure 82 | INTERNAL SERVICE FUND – BUILDINGS

	Actual 2012-13	Adopted 2013-14	Amended 2013-14	Adopted 2014-15	Forecast 2015-16
BEGINNING FUND BALANCE (JULY 1)	\$58,260,262	\$56,375,183	\$56,375,183	\$52,246,898	\$52,374,826
REVENUES					
Internal Service Charges	\$170,628	\$170,630	\$170,630	\$150,237	\$144,557
Interest	\$73,945	\$57,610	\$57,610	\$27,691	\$35,357
TOTAL REVENUES	\$244,573	\$228,240	\$228,240	\$177,928	\$179,914
EXPENDITURES BY CATEGORY					
Capital Outlay		\$50,000	\$50,000	\$50,000	\$50,000
Depreciation/Adjustment	\$1,822,257				
Transfers Out	\$307,395	\$4,000,000	\$4,306,525		
TOTAL EXPENDITURES	\$2,129,652	\$4,050,000	\$4,356,525	\$50,000	\$50,000
ENDING FUND BALANCE (JUNE 30)	\$56,375,183	\$52,553,423	\$52,246,898	\$52,374,826	\$52,504,740

Note: FY 2013-14 Beginning Fund Balance includes \$47,789,583 as Net Investment in Capital Assets

Equipment

 Figure 83 | INTERNAL SERVICE FUND – EQUIPMENT

	Actual 2012-13	Adopted 2013-14	Amended 2013-14	Adopted 2014-15	Forecast 2015-16
BEGINNING FUND BALANCE (JULY 1)	\$2,616,337	\$2,733,277	\$2,733,277	\$2,789,623	\$3,037,288
REVENUES					
Internal Service Charges	\$387,564	\$379,920	\$379,920	\$431,831	\$401,244
Interest	\$20,722	\$20,010	\$20,010	\$18,234	\$26,379
TOTAL REVENUES	\$408,286	\$399,930	\$399,930	\$450,065	\$427,623
EXPENDITURES BY CATEGORY					
Services & Supplies	\$14,846	\$2,000	\$2,000	\$2,000	\$2,000
Capital Outlay	\$2,612	\$101,000	\$107,000	\$178,400	\$168,700
Depreciation/Adjustment	(\$37,318)				
Transfers Out	\$311,207	\$106,300	\$234,583	\$22,000	\$43,000
TOTAL EXPENDITURES	\$291,346	\$209,300	\$343,583	\$202,400	\$213,700
ENDING FUND BALANCE (JUNE 30)	\$2,733,277	\$2,923,907	\$2,789,623	\$3,037,288	\$3,251,211

Note: FY 2013-14 Beginning Fund Balance includes \$453,016 as Net Investment in Capital Assets

Solar Equipment

 Figure 84 | INTERNAL SERVICE FUND – SOLAR EQUIPMENT

	Actual 2012-13	Adopted 2013-14	Amended 2013-14	Adopted 2014-15	Forecast 2015-16
BEGINNING FUND BALANCE (JULY 1)				\$413,340	\$662,496
REVENUES					
Internal Service Charges		\$413,340	\$413,340	\$245,205	\$245,205
Interest				\$3,951	\$7,343
TOTAL REVENUES		\$413,340	\$413,340	\$249,156	\$252,548
ENDING FUND BALANCE (JUNE 30)		\$413,340	\$413,340	\$662,496	\$915,044

Park Replacement

 Figure 85 | INTERNAL SERVICE FUND – PARK REPLACEMENT

	Actual 2012-13	Adopted 2013-14	Amended 2013-14	Adopted 2014-15	Forecast 2015-16
BEGINNING FUND BALANCE (JULY 1)	\$105,368	\$211,350	\$211,350	\$318,850	\$426,073
REVENUES					
Internal Service Charges	\$104,664	\$104,670	\$104,670	\$104,665	\$104,665
Interest	\$1,318	\$2,830	\$2,830	\$2,558	\$4,337
TOTAL REVENUES	\$105,982	\$107,500	\$107,500	\$107,223	\$109,002
ENDING FUND BALANCE (JUNE 30)	\$211,350	\$318,850	\$318,850	\$426,073	\$535,075

Maintenance and Repairs

 Figure 86 | INTERNAL SERVICE FUND – MAINTENANCE AND REPAIRS

	Actual 2012-13	Adopted 2013-14	Amended 2013-14	Adopted 2014-15	Forecast 2015-16
BEGINNING FUND BALANCE (JULY 1)	\$60,372	\$235,443	\$235,443	\$296,403	\$297,245
REVENUES					
Internal Service Charges	\$505,667	\$532,930	\$532,930	\$507,155	\$539,302
General Revenues	\$17,375				
Interest	\$1,239	\$1,580	\$1,580	\$1,842	\$2,494
TOTAL REVENUES	\$524,281	\$534,510	\$534,510	\$508,997	\$541,796
EXPENDITURES BY CATEGORY					
Services & Supplies	\$349,210	\$463,550	\$473,550	\$508,155	\$540,951
TOTAL EXPENDITURES	\$349,210	\$463,550	\$473,550	\$508,155	\$540,951
ENDING FUND BALANCE (JUNE 30)	\$235,443	\$306,403	\$296,403	\$297,245	\$298,090

Retiree Health

 Figure 87 | INTERNAL SERVICE FUND – RETIREE HEALTH

	Actual 2012-13	Adopted 2013-14	Amended 2013-14	Adopted 2014-15	Forecast 2015-16
BEGINNING FUND BALANCE (JULY 1)	\$14,436	\$25,164	\$25,164	\$27,604	\$27,784
REVENUES					
Internal Service Charges	\$1,198,363	\$1,362,740	\$1,362,740	\$1,387,285	\$1,491,444
General Revenues	\$447,470	\$428,660	\$428,660	\$530,400	\$607,750
Interest	\$1,041	\$2,440	\$2,440	\$180	\$264
TOTAL REVENUES	\$1,646,874	\$1,793,840	\$1,793,840	\$1,917,865	\$2,099,458
EXPENDITURES BY CATEGORY					
Benefits	\$437,783	\$428,660	\$428,660	\$530,400	\$607,750
Contracted Services	\$1,198,363	\$1,362,740	\$1,362,740	\$1,387,285	\$1,491,444
TOTAL EXPENDITURES	\$1,636,146	\$1,791,400	\$1,791,400	\$1,917,685	\$2,099,194
ENDING FUND BALANCE (JUNE 30)	\$25,164	\$27,604	\$27,604	\$27,784	\$28,048

PERS Side Fund Payoff

 Figure 88 | INTERNAL SERVICE FUND – PERS SIDE FUND PAYOFF

	Actual 2012-13	Adopted 2013-14	Amended 2013-14	Adopted 2014-15	Forecast 2015-16
BEGINNING FUND BALANCE (JULY 1)	(\$1,994,826)	(\$1,642,768)	(\$1,642,768)	(\$1,457,018)	(\$1,046,629)
REVENUES					
Internal Service Charges	\$352,058	\$185,750	\$185,750	\$410,389	\$429,503
TOTAL REVENUES	\$352,058	\$185,750	\$185,750	\$410,389	\$429,503
ENDING FUND BALANCE (JUNE 30)	(\$1,642,768)	(\$1,457,018)	(\$1,457,018)	(\$1,046,629)	(\$617,125)

Energy Efficiency Capital Lease

The Energy Efficiency Capital Lease fund includes two components:

Internal Service Fund

 Figure 89 | INTERNAL SERVICE FUND – ENERGY EFFICIENCY

	Actual 2012-13	Adopted 2013-14	Amended 2013-14	Adopted 2014-15	Forecast 2015-16
BEGINNING FUND BALANCE (JULY 1)		\$552,257	\$552,257	\$864	\$864
REVENUES					
Proceeds from Capital Lease Financing	\$6,755,824				
Internal Service Charge			\$799,967	\$535,892	\$550,654
Interest	\$864				
TOTAL REVENUES	\$6,756,688		\$799,967	\$535,892	\$550,654
EXPENDITURES BY CATEGORY					
Interest payment			\$172,949	\$156,897	\$147,195
Principal Payment			\$627,018	\$378,995	\$403,459
Transfers Out	\$6,204,431		\$551,393		
TOTAL EXPENDITURES	\$6,204,431		\$1,351,360	\$535,892	\$550,654
ENDING FUND BALANCE (JUNE 30)	\$552,257	\$552,257	\$864	\$864	\$864

Capital Lease

 Figure 90 | CAPITAL LEASE

	Actual 2012-13	Adopted 2013-14	Amended 2013-14	Adopted 2014-15	Forecast 2015-16
BEGINNING FUND BALANCE (JULY 1)		(\$6,755,824)	(\$6,755,824)	(\$6,128,806)	(\$5,749,811)
Capital Lease Financing	(\$6,755,824)				
Principal Payment			\$627,018	\$378,995	\$403,459
ENDING FUND BALANCE (JUNE 30)	(\$6,755,824)	(\$6,755,824)	(\$6,128,806)	(\$5,749,811)	(\$5,346,352)

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City of Dublin FIDUCIARY FUNDS

Dublin Boulevard Assessment District

This fund makes debt service payments on bonds issued to construct a portion of the Dublin Boulevard Extension improvements. A total of \$2,350,000 in bonds was originally issued on June 2, 1992. The debt service bond was fully retired on September 2, 2012 and the residual funds will be disbursed in accordance with State Law. The following is a summary of financial activity for the fund:

 Figure 91 | **FUND BALANCE FOR DUBLIN BOULEVARD ASSESSMENT DISTRICT**

	Reserve Fund (Held by US Bank, Trustee)	Redemption Fund (Held by City for Bond Payments)	Total
BEGINNING FUND BALANCE (JULY 1, 2012)	\$164,508	\$33,232	\$197,740
REVENUES			
Assessments		\$135	\$135
Interest		\$94	\$94
TOTAL REVENUES		\$229	\$229
EXPENDITURES BY CATEGORY			
Interest Payments		\$7,053	\$7,053
Principal Payments		\$182,000	\$182,000
Contracted Services		\$1,680	\$1,680
TOTAL EXPENDITURES		\$190,733	\$190,733
ENDING FUND BALANCE (JUNE 30, 2013)		(\$157,271)	\$7,237

Geologic Hazard Abatement Districts

A Geologic Hazard Abatement District (GHAD) is a special entity which is established separate from the City of Dublin and applies to a specific defined area within the City. The GHAD is formed under provisions in the California Public Resources Code which establishes in Section 26500 that a GHAD is a political subdivision of the State and is not an agency or instrumentality of a local agency.

The City's role is limited to providing support to the GHAD, coordinating activities undertaken for the GHAD, administering the GHAD funds and coordinating the payment of expenses associated with the GHAD. GHAD funding is collected as part property tax bills. The GHAD can perform maintenance on defined areas and can also accumulate reserves to address major or extraordinary work such as a landslide repair.

The Public Resources Code defines a "geologic hazard" as an actual or threatened landslide, land subsidence, soil erosion, earthquake, fault movement, or any other natural or unnatural movement of land or earth. The purpose of establishing a GHAD is intended as a means to address both prevention and any corrections resulting from a geologic hazard. State law identifies the purpose of a GHAD as addressing: (a) Prevention, mitigation, abatement, or control of a geologic hazard; and (b) Mitigation or abatement of structural hazards that are partly or wholly caused by geologic hazards (Public Resources Code 26525).

The City of Dublin has established three separate GHADs: Fallon Village Geologic Hazard Abatement District, Schaefer Ranch Geologic Hazard Abatement District, and Fallon Crossing Geologic Hazard Abatement District. These GHADs are managed by a Board of Directors, which is currently comprised of the Dublin City Council. Assessments are levied in accordance with an Engineer's Report prepared for each GHAD and adopted at a public meeting.

Information in this section is presented for informational purposes, since these activities are not a direct obligation of the City of Dublin.

Fallon Village GHAD

On December 4, 2007, the City Council approved Resolution No. 216-07 which created the Fallon Village GHAD. The boundary of this GHAD encompasses approximately 175 acres of land, located generally east of Fallon Road. On May 3, 2011, the City Council approved Resolution No. 52-11 which modified the boundaries of the Fallon Village GHAD. The modification was made to include Jordan Ranch development, which is adjacent to the Fallon Village development.

At the beginning of FY 2014-15, there will be approximately 1,000 parcels within the GHAD that will be subject to the special assessment in accordance with the Engineer's Report.

 Figure 92 | FALLON VILLAGE GHAD

	Actual 2012-13	Adopted 2013-14	Amended 2013-14	Adopted 2014-15	Forecast 2015-16
BEGINNING FUND BALANCE (JULY 1)	\$336,164	\$657,132	\$657,132	\$1,104,432	\$1,013,397
REVENUES					
Assessments	\$326,452	\$449,820	\$449,820	\$546,466	\$659,269
Interest	\$4,148	\$8,470	\$8,470	\$6,095	\$8,376
TOTAL REVENUES	\$330,600	\$458,290	\$458,290	\$552,561	\$667,645
EXPENDITURES BY CATEGORY					
Salaries & Wages				\$114,277	\$123,523
Benefits				\$21,739	\$23,280
Services & Supplies				\$798	\$798
Contracted Services	\$9,632	\$10,990	\$10,990	\$506,782	\$504,994
TOTAL EXPENDITURES	\$9,632	\$10,990	\$10,990	\$643,596	\$652,595
ENDING FUND BALANCE (JUNE 30)	\$657,132	\$1,104,432	\$1,104,432	\$1,013,397	\$1,028,447
PERSONNEL ALLOCATION					
Public Works Manager				0.35	0.35
TOTAL POSITIONS				0.35	0.35

Schaefer Ranch GHAD

On December 5, 2006, the City Council approved Resolution No. 224-06 which created the Schaefer Ranch GHAD. The boundary of the GHAD encompasses approximately 500 acres of land located at the westerly boundary of the City limits. At the beginning of FY 2014-15, there will be approximately 280 parcels within the GHAD that will be subject to the special assessment in accordance with the Engineer's Report.

 Figure 93 | **SCHAEFER RANCH GHAD**

	Actual 2012-13	Adopted 2013-14	Amended 2013-14	Adopted 2014-15	Forecast 2015-16
BEGINNING FUND BALANCE (JULY 1)	\$530,985	\$897,207	\$897,207	\$938,237	\$883,241
REVENUES					
Assessments	\$363,531	\$469,430	\$469,430	\$502,007	\$564,393
Interest	\$5,942	\$10,980	\$10,980	\$5,333	\$7,230
TOTAL REVENUES	\$369,472	\$480,410	\$480,410	\$507,340	\$571,623
EXPENDITURES BY CATEGORY					
Salaries & Wages		\$25,430	\$25,430	\$74,119	\$74,987
Benefits				\$12,422	\$13,302
Services & Supplies				\$456	\$456
Contracted Services	\$3,250	\$413,950	\$413,950	\$475,340	\$485,690
TOTAL EXPENDITURES	\$3,250	\$439,380	\$439,380	\$562,337	\$574,435
ENDING FUND BALANCE (JUNE 30)	\$897,207	\$938,237	\$938,237	\$883,241	\$880,429
PERSONNEL ALLOCATION					
Public Works Manager				0.20	0.20
TOTAL POSITIONS				0.20	0.20

Fallon Crossing (North Tassajara) GHAD

On August 16, 2011, the City Council approved Resolution No. 147-11 which created the Fallon Crossing GHAD. The boundary of the GHAD encompasses approximately 68 acres of land located on the northeast side of Tassajara Road.

At the beginning of FY 2014-15, there will be approximately 86 parcels within the GHAD that will be subject to the special assessment in accordance with the Engineer's Report.

 Figure 94 | FALLON CROSSING GHAD

	Actual 2012-13	Adopted 2013-14	Amended 2013-14	Adopted 2014-15	Forecast 2015-16
BEGINNING FUND BALANCE (JULY 1)		\$6,157	\$6,157	\$54,247	\$65,855
REVENUES					
Assessments	\$7,255	\$49,880	\$49,880	\$73,862	\$101,388
Interest	\$2	\$170	\$170	\$394	\$323
TOTAL REVENUES	\$7,257	\$50,050	\$50,050	\$74,256	\$101,711
EXPENDITURES BY CATEGORY					
Salaries & Wages				\$8,947	\$21,299
Benefits				\$3,105	\$3,326
Services & Supplies				\$114	\$114
Contracted Services	\$1,100	\$1,960	\$1,960	\$50,483	\$102,645
TOTAL EXPENDITURES	\$1,100	\$1,960	\$1,960	\$62,648	\$127,384
ENDING FUND BALANCE (JUNE 30)	\$6,157	\$54,247	\$54,247	\$65,855	\$40,182
PERSONNEL ALLOCATION					
Public Works Manager				0.05	0.05
TOTAL POSITIONS				0.05	0.05

Associated Community Action Funds (ACAP)

Alameda Community Action Program (ACAP) is a California public entity based in Alameda County. ACAP was formed on July 18, 1995 by a Joint Powers Agreement consisting of 13 member agencies, which include the County of the Alameda and 12 cities within the County's boundary, except the City of Berkeley and the City of Oakland. ACAP is governed by a 13-member Governing Board, comprised of one representative from the Alameda County and one representative from each of ACAP's 12 founding cities. ACAP's purpose was to locally administer certain federal and state anti-poverty programs.

At its board meeting on November 16, 2011 the City of Dublin was appointed as ACAP's Fiscal Agent and Administrator. The City of Dublin manages the ongoing fiscal needs of the agency, prepares the agency's annual budget and audit until which time the agency is dissolved. Note the financial information is presented on a calendar year basis. The ending fund balance as shown on the schedule for 2013 in the amount of \$604,344 at 2013 is unaudited.

 Figure 95 | **ACAP FUNDS**

	Actual 2012-13	Adopted 2013-14	Amended 2013-14	Adopted 2014-15	Forecast 2015-16
BEGINNING FUND BALANCE (JULY 1)	(\$522,576)	(\$604,344)	(\$604,344)	(\$720,910)	(\$720,910)
REVENUES					
Contribution from Member Agencies	\$729				
Interest	\$184	\$400	\$400		
TOTAL REVENUES	\$913	\$400	\$400		
EXPENDITURES BY CATEGORY					
Services & Supplies	\$13,768	\$3,300	\$3,300		
Contracted Services	\$68,913	\$63,666	\$63,666		
Contingency		\$50,000	\$50,000		
TOTAL EXPENDITURES	\$82,681	\$116,966	\$116,966		
ENDING FUND BALANCE (JUNE 30)	(\$604,344)	(\$720,910)	(\$720,910)	(\$720,910)	(\$720,910)

Note: ACAP financials are presented on a calendar year basis. Budgets for 2015 and 2016 are not available.

California Employers' Retiree Benefit Trust (CERBT)

The State of California Public Employees Retirement System (CalPERS) developed the CERBT to allow public agencies to invest money in a trust mechanism to fund Other Post-Employment Benefits (OPEB), otherwise known as retiree health care.

The City of Dublin Retiree Health Plan is a single-employer defined benefit health care plan administered by CalPERS. The plan provides medical insurance benefits to eligible retiree and their eligible dependents in accordance with the State Public Employee Retirement Law.

During the FY 2006-07, the City made arrangements with CalPERS for the initial establishment of the trust, and transferred \$5.5 million into the trust. The City has established a policy to make annual contribution for the purpose of funding the Annual Required Contribution (ARC) when there are no budget constraints. The ARC amount is determined by an Actuarial Study which is required to be updated biennially. The most recent Actuarial Study was for FY 2012-13. The ARC rate was determined at 14.6% of salaries for FY 2014-15. It is important to note that the CERBT funds are not controlled by the City, as they are assets held by and distributed by CalPERS. This page is included in the budget document for informational purposes only.

At the end of FY 2012-13, the City had a balance of \$10,061,127 in the CERBT. The projected ending balances for the FYs 2013-14, 2014-15, and 2015-16 are shown below with ARC at 14.6% of salaries.

 Figure 96 | CERBT SUMMARY

	Actual 2012-13	Adopted 2013-14	Amended 2013-14	Estimated 2014-15	Estimated 2015-16
BEGINNING FUND BALANCE (JULY 1)	\$8,327,602	\$10,061,127	\$10,061,127	\$11,805,178	\$13,480,029
REVENUES					
Contribution	\$1,461,175	\$1,362,740	\$1,362,740	\$1,387,285	\$1,491,444
Interest	\$986,520	\$820,491	\$820,491	\$828,696	\$836,983
TOTAL REVENUES	\$2,447,695	\$2,183,231	\$2,183,231	\$2,215,981	\$2,328,427
EXPENDITURES BY CATEGORY					
Benefits	\$700,241	\$428,660	\$428,660	\$530,400	\$607,750
Services & Supplies	\$13,929	\$10,520	\$10,520	\$10,730	\$10,945
TOTAL EXPENDITURES	\$714,170	\$439,180	\$439,180	\$541,130	\$618,695
FUNDING					
CERBT	\$714,170	\$439,180	\$439,180	\$541,130	\$618,695
TOTAL FUNDING	\$714,170	\$439,180	\$439,180	\$541,130	\$618,695
ENDING FUND BALANCE (JUNE 30)	\$10,061,127	\$11,805,178	\$11,805,178	\$13,480,029	\$15,189,761

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City of Dublin 10-Year Strategic Plan

March 2013 Update

Mission

The City of Dublin promotes and supports a high quality of life which ensures a safe and secure environment that fosters new opportunities.

Vision

Dublin is a vibrant city committed to its citizens, natural resources and cultural heritage. As Dublin grows, it will balance history with progress, to sustain an enlightened, economically balanced and diverse community.

Dublin is unified in its belief that an engaged and educated community encourages innovation in all aspects of City life, including programs to strengthen our economic vitality, and support environmental stewardship and sustainability through the preservation of our natural surroundings. Dublin is dedicated to promoting an active and healthy lifestyle through the creation of first-class recreational opportunities, facilities and programs.

Values

Our Values in Building Community

- Promote locations and events that bring people of all ages together.
- Provide more venues for family-based activities.
- Foster heritage and cultural development.

Our Values in Ensuring a Safe Community

- Provide high quality police and fire services to insure the safety of the citizens living in the community.
- Provide education and training to residents and businesses that would promote public safety.

Our Values in Guiding Development

- Assure that development contributes positively to the City's fiscal health.
- Support pedestrian-friendly development, transit-oriented development, green building and environmental responsiveness.
- Promote high quality design and architectural standards in private development and in all public facilities.
- Develop transportation systems that facilitate ease of movement throughout the City.

Our Values in Governing

- Commit to openness and responsiveness to the public and community.
- Operate at all times with honesty and integrity.
- Exercise fairness in consideration of issues.
- Provide a high level of customer service and responsiveness from City staff to citizens.
- Embrace technology to improve effectiveness and efficiency.
- Strive to build an informed community through communication.

Our Values in Relating to Other Communities and Entities

- Encourage collaboration and communication with other communities on issues of mutual concern.
- Encourage public and private partnerships of mutual benefit.

Strategies

1. Pursue economic development initiatives that attract new businesses while strengthening and supporting existing businesses.
 - a. Develop programs that create and retain jobs, as well as increase sales tax revenue.
 - b. Create programs that support small businesses in Dublin.
 - c. Focus business development efforts on Priority Development Areas and adjacent properties.
 - d. Retain, attract and support innovative companies.
2. Continue to strengthen the identity and aesthetic appeal of the downtown.
 - a. Facilitate and encourage continued investment in Downtown Dublin.
 - b. Continue to work with private property owners to renovate or update retail areas.
3. Create a community that supports environmental sustainability and provides an open space network that ensures environmental protection and provides public access where appropriate.
 - a. Establish Open Space Area in western hills.
 - b. Create Open Space connections and trails where appropriate.
 - c. Implement open space policies of the Eastern Dublin GPA/Specific Plan.
 - d. Explore and implement strategies that enhance environmental sustainability.
4. Develop dynamic and unique community recreational and cultural opportunities in the region.
 - a. Expand and enhance Dublin Heritage Park and Museums.
 - b. Develop a state-of-the-art recreation programs and facilities.
 - c. Identify opportunities for development of a unique passive park/recreation facility.
5. Identify new and/or enhanced opportunities for community promotion, marketing, engagement and outreach.
 - a. Enhance awareness of City amenities, activities, and programs to a wide variety of audiences.

Strategies

STRATEGY #1: Pursue economic development initiatives that attract new businesses while strengthening existing businesses.

STRATEGIC GOAL #1A: Develop programs that create and retain jobs, as well as increase sales tax revenue.			
#	FISCAL YEAR	PROPOSED INITIATIVE FOR ACCOMPLISHING STRATEGIC GOAL	STATUS
1.	2013-2014	Create a comprehensive marketing and branding plan for the City.	Underway
2.	2013-2014	Focus the City's Business Visitation Program on high-growth companies.	Ongoing
3.	2013-2014	Advance the City's participation efforts (i-GATE, Tri-Valley CVB, Innovation Tri-Valley, East Bay EDA, etc.).	Ongoing
4.	2013-2014	Position development sites (Downtown and Eastern Dublin Transit Center) to meet current and future market demand and provide necessary marketing support.	Underway
5.	2013-2014	Partner with Alameda County Surplus Authority on the Eastern Dublin Transit Center.	Underway
6.	2013-2014	Support Downtown Specific Plan area property owners' business attraction and development.	Underway
7.	2013-2014	Expedite development process Downtown and optimize conditions for entertainment uses.	Underway
8.	2013-2014	Explore potential funding sources and financing tools to advance real estate and economic development.	Ongoing
9.	2013-2014	Explore the creation of an economic development corporation.	Complete
10.	2012-2013	Facilitate roundtables with commercial brokers and the development community.	Complete
11.	2012-2013	Develop business meetings/summits with property owners around key areas of interest.	Complete
12.	2011-2012	Develop an Economic Development Strategy.	Complete
13.	2011-2012	Continue to develop economic incentives for retail, office, restaurants, and industrial users.	Complete
14.	2011-2012	Identify partnership opportunities with the Dublin Chamber of Commerce to assist small businesses.	Complete
15.	2011-2012	Explore a Shop Local Holiday Campaign.	Complete
16.	2011-2012	Update the Façade Improvement Program.	Complete
17.	2010-2011	Execute Business Visitation Program.	Complete
18.	2010-2011	Work with DSRSD to develop sewer incentive program.	Complete

STRATEGIC GOAL #1B: Create programs that support small businesses in Dublin.			
#	FISCAL YEAR	PROPOSED INITIATIVE FOR ACCOMPLISHING STRATEGIC GOAL	STATUS
1.	2013-2014	Focus the City's Business Visitation Program on high-growth companies.	Ongoing
2.	2013-2014	Support Downtown Specific Plan area property owners' business attraction and development efforts.	Underway
3.	2013-2014	Develop and implement on-line building permit application for routine "over-the-counter" permits.	Underway
4.	2013-2014	Engage local businesses in updating Business Watch program.	Underway
5.	2013-2014	Monitor on-line Business License Renewal Program to ensure high-level customer satisfaction.	Ongoing
6.	2013-2014	Develop on-line building inspection scheduling.	Underway
7.	2012-2013	Amend Zoning Ordinance to streamline entitlements for Commercial Day Care facilities.	Complete
8.	2012-2013	Facilitate roundtables with commercial brokers and the development community.	Complete

Strategies: Strategy #1 continued...

STRATEGIC GOAL #1B: Create programs that support small businesses in Dublin...continued			
#	FISCAL YEAR	PROPOSED INITIATIVE FOR ACCOMPLISHING STRATEGIC GOAL	STATUS
9.	2012-2013	Develop business meetings/summits with property owners around key areas of interest.	Complete
10.	2012-2013	Develop on-line access to plan check comments for active building permit applications.	Complete
11.	2011-2012	Develop an Economic Development Strategy.	Complete
12.	2011-2012	Develop a Design Awards Program to recognize new and remodeled projects of special quality.	Complete
13.	2011-2012	Identify partnership opportunities with the Dublin Chamber of Commerce to assist small businesses.	Complete
14.	2011-2012	Explore a Shop Local Holiday Campaign.	Complete
15.	2011-2012	Update the Façade Improvement Program.	Complete
16.	2010-2011	Explore the feasibility of an ordinance that would encourage existing and future commercial locations, which have adequate enclosure space, to provide recycling services.	Complete
17.	2010-2011	Explore an environmental recognition program for targeted program practices for Dublin businesses.	Complete
18.	2010-2011	Develop a Business Anniversary Awards Program.	Complete
19.	2010-2011	Work with DSRSD to develop sewer incentive program.	Complete
20.	2010-2011	Develop a template recycling plan to be shared with the commercial sector to increase recycling.	Complete

STRATEGIC GOAL #1C: Focus business development efforts on Priority Development Areas and adjacent properties.			
#	FISCAL YEAR	PROPOSED INITIATIVE FOR ACCOMPLISHING STRATEGIC GOAL	STATUS
1.	2013-2014	Position development sites (Downtown and Eastern Dublin Transit Center) to meet current and future market demand and provide necessary marketing support.	Underway
2.	2013-2014	Partner with the Alameda County Surplus Property Authority on the Eastern Dublin Transit Center.	Underway
3.	2013-2014	Support Downtown Specific Plan area property owners' business attraction and development efforts.	Ongoing
4.	2013-2014	Expedite development process Downtown and optimize conditions for entertainment uses.	Underway
5.	2013-2014	Explore potential funding sources and financing tools to advance real estate and economic development.	Ongoing

STRATEGIC GOAL #1D: Retain, attract and support innovative companies.			
#	FISCAL YEAR	PROPOSED INITIATIVE FOR ACCOMPLISHING STRATEGIC GOAL	STATUS
1.	2013-2014	Create a comprehensive marketing and branding plan for the City.	Underway
2.	2013-2014	Focus the City's Business Visitation Program on high-growth companies.	Ongoing
3.	2013-2014	Advance the City's participation in regional efforts (i-GATE, Tri-Valley CVB, Innovation Tri-Valley, East Bay EDA, etc.).	Ongoing

STRATEGY #2: Continue to strengthen the identity and aesthetic appeal of the downtown.

STRATEGIC GOAL #2A: Facilitate and encourage continued investment in Downtown Dublin.			
#	FISCAL YEAR	PROPOSED INITIATIVE FOR ACCOMPLISHING STRATEGIC GOAL	STATUS
1.	2014-2015	Identify aesthetic improvements consistent with comprehensive marketing and branding plan for the City.	Underway
2.	2013-2014	Implement Design Awards Program to recognize new and remodeled projects of special quality.	Underway
3.	2013-2014	Position development sites to meet current and future market demand and provide necessary marketing support.	Underway
4.	2013-2014	Monitor new temporary sign regulations to ensure consistency and allowing for more attractive place to do business.	Underway
5.	2013-2014	Support Downtown Specific Plan area property owners' business attraction and development efforts.	Ongoing
6.	2013-2014	Expedite development progress Downtown and optimize conditions for entertainment uses.	Underway
7.	2013-2014	Explore potential funding sources and financing tools to advance real estate and economic development.	Ongoing
8.	2013-2014	Explore the creation of an economic development corporation.	Complete
9.	2013-2014	Identify additional parkland to serve residential development planned for downtown Dublin.	Complete
10.	2013-2014	Explore funding options to facilitate implementation of Bikeways and Pedestrian Master Plan.	Underway
11.	2013-2014	Update the Downtown Traffic Improvement Fee Program following adoption of the Bikeways and Pedestrian Master Plan.	Underway
12.	2013-2014	Complete design and bid of the construction of pedestrian safety improvements on Amador Valley Boulevard in Downtown area.	Complete
13.	2012-2013	Ensure completion of Golden Gate Drive Downtown Pedestrian Connection Project.	Complete
14.	2011-2012	Oversee construction of St. Patrick Way between Golden Gate Drive and Regional Street.	Complete
15.	2012-2013	Facilitate roundtables with commercial brokers and the development community.	Complete
16.	2012-2013	Develop business meetings/summits with property owners around key areas of interest.	Complete
17.	2011-2012	Institute Design Awards Program to recognize new and remodeled projects of special quality.	Complete
18.	2011-2012	Continue to develop economic incentives for retail, office, restaurants, and industrial users.	Complete
19.	2011-2012	Update the Façade Improvement Program.	Complete
20.	2010-2011	Work with Chabot/Las Positas to find location for District Office/Learning Center.	Complete
21.	2010-2011	Develop a Downtown Business Attraction Plan.	Complete
22.	2010-2011	Explore beautification programs (i.e. façade improvements, design assistance, etc.) for commercial areas along Dublin Boulevard between Dougherty Road and San Ramon Road and Downtown Core area.	Complete
23.	2010-2011	Update Downtown West Dublin BART and San Ramon Specific Plans into one comprehensive Plan that addresses the entire Downtown Area.	Complete
24.	2009-2010	Develop Economic Incentive Program.	Complete
25.	2008-2009	Facilitate the selection of public art for three (3) Private Development projects.	Complete
26.	2008-2009	Prepare Community Design Element for General Plan.	Complete
27.	2007-2008	Work with Dublin Honda on development options for Amador Plaza site.	Complete
28.	2006-2007	Develop Historic District Master Plan for Dublin Blvd./Donlon property and implement Specific Plan, if required.	Complete
29.	2006-2007	Work with property owner of Ralph's Grocery store to identify replacement alternatives.	Complete
30.	2005-2006	Complete Senior Housing Project.	Complete

Strategies: Strategy #2 continued...

STRATEGIC GOAL #2A: Facilitate and encourage continued investment in Downtown Dublin...continued			
#	FISCAL YEAR	PROPOSED INITIATIVE FOR ACCOMPLISHING STRATEGIC GOAL	STATUS
31.	2005-2006	Complete construction of new Senior Center and prepare for operation of new facility.	Complete
32.	2005-2006	Work with Dolan Lumber owners to facilitate development opportunities.	Complete
33.	2005-2006	Negotiate Lease Agreement and resolve funding for the West Dublin BART project.	Complete
34.	2005-2006	Install lighting at approaches to the I-680 Freeway Underpass Art Projects.	Complete
35.	2005-2006	Develop and implement program to keep trucks out of shopping centers and overnight parking.	Complete

STRATEGIC GOAL #2B: Continue to work with private property owners to renovate or update retail areas.			
#	FISCAL YEAR	PROPOSED INITIATIVE FOR ACCOMPLISHING STRATEGIC GOAL	STATUS
1.	2013-2014	Support Downtown Specific Plan area property owners' business attraction and development efforts.	Ongoing
2.	2013-2014	Explore potential funding sources and financing tools to advance real estate and economic development.	Ongoing
3.	2013-2014	Explore the creation of an economic development corporation.	Complete
4.	2013-2014	Identify opportunities for public art in downtown Dublin	Ongoing
5.	2011-2012	Institute Design Awards Program to recognize new and remodeled projects of special quality.	Complete
6.	2011-2012	Continue to develop economic incentives for retail, office, restaurants, and industrial users.	Complete
7.	2011-2012	Update the Façade Improvement Program.	Complete
8.	2010-2011	Work with Chabot/Las Positas to find location for District Office/Learning Center.	Complete
9.	2010-2011	Develop a Downtown Business Attraction Plan.	Complete
10.	2010-2011	Explore beautification programs (i.e. façade improvements, design assistance, etc.) for commercial areas along Dublin Boulevard between Dougherty Road and San Ramon Road and Downtown Core area.	Complete
11.	2010-2011	Update Downtown West Dublin BART and San Ramon Specific Plans into one comprehensive Plan that addresses the entire Downtown Area.	Complete
12.	2009-2010	Develop Economic Incentive Program.	Complete
13.	2009-2010	Examine parking requirements to streamline development review and encourage businesses to locate within the City of Dublin.	Complete
14.	2008-2009	Prepare Community Design Element for General Plan.	Complete
15.	2007-2008	Work with Dublin Honda on development options for Amador Plaza site.	Complete
16.	2006-2007	Work with property owner of Ralph's Grocery store to identify replacement alternatives.	Complete
17.	2005-2006	Work with Dolan Lumber owners to facilitate development opportunities.	Complete
18.	2005-2006	Negotiate Lease Agreement and resolve funding for the West Dublin BART project.	Complete
19.	2004-2005	Investigate options for Shamrock Village.	Complete
20.	2004-2005	Work with Shamrock Village to facilitate improvement to the Center.	Complete

STRATEGY #3: Create a community that supports environmental sustainability and provides an open space network that ensures environmental protection and provides public access where appropriate.

STRATEGIC GOAL #3A: Establish Open Space Area in western hills.			
#	FISCAL YEAR	PROPOSED INITIATIVE FOR ACCOMPLISHING STRATEGIC GOAL	STATUS
1.	2011-2012	Coordinate with East Bay Regional Parks District on the opening of the Dublin Hills Regional Park.	Complete
2.	2004-2005	Work with East Bay Regional Parks District to complete negotiations for land acquisition or obtain conservation easement to provide public access in the eastern hills for an Open Space Area.	Complete
3.	2004-2005	Identify and secure sources of funding for land acquisition in the western hills for an Open Space Area.	Underway
4.	2004-2005	Upon completion of land acquisition in the western hills, prepare an Open Space Master Plan and appropriate CEQA documents.	No Progress

STRATEGIC GOAL #3B: Create open space connections and trails where appropriate.			
#	FISCAL YEAR	PROPOSED INITIATIVE FOR ACCOMPLISHING STRATEGIC GOAL	STATUS
1.	2013-2014	Complete the Bikeways and Pedestrian Master Plan.	Underway
2.	2013-2014	Begin discussions with EBRPD about the Master Plan and the feasibility of joint improvements for the future Moller Ranch Neighborhood Park and Staging Area.	Ongoing
3.	2001-2002	Complete U.S. Army Reserve Camp Parks General Plan and Specific Plan Amendments.	Complete
4.	2011-2012	Oversee construction of the Alamo Canal Trail Under I-580.	Complete
5.	2007-2008	Complete GPA Study on the Transportation Corridor Right-of-Way.	Complete
6.	2006-2007	Work with EBRPD and the City of Pleasanton to conduct a preliminary engineering study and identify funding sources to facilitate the connection of Alamo Canal Trail under I-580 to Pleasanton trails.	Complete
7.	2006-2007	Complete review of Moller Annexation and General Plan and Specific Plan Amendments.	Complete
8.	2005-2006	Complete General Plan and Specific Plan Amendments for Eastern Dublin Property Owners Annexation Area.	Complete
9.	2005-2006	Complete Review of Mission Peak Annexation and General Plan and Specific Plan Amendments.	Complete

STRATEGIC GOAL #3C: Implement open space policies of the Eastern Dublin GPA/Specific Plan.			
#	FISCAL YEAR	PROPOSED INITIATIVE FOR ACCOMPLISHING STRATEGIC GOAL	STATUS
1.	2001-2002	Complete U.S. Army Reserve Camp Parks General Plan and Specific Plan Amendments.	Complete
2.	2005-2006	Complete General Plan and Specific Plan Amendments for Eastern Dublin Property Owners Annexation Area.	Complete
3.	2005-2006	Complete Review of Mission Peak Annexation and General Plan and Specific Plan Amendments.	Complete
4.	2006-2007	Complete review of Moller Annexation and General Plan and Specific Plan Amendments.	Complete

Strategies: Strategy #3 continued...

STRATEGIC GOAL #3D: Explore and implement strategies that enhance environmental sustainability.			
#	FISCAL YEAR	PROPOSED INITIATIVE FOR ACCOMPLISHING STRATEGIC GOAL	STATUS
1.	2013-2014	Implement an environmental recognition program for targeted program practices for Dublin businesses.	Underway
2.	2013-2014	Implement Tobacco Retailer License System.	Complete
3.	2013-2014	Implement application process for Conditional Use Permits for businesses selling tobacco products within 1,000 feet of schools, residential neighborhoods, and libraries.	Complete
4.	2013-2014	Continue to encourage agricultural open space and inclusion of viticulture themes in development projects.	Ongoing
5.	2013-2014	Continue efforts to support vintners in Dublin and the Livermore Valley Winegrowers Associate.	Ongoing
6.	2013-2014	Complete design and bid the construction of pedestrian safety improvements on Amador Valley Boulevard in Downtown area.	Complete
7.	2013-2014	Explore clean water program grant funding for storm water treatment features in the Dougherty Road Improvement project.	Underway
8.	2013-2014	Explore funding options for pedestrian bicycle improvements on Amador Plaza Road between Amador Valley Boulevard and St. Patrick's Way.	Underway
9.	2013-2014	Explore funding options for Village Parkway downtown corridor improvements.	Underway
10.	2013-2014	Explore funding options for project environmental studies and engineering design for a downtown Dublin Boulevard bikeway corridor.	Underway
11.	2012-2013	Work with Dublin San Ramon Services District (DSRSD) on expansion of the recycled water irrigation system to Kolb, Stagecoach and Alamo Creek Parks.	Complete
12.	2012-2013	Work with DSRSD on expansion of the recycled water irrigation system to Kolb, Stagecoach and Alamo Creek Parks.	Complete
13.	2012-2013	Develop an environmental recognition program for targeted program practices for Dublin businesses.	Underway
14.	2012-2013	Complete Central Irrigation Control Upgrades.	Complete
15.	2012-2013	Develop and implement composting programs at all Dublin Unified School District Middle Schools.	Complete
16.	2012-2013	Coordinate Energy Audit Outcomes.	Complete
17.	2012-2013	Partner with California Youth Energy Services to provide energy savings to residents.	Complete
18.	2012-2013	Construct bypass storm drain on San Ramon Road between Shannon Avenue and Silvergate Drive.	Underway
19.	2011-2012	Create new Energy Conservation and Generation Element of Dublin General Plan.	Underway
20.	2012-2013	Explore changes to City policy documents to implement One Bay Area's Sustainable Communities Strategy.	Complete
21.	2012-2013	Expand the Dublin Unified School District Recycling Contest to the middle schools.	Complete
22.	2012-2013	Explore a collaborative effort with DSRSD to educate the commercial community about water conservation.	Complete
23.	2012-2013	Update the Climate Action Plan (CAP).	Complete
24.	2012-2013	Coordinate implementation of the city's Trash Reduction Plan.	Complete
25.	2012-2013	Establish storm drain capture project to assist with trash reduction.	Complete
26.	2011-2012	Create new Water Conservation and Management Element of Dublin General Plan.	Complete

Strategies: Strategy #3 continued...

STRATEGIC GOAL #3D: Explore and implement strategies that enhance environmental sustainability...continued			
#	FISCAL YEAR	PROPOSED INITIATIVE FOR ACCOMPLISHING STRATEGIC GOAL	STATUS
27.	2012-2013	Develop an ordinance that requires existing and future commercial locations, which have adequate enclosure space, to provide recycling and composting services.	Complete
28.	2012-2013	Develop and implement an organics collection program at all City facilities.	Complete
29.	2012-2013	Develop and implement a green fleet administrative policy.	Complete
30.	2012-2013	Develop and implement a contract amendment with Amador Valley Industries (AVI) that lowers the cost of garbage collection services to ensure economic sustainability of the Dublin Unified School District (DUSD) recycling and composting programs.	Complete
31.	2012-2013	Develop and implement composting programs at DUSD elementary schools.	Complete
32.	2012-2013	Explore opportunities to provide a collection point for discarded pharmaceuticals.	Complete
33.	2012-2013	Work with StopWaste to educate the community on the countywide bag ban.	Complete
34.	2012-2013	Work with PG&E to promote energy savings programs.	Complete
35.	2012-2013	Develop a community e-waste recycling opportunity outreach program.	Complete
36.	2011-2012	Develop a tobacco retailer license system.	Complete
37.	2011-2012	Develop zoning restrictions that would require a Conditional Use Permit for businesses to sell tobacco products within 1,000 feet of schools, residential neighborhoods, libraries, etc.	Complete
38.	2010-2011	Explore the feasibility of a streetlight energy efficiency improvement program along Dublin Boulevard.	Complete
39.	2010-2011	Explore the feasibility of a mandatory requirement for the installation of sustainable features, like solar power building infrastructure for future installation, for new residential and non-residential development projects and look at possible incentives.	Complete
40.	2011-2012	Partner with schools to do outreach related to waste management with the students and teachers.	Complete
41.	2011-2012	Explore greater e-waste recycling/disposal opportunities within the City of Dublin.	Complete
42.	2010-2011	Explore the feasibility of an ordinance that would encourage existing and future commercial locations, which have adequate enclosure space, to provide recycling services.	Complete
43.	2010-2011	Conduct six (6) watershed awareness educational events.	Complete
44.	2010-2011	Explore an environmental recognition program for targeted program practices for Dublin businesses.	Complete
45.	2010-2011	Explore the feasibility of a green fleet plan for the City.	Complete
46.	2010-2011	Implement recommended solutions for paperless City Council Meetings.	Complete
47.	2010-2011	Conduct a volunteer clean-up day in the fall.	Complete
48.	2010-2011	Develop a template recycling plan to be shared with the commercial sector to increase recycling.	Complete
49.	2010-2011	Explore and present findings related to creation of food waste programs at City facilities.	Complete
50.	2010-2011	Discontinue use of City supplied individual plastic beverage bottles (i.e. waters, sports drinks, soda, etc.) at city hosted events.	Complete
51.	2010-2011	Implement a food-scrap, cash-incentive program for single family residential customers.	Complete
52.	2010-2011	Create a CAP.	Complete

STRATEGY #4: Develop dynamic and unique community recreational and cultural opportunities in the region.

STRATEGIC GOAL #4A: Expand and enhance Dublin Heritage Park and Museums.			
#	Fiscal Year	PROPOSED INITIATIVE FOR ACCOMPLISHING STRATEGIC GOAL	STATUS
1.	2013-2014	Complete the Conservation Assessment Program and prepare implementation plan from recommendations in the study.	Underway
2.	2013-2014	Conduct feasibility study on expanding capacity at the Dublin Pioneer Cemetery.	Underway
3.	2013-2014	Conduct museum study for the Heritage Park Museums and the Camp Parks Collection and determine collection policies, operational enhancements and opportunities for temporary, virtual and permanent exhibits.	Underway
4.	2012-2013	Relocate Visitor/Welcome Center to St. Raymond Church to enhance visitor experience and interpretive opportunities.	Complete
5.	2012-2013	Update Parks and Community Services Strategic Plan.	Underway
6.	2012-2013	Develop and implement Parks and Community Services marketing and promotions plan.	Complete
7.	2011-2012	Pursue a Museum Assessment Program Phase II Application process.	Complete
8.	2011-2012	Conduct monthly Saturday events at the Dublin Heritage Parks and Museums.	Complete
9.	2011-2012	Develop a Facility Use Policy for the Kolb Barn and Grounds and actively promote rentals of the facility.	Complete
10.	2011-2012	Establish an Art/Ceramic Studio in the Old Kolb House.	Complete
11.	2011-2012	Assume ownership of the Camp Parks Collection and conduct an annual exhibit of the Collection (pending approval by the US Army Center of Military History).	Complete
12.	2010-2011	Upon relocation of the Kolb properties to the Dublin Historic Park, complete furnishing of buildings and catalogue/accessioning of the collections of the Kolb family.	Complete
13.	2010-2011	Conduct a park/facility dedication event for the Dublin Historic Park, Phase I.	Complete
14.	2010-2011	Produce one exhibit and corresponding catalog each year that will focus on a significant Dublin family or theme.	Complete
15.	2009-2010	Implement a self-study and peer review for the Phase II Museum Assessment Program (MAP) – Public Dimension Assessment for the Dublin Heritage Center.	Complete
16.	2008-2009	Upon acquisition of the Dublin Square Shopping Center, undertake development of design and construction documents for Phase I of the Dublin Historic Park.	Complete
17.	2007-2008	Establish a Visitor Center at St. Raymond's Church.	Complete
18.	2007-2008	Assess the condition of the Kolb Family properties (house, barn, and workshop) and develop a plan for relocation of the properties as appropriate.	Complete
19.	2006-2007	Develop Historic District Master Plan for Dublin Blvd./Donlon property and implement Specific Plan, if required.	Complete
20.	2006-2007	Prepare an update to the Parks and Recreation Master Plan.	Complete
21.	2006-2007	Undertake a site master plan, programming and financial feasibility study for the Dublin Historic Park including DHPA land/cemetery feasibility study.	Complete
22.	2006-2007	Research and submit new application for Murray Schoolhouse to be placed on the National Register of Historic Places.	Complete
23.	2006-2007	Submit application for California Cultural Historic Endowment grant for Dublin Historic Park project.	Complete
24.	2005-2006	Refurbish exhibit space within the Murray Schoolhouse to provide a fresh setting that will optimally highlight Dublin's history.	Complete

Strategies: Strategy #4 continued...

STRATEGIC GOAL #4B: Develop state-of-the-art recreation programs and facilities.			
#	Fiscal Year	PROPOSED INITIATIVE FOR ACCOMPLISHING STRATEGIC GOAL	STATUS
1.	2015-2016	Complete construction of Phase I and installation of Public Art for Emerald Glen Recreation and Aquatic Complex.	Proposed
2.	2014-2015	Begin construction of Phase I and fabrication of Public Art for Emerald Glen Recreation and Aquatic Complex.	Proposed
3.	2013-2014	Complete construction document for Phase I and bid the project for Emerald Glen Recreation and Aquatic Complex.	Underway
4.	2013-2014	Identify opportunities for Public Art at the facility and begin artist selection for Emerald Glen Recreation and Aquatic Complex.	Complete
5.	2012-2013	Update the Emerald Glen Recreation and Aquatic Complex building and phasing plan and restart design of the facility.	Complete
6.	2012-2013	Update Public Facility Impact Fee.	Underway
7.	2008-2009	Undertake development of design and construction documents for Emerald Glen Recreation and Aquatic Complex.	Underway
8.	2007-2008	Re-evaluate the Facilities Feasibility Study and update the conceptual Master Plan for the Emerald Glen Recreation and Aquatic Complex.	Complete

STRATEGIC GOAL #4C: Expand and enhance Dublin Heritage Park and Museums.			
#	Fiscal Year	PROPOSED INITIATIVE FOR ACCOMPLISHING STRATEGIC GOAL	STATUS
1.	2013-2014	Determine if there are park sites in the Eastern Dublin Specific Plan that may be suitable for a more passive park.	Underway
2.	2012-2013	Identify additional parkland to serve residential development planned for downtown Dublin.	Complete
3.	2013-2014	Complete Passatempo Neighborhood Park.	Complete
4.	2013-2014	Complete Schaefer Ranch Park.	Complete
5.	2012-2013	Identify additional parkland to serve residential development planned for downtown Dublin.	Complete
6.	2012-2013	Update Public Facility Impact Fee.	Underway
7.	2012-2013	Fallon Sports Park: Determine feasibility and cost of building restroom, ball field and soccer field.	Complete
8.	2001-2002	Complete U.S. Army Reserve Camp Parks General Plan and Specific Plan Amendments.	Complete
9.	2012-2013	Complete Positano Hills Neighborhood Park.	Complete
10.	2007-2008	Complete GPA Study on the Transportation Corridor Right-of-Way.	Complete
11.	2006-2007	Closely monitor development projects Citywide to identify potential sites for a unique passive park/recreation facility.	Complete
12.	2005-2006	Complete General Plan and Specific Plan Amendments for Eastern Dublin Property Owners Annexation Area.	Complete
13.	2005-2006	Conduct research on various unique passive park/recreation facilities and identify preferred components and site requirements.	Complete

STRATEGY #5: Identify new and/or enhanced opportunities for community promotion, marketing, engagement and outreach.

STRATEGIC GOAL #5A: Enhance awareness of City amenities, and programs to a wide variety of audiences.			
#	Fiscal Year	PROPOSED INITIATIVE FOR ACCOMPLISHING STRATEGIC GOAL	STATUS
1.	2013-2014	Create a comprehensive marketing and branding plan for the City.	Underway
2.	2013-2014	Conduct community outreach to update the Parks and Community Services Strategic Plan.	Underway
3.	2013-2014	Explore alternative to connect residents with City Hall and educate the community on available City services.	Underway
4.	2013-2014	Develop "Welcome Packet" for residents of new neighborhoods, augmented by information on City website.	Underway
5.	2013-2014	Explore feasibility of establishing a Human Services Commission focusing on Tri-Valley social service issues.	Complete
6.	2013-2014	Collaborate with Alameda County 2-1-1 to promote available services in the community.	Underway
7.	2013-2014	Develop and distribute info guide on "Celebrating with Fireworks."	Complete
8.	2013-2014	Develop and distribute informational guide on participating in "P.A.C." (Pulsepoint, AED's, CPR) to help save lives.	Complete
9.	2013-2014	Develop Neighborhood Resources newsletter for community outreach on a bi-annual basis.	Complete
10.	2013-2014	Create a Neighborhood Resources newsletter for community outreach on a bi-annual basis.	Complete
11.	2013-2014	Engage local businesses in updating Business Watch program.	Underway
12.	2013-2014	Implement redesigned Neighborhood Watch Program and "National Night Out" event.	Complete
13.	2013-2014	Investigate collaborative opportunities with local mental health providers to promote mental illness support services within the community.	Ongoing
14.	2013-2014	Develop and actively seek opportunities to provide community presentations on frequently requested and emerging safety topics.	Ongoing
15.	2012-2013	Develop Marketing and Promotions Plan for the programs, classes and events offered by the Parks and Community Services Department.	Underway
16.	2012-2013	Continue to evaluate Social Media uses and options for general City use.	Underway
17.	2012-2013	Develop and Implement Parks and Community Services marketing and promotions plan.	Underway
18.	2012-2013	Expand options available as part of the Camp Connector program.	Underway
19.	2012-2013	Expand Saturday programs to include use of existing preschool classrooms at Shannon Community Center and Emerald Glen Park.	Underway
20.	2012-2013	Facilitate roundtables with commercial brokers and the development community.	Complete
21.	2012-2013	Develop business meetings/summits with property owners around key areas of interest.	Complete
22.	2012-2013	Identify new opportunities for Neighborhood Outreach and education programs.	Complete
23.	2012-2013	Expand Crime Prevention Education and Outreach materials on City website.	Complete
24.	2012-2013	Establish Residential Fire Sprinkler Community Awareness Program.	Complete
25.	2011-2012	Update Dublin General Plan to include new information, graphics and photos.	Complete
26.	2012-2013	Explore the feasibility of utilizing part-time volunteers to assist with City Emergency Management Activities.	Complete
27.	2011-2012	Develop and distribute an Annual Report on City Accomplishments.	Complete
28.	2011-2012	Develop a Faith and Culture Based Network that will assist Dublin Police Services in bridging the gaps between the Police and various faiths and cultures.	Complete
29.	2011-2012	Implement five Volunteer Projects.	Complete
30.	2011-2012	Partner with schools to do outreach related to waste management with students and teachers.	Complete

Strategies: Strategy #5 continued...

STRATEGIC GOAL #5A: Enhance awareness of City amenities, and programs to a wide variety of audiences ...continued			
#	Fiscal Year	PROPOSED INITIATIVE FOR ACCOMPLISHING STRATEGIC GOAL	STATUS
31.	2011-2012	Develop a Design Awards Program to recognize new and remodeled projects of special quality.	Complete
32.	2011-2012	Develop Social Media Policies.	Complete
33.	2010-2011	Implement City Communication Plan.	Complete
34.	2010-2011	Develop and distribute quarterly e-newsletter by market segment to coincide with publication of Activity Guide.	Complete
35.	2010-2011	Prepare and produce semi-annual Public Service Announcement via local radio (KKIQ) for crime prevention/safety tips and upcoming Police Services events.	Complete
36.	2010-2011	Update the City's website and include an element of community involvement in the process.	Complete
37.	2010-2011	Explore options for a listserv system to inform the community of City meetings, news, and events.	Complete
38.	2009-2010	Produce a Citywide Newsletter.	Complete
39.	2009-2010	Explore the feasibility of acquiring or producing a crime prevention video for distribution to targeted audiences within the community and determine the best means of delivery. Primary focus would be on minimizing risk of being a victim of property crimes.	Complete

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Introduction

The City of Dublin adopts a biennial budget which incorporates the estimated revenue and expenditures for the City in each of the two fiscal years. The fiscal year begins July 1st and ends on June 30th.

The schedules included in the Appendix are intended to provide additional summary and comparison information related to both revenues and expenditures. The Appendix also includes a glossary of terms, and detailed demographic information about the City of Dublin. A copy of the resolution adopted by the City Council is included in this section for informational purposes. Questions about the presentation of the information can be directed to Administrative Services Department at (925) 833-6640, or via e-mail at admin.services@dublin.ca.gov.

The following are the sections included in the Appendix:

- #1 – Historical Comparison of Revenues by Source (excluding transfers)**
- #2 – Position Allocation Plan**
- #3 – FY 2014-15 Appropriations Limit**
- #4 – Fund Balance Reserves Policy**
- #5 – Glossary/Index**
- #6 – Demographics**
- #7 – Budget Resolution**
- #8 – Legal Debt Limit**

Historical Comparison of Revenue by Source

 Figure 97 | HISTORICAL COMPARISON OF REVENUE BY SOURCE

	Actual 2012-13	Adopted 2013-14	Amended 2013-14	Adopted 2014-15	Forecast 2015-16
GENERAL FUND (#1000)					
Property Taxes					
Current Secured	\$17,940,100	\$18,506,450	\$19,522,454	\$19,738,751	\$20,232,220
Current Unsecured	\$1,135,445	\$1,164,000	\$1,164,000	\$1,193,100	\$1,222,928
In Lieu Property Tax	\$3,584,445	\$3,667,000	\$3,667,000	\$4,030,439	\$4,131,200
Supplemental	\$344,318	\$444,700	\$444,700	\$455,818	\$467,213
Prior Secured	\$609,272	\$280,000	\$280,000	\$387,000	\$394,175
Prior Unsecured	(\$81,284)	\$5,000	\$5,000	\$5,125	\$5,253
Property Tax Penalties	\$57,806	\$85,900	\$85,900	\$88,048	\$90,249
Sub-Total	\$23,590,102	\$24,153,050	\$25,169,054	\$25,898,281	\$26,543,238
Sales Tax					
Sales and Use Tax	\$11,392,472	\$12,203,550	\$12,364,098	\$12,863,200	\$12,990,030
In Lieu Sales Tax	\$3,966,868	\$4,067,850	\$4,705,850	\$4,823,496	\$4,944,083
Sub-Total	\$15,359,340	\$16,271,400	\$17,069,948	\$17,686,696	\$17,934,113
Other Taxes					
Property Transfer Tax	\$873,022	\$491,100	\$491,100	\$475,000	\$475,000
Transient Occupancy Tax (Hotel)	\$1,003,146	\$898,100	\$898,100	\$950,000	\$950,000
Sub-Total	\$1,876,167	\$1,389,200	\$1,389,200	\$1,425,000	\$1,425,000
Franchise Taxes					
Electric	\$451,392	\$463,500	\$590,337	\$538,500	\$538,500
Gas	\$93,985	\$105,300	\$105,300	\$105,300	\$105,300
Garbage	\$1,883,489	\$1,700,000	\$1,700,000	\$2,000,000	\$1,925,750
Cable	\$749,223	\$675,000	\$675,000	\$745,000	\$750,000
Sub-Total	\$3,178,090	\$2,943,800	\$3,070,637	\$3,388,800	\$3,319,550
Licenses					
Business Licenses	\$139,300	\$138,000	\$138,000	\$138,000	\$138,000
Taxi Company	\$5,741	\$4,970	\$4,970	\$4,970	\$4,970
Taxi Driver	\$10,927	\$8,080	\$8,080	\$8,080	\$8,080
Tobacco Retailing License	\$7,800			\$7,800	\$7,800
Massage	\$3,824	\$1,740	\$1,740	\$1,740	\$1,740
Massage – Employee	\$750	\$1,600	\$1,600	\$1,600	\$1,600
Peddler	\$1,912	\$1,130	\$1,130	\$1,797	\$1,797
Animal	\$7,201	\$6,000	\$6,000	\$7,000	\$7,000
Sub-Total	\$177,454	\$161,520	\$161,520	\$170,987	\$170,987

Historical Comparison of Revenue by Source continued...

	Actual 2012-13	Adopted 2013-14	Amended 2013-14	Adopted 2014-15	Forecast 2015-16
GENERAL FUND (#1000) continued...					
Permits					
Fire Permits – Self Inspected	\$7,051	\$12,860	\$12,860	\$12,996	\$12,996
Fire Permits – Annual	\$58,895	\$45,000	\$65,000	\$83,200	\$83,700
Planning Permits	\$57,958	\$52,740	\$52,740	\$52,740	\$52,740
Building Permits	\$4,627,631	\$2,255,020	\$3,781,700	\$3,171,473	\$1,733,925
Construction and Demo Permits	\$126,956	\$56,290	\$79,486	\$124,654	\$47,666
City Calgreen Building Permit Surcharge	\$126,972	\$146,420	\$262,584	\$207,638	\$96,358
Encroachment/Transportation	\$57,209	\$48,910	\$122,573	\$57,000	\$57,000
Grading	\$6,761	\$3,320	\$3,320	\$2,652	\$2,652
Newspaper Racks Permit	\$1,440	\$3,240	\$3,240		\$1,440
Miscellaneous Permits	\$7,181	\$5,450	\$5,450	\$5,692	\$5,832
Sub-Total	\$5,078,054	\$2,629,250	\$4,388,953	\$3,718,045	\$2,094,309
Fines & Penalties					
Other Court Fines	\$61,099	\$63,580	\$63,580	\$63,580	\$63,580
Parking Citations	\$68,464	\$72,430	\$72,430	\$72,430	\$72,430
Business License Penalties	\$3,053	\$2,250	\$2,250	\$2,250	\$2,250
Sub-Total	\$132,616	\$138,260	\$138,260	\$138,260	\$138,260
Revenue from Use of Money & Property					
Interest	(\$524,527)	\$652,970	\$352,970	\$368,581	\$429,890
Field & Court Rentals	\$202,406	\$193,550	\$193,550	\$193,550	\$193,550
Facility Rentals	\$283,397	\$307,950	\$307,950	\$290,170	\$290,170
Picnic Area Rentals	\$17,621	\$15,740	\$15,740	\$15,740	\$15,740
Leased Property	\$62,013	\$64,030	\$64,030	\$516,576	\$527,129
Sub-Total	\$40,910	\$1,234,240	\$934,240	\$1,384,617	\$1,456,479
Intergovernmental – State					
Mandated Costs Reimbursement	\$24,835			\$10,000	\$15,000
Property Tax Relief (HOPTR)	\$184,069	\$183,620	\$183,620	\$183,620	\$183,620
Sub-Total	\$208,904	\$183,620	\$183,620	\$193,620	\$198,620
Charge for Services					
General & Administrative					
Sale of Documents	\$10,182	\$3,700	\$3,700	\$3,700	\$3,700
Building Use Insurance	\$19,640	\$16,000	\$16,000	\$16,000	\$16,000
General & Administrative	\$29,822	\$19,700	\$19,700	\$19,700	\$19,700

Historical Comparison of Revenue by Source continued...

	Actual 2012-13	Adopted 2013-14	Amended 2013-14	Adopted 2014-15	Forecast 2015-16
GENERAL FUND (#1000) continued...					
Police Services					
Police Reports	\$2,653	\$1,380	\$1,380	\$2,380	\$2,380
Background Letter	\$1,570	\$1,070	\$1,070	\$1,300	\$1,300
ABC Letter	\$616	\$420	\$420	\$620	\$620
LiveScan	\$4,160	\$3,000	\$3,000	\$3,000	\$3,000
Fingerprints	\$3,694	\$2,630	\$2,630	\$3,800	\$3,800
Vehicle Release	\$31,597	\$41,780	\$41,780	\$41,780	\$41,780
Fix It Tickets	\$395	\$310	\$310	\$310	\$310
Repo Releases	\$780	\$600	\$600	\$600	\$600
DUI Response Costs Recovery	\$917	\$2,110	\$2,110	\$2,110	\$2,110
Miscellaneous Police Services	\$803	\$820	\$820	\$820	\$820
Police Services	\$47,185	\$54,120	\$54,120	\$56,720	\$56,720
Fire Services					
Fire Alarm	\$28,796	\$8,050	\$38,000	\$25,000	\$16,000
Sprinkler/Underground	\$357,523	\$105,000	\$200,000	\$187,000	\$97,000
Fixed System	\$1,796	\$660	\$660	\$1,010	\$1,010
Fire Plan Check	\$41,120	\$32,850	\$50,000	\$35,500	\$23,785
Miscellaneous Fire Services	\$5,139	\$3,100	\$3,100	\$7,580	\$7,580
Santa Rita Services	\$881,827	\$820,000	\$525,000	\$570,000	\$570,000
Fire Services	\$1,316,201	\$969,660	\$816,760	\$826,090	\$715,375
Environmental Services					
Waste Management Admin Fee	\$704,119	\$670,000	\$670,000	\$715,000	\$730,000
Local Share Permit Surcharge – Green Bldg	\$1,689	\$790	\$790	\$1,143	\$525
Environmental Services	\$705,808	\$670,790	\$670,790	\$716,143	\$730,525
Parks & Community Services					
Cultural Arts Activities	\$155,606	\$133,250	\$133,250		
Heritage Center Programs	\$9,742	\$12,090	\$12,090	\$10,740	\$10,740
Cemetery	\$1,150	\$3,180	\$3,180	\$1,150	\$1,150
Community Events & Festivals	\$164,077	\$142,050	\$142,050	\$133,140	\$133,140
Family Programs	\$515,678	\$391,290	\$391,290	\$515,767	\$515,767
Recreational Activities	\$252,317	\$285,790	\$285,790	\$385,607	\$385,607
Preschool Programs	\$447,971	\$479,260	\$479,260	\$446,700	\$466,850
Senior Programs	\$82,243	\$81,150	\$81,150	\$81,150	\$81,150
Sports Programs	\$616,798	\$452,430	\$452,430	\$529,197	\$529,197
Aquatic Programs	\$197,924	\$176,170	\$176,170	\$176,170	\$176,170
Parks & Community Services	\$2,443,507	\$2,156,660	\$2,156,660	\$2,279,621	\$2,299,771
Sub-Total	\$4,542,522	\$3,870,930	\$3,718,030	\$3,898,274	\$3,822,091

Historical Comparison of Revenue by Source continued...

	Actual 2012-13	Adopted 2013-14	Amended 2013-14	Adopted 2014-15	Forecast 2015-16
GENERAL FUND (#1000) continued...					
Development Services					
Zoning	\$2,297,113	\$976,130	\$1,749,130	\$952,474	\$952,474
Plan Checking	\$2,210,601	\$2,233,880	\$2,233,880	\$2,250,373	\$2,256,446
Local Share Permit Surcharge – Zone 7	\$23,437	\$9,240	\$9,240	\$9,900	\$4,075
Local Share Permit Surcharge – SMIP	\$2,097	\$1,520	\$1,520	\$2,799	\$649
Business License City Admin CASp fee	\$377	\$1,930	\$1,930	\$1,932	\$1,932
Sub-Total	\$4,533,625	\$3,222,700	\$3,995,700	\$3,217,478	\$3,215,576
General Revenue					
Sale of Property	\$166,666				
Donations and Sponsorships	\$74,525	\$78,250	\$89,750	\$100,250	\$100,250
Miscellaneous Revenue	\$116,398	\$93,080	\$93,080	\$101,791	\$102,001
Reimbursement, General	\$3,877,952	\$105,930	\$105,930	\$133,461	\$133,671
Reimbursement, Damage	\$22,439	\$19,370	\$19,370	\$22,502	\$22,502
Community Benefit Payments	\$4,154,160	\$1,461,210	\$1,846,210	\$2,426,174	\$1,127,315
Sub-Total	\$8,412,140	\$1,757,840	\$2,154,340	\$2,784,179	\$1,485,740
TOTAL	\$67,129,924	\$57,955,810	\$62,373,502	\$63,904,237	\$61,803,963

STATE SEIZURE/SPECIAL ACTIVITY FUND (# 2101)					
Interest					
Interest	\$810	\$1,280	\$1,280	\$211	\$263
Sub-Total	\$810	\$1,280	\$1,280	\$211	\$263
General Revenue					
Miscellaneous Revenue	\$9,822				
Sub-Total	\$9,822				
TOTAL	\$10,632	\$1,280	\$1,280	\$211	\$263

Historical Comparison of Revenue by Source continued...

	Actual 2012-13	Adopted 2013-14	Amended 2013-14	Adopted 2014-15	Forecast 2015-16
VEHICLE ABATEMENT (# 2102)					
Interest					
Interest	\$1,938	\$3,060	\$3,060	\$1,481	\$2,101
Sub-Total	\$1,938	\$3,060	\$3,060	\$1,481	\$2,101
Intergovernmental – County					
County Grants	\$26,705	\$30,460	\$30,460	\$30,460	\$30,460
Sub-Total	\$26,705	\$30,460	\$30,460	\$30,460	\$30,460
TOTAL	\$28,643	\$33,520	\$33,520	\$31,941	\$32,561

SLES/COPS FUND – CA (# 2103)					
Interest					
Interest	\$435				
Sub-Total	\$435				
Intergovernmental – State					
Other State Grants	\$103,315	\$100,000	\$100,000	\$100,000	\$100,000
Sub-Total	\$103,315	\$100,000	\$100,000	\$100,000	\$100,000
TOTAL	\$103,750	\$100,000	\$100,000	\$100,000	\$100,000

TRAFFIC SAFETY (# 2106)					
Fines & Penalties					
Vehicle Fines	\$193,411	\$148,280	\$148,280	\$148,280	\$148,280
Sub-Total	\$193,411	\$148,280	\$148,280	\$148,280	\$148,280
Interest					
Interest	\$595			\$788	\$815
Sub-Total	\$595			\$788	\$815
Intergovernmental – State					
Other State Grants			\$32,350		
Sub-Total			\$32,350		
General Revenue					
Reimbursement, General	\$11,825				
Sub-Total	\$11,825				
TOTAL	\$205,831	\$148,280	\$180,630	\$149,068	\$149,095

Historical Comparison of Revenue by Source continued...

	Actual 2012-13	Adopted 2013-14	Amended 2013-14	Adopted 2014-15	Forecast 2015-16
FEDERAL ASSET SEIZURE FUND (# 2107)					
Interest					
Interest	\$1,540	\$1,360	\$1,360	\$1,843	\$2,506
Sub-Total	\$1,540	\$1,360	\$1,360	\$1,843	\$2,506
General Revenue					
Miscellaneous Revenue	\$416,601				
Reimbursement, General	\$98				
Sub-Total	\$416,699				
TOTAL	\$418,239	\$1,360	\$1,360	\$1,843	\$2,506

EMS SPECIAL REVENUE (# 2109)					
Property Taxes					
Current Secured	\$150,696	\$155,500	\$155,500	\$155,500	\$155,500
Prior Secured	\$1,078	\$2,500	\$2,500	\$2,500	\$2,500
Property Tax Penalties	\$460	\$1,000	\$1,000	\$1,000	\$1,000
Sub-Total	\$152,234	\$159,000	\$159,000	\$159,000	\$159,000
Interest					
Interest	\$374			\$86	\$165
Sub-Total	\$374			\$86	\$165
Intergovernmental – County					
County Grants	\$173,860	\$177,630	\$177,630	\$177,630	\$177,630
Sub-Total	\$173,860	\$177,630	\$177,630	\$177,630	\$177,630
TOTAL	\$326,468	\$336,630	\$336,630	\$336,716	\$336,795

ENFORCEMENT GRANTS (# 2111)					
Interest					
Interest	\$504			\$27	\$41
Sub-Total	\$504			\$27	\$41
Intergovernmental – State					
Other State Grants	\$4,629	\$1,230	\$1,230	\$1,230	
Sub-Total	\$4,629	\$1,230	\$1,230	\$1,230	
TOTAL	\$5,134	\$1,230	\$1,230	\$1,257	\$41

Historical Comparison of Revenue by Source continued...

	Actual 2012-13	Adopted 2013-14	Amended 2013-14	Adopted 2014-15	Forecast 2015-16
STATE GAS TAX (# 2201)					
Interest					
Interest	\$18,089	\$21,050	\$21,050	\$10,650	\$11,199
Sub-Total	\$18,089	\$21,050	\$21,050	\$10,650	\$11,199
Intergovernmental – State					
Gas Tax Section 2105	\$175,129	\$228,070	\$228,070	\$234,542	\$230,000
Gas Tax Section 2106	\$206,714	\$155,990	\$155,990	\$187,328	\$180,000
Gas Tax Section 2107	\$340,431	\$339,560	\$339,560	\$288,189	\$280,000
Gas Tax Section 2107.5	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000
Prop 42 (TCRF) Replacement	\$424,583	\$691,020	\$691,020	\$510,361	\$510,000
Sub-Total	\$1,152,856	\$1,420,640	\$1,420,640	\$1,226,420	\$1,206,000
TOTAL	\$1,170,945	\$1,441,690	\$1,441,690	\$1,237,070	\$1,217,199

SAFETEA-LU (# 2202)					
Intergovernmental – Federal					
Federal Grants	\$1,918,772		\$524,427		\$470,000
Sub-Total	\$1,918,772		\$524,427		\$470,000
TOTAL	\$1,918,772		\$524,427		\$470,000

TRANSPORTATION DEVELOPMENT ACT (# 2203)					
Interest					
Interest				\$979	\$1,325
Sub-Total				\$979	\$1,325
Intergovernmental – State					
Other State Grants		\$163,100	\$163,100	\$207,400	
Sub-Total		\$163,100	\$163,100	\$207,400	
TOTAL		\$163,100	\$163,100	\$208,379	\$1,325

Historical Comparison of Revenue by Source continued...

	Actual 2012-13	Adopted 2013-14	Amended 2013-14	Adopted 2014-15	Forecast 2015-16
ACTC SALES TAX – LOCAL STREETS (# 2204)					
Sales Tax					
Sales and Use Tax	\$369,676	\$366,370	\$366,370	\$363,525	\$363,525
Sub-Total	\$369,676	\$366,370	\$366,370	\$363,525	\$363,525
Interest					
Interest	\$7,147	\$7,270	\$7,270	\$13,238	\$16,341
Sub-Total	\$7,147	\$7,270	\$7,270	\$13,238	\$16,341
General Revenue					
Reimbursement, General		\$2,000,000	\$2,000,000	\$6,267,000	
Sub-Total		\$2,000,000	\$2,000,000	\$6,267,000	
TOTAL	\$376,823	\$2,373,640	\$2,373,640	\$6,643,763	\$379,866

ACTC SALES TAX – BIKE & PED (# 2205)					
Sales Tax					
Sales and Use Tax	\$131,752	\$130,570	\$130,570	\$127,956	\$127,956
Sub-Total	\$131,752	\$130,570	\$130,570	\$127,956	\$127,956
Interest					
Interest	\$837	\$2,200	\$2,200	\$448	\$1,275
Sub-Total	\$837	\$2,200	\$2,200	\$448	\$1,275
General Revenue					
Reimbursement, General	\$282,993				
Sub-Total	\$282,993				
TOTAL	\$415,582	\$132,770	\$132,770	\$128,404	\$129,231

CONGESTION MANAGEMENT AGENCY (# 2208)					
Intergovernmental – State					
Other State Grants					\$621,513
Sub-Total					\$621,513
TOTAL					\$621,513

Historical Comparison of Revenue by Source continued...

	Actual 2012-13	Adopted 2013-14	Amended 2013-14	Adopted 2014-15	Forecast 2015-16
HIGHWAY SAFETY TRAFFIC REDUCTION BOND (# 2210)					
Interest					
Interest	\$2,695				
Sub-Total	\$2,695				
Intergovernmental – State					
Other State Grants	\$1,000				
Sub-Total	\$1,000				
TOTAL	\$3,695				

FEDERAL TRANSPORTATION – TIGER (# 2211)					
Intergovernmental – Federal					
Federal Grants	\$267,749				
Sub-Total	\$267,749				
TOTAL	\$267,749				

ACTC – VEHICLE REGISTRATION FEE (# 2212)					
Interest					
Interest	\$2,795			\$349	\$744
Sub-Total	\$2,795			\$349	\$744
Intergovernmental – County					
ACTC – Vehicle Registration Fee	\$288,819	\$217,160	\$217,160	\$217,160	\$217,160
Sub-Total	\$288,819	\$217,160	\$217,160	\$217,160	\$217,160
General Revenue					
Reimbursement, General	\$723				
Sub-Total	\$723				
TOTAL	\$292,338	\$217,160	\$217,160	\$217,509	\$217,904

Historical Comparison of Revenue by Source continued...

	Actual 2012-13	Adopted 2013-14	Amended 2013-14	Adopted 2014-15	Forecast 2015-16
MEASURE D (# 2302)					
Interest					
Interest	\$66	\$900	\$900	\$876	\$1,395
Sub-Total	\$66	\$900	\$900	\$876	\$1,395
Intergovernmental – State					
Other State Grants	\$32,624	\$10,000	\$10,000	\$13,000	\$13,000
Sub-Total	\$32,624	\$10,000	\$10,000	\$13,000	\$13,000
Intergovernmental – County					
County Grants	\$134,220	\$140,000	\$140,000	\$134,000	\$134,000
Sub-Total	\$134,220	\$140,000	\$140,000	\$134,000	\$134,000
TOTAL	\$166,910	\$150,900	\$150,900	\$147,876	\$148,395

GARBAGE SERVICE FUND (# 2303)					
Interest					
Interest	\$3,543			\$635	\$827
Sub-Total	\$3,543			\$635	\$827
Environmental Services					
Residential Garbage/Recycle	\$2,604,826	\$2,573,210	\$2,765,000	\$3,063,531	\$3,310,715
Residential Garbage/Recycle Prior Year	\$21,586	\$50,000	\$50,000	\$20,000	\$20,000
Garbage Penalties	\$9,468	\$15,000	\$15,000	\$10,000	\$10,000
Sub-Total	\$2,635,880	\$2,638,210	\$2,830,000	\$3,093,531	\$3,340,715
TOTAL	\$2,639,423	\$2,638,210	\$2,830,000	\$3,094,166	\$3,341,542

LOCAL RECYCLING PROGRAMS (# 2304)					
Interest					
Interest	\$1,582	\$850	\$850	\$85	
Sub-Total	\$1,582	\$850	\$850	\$85	
Intergovernmental – County					
County Grants	\$18,000	\$13,480	\$13,480	\$10,000	\$10,000
Sub-Total	\$18,000	\$13,480	\$13,480	\$10,000	\$10,000
TOTAL	\$19,582	\$14,330	\$14,330	\$10,085	\$10,000

Historical Comparison of Revenue by Source continued...

	Actual 2012-13	Adopted 2013-14	Amended 2013-14	Adopted 2014-15	Forecast 2015-16
STORM WATER MANAGEMENT (# 2321, 2323, 2324)					
Interest					
Interest	\$1,672	\$2,280	\$2,280	\$5,917	\$7,950
Sub-Total	\$1,672	\$2,280	\$2,280	\$5,917	\$7,950
Intergovernmental – State					
Other State Grants	\$141,947	\$756,770	\$756,770	\$769,570	
Sub-Total	\$141,947	\$756,770	\$756,770	\$769,570	
TOTAL	\$143,619	\$759,050	\$759,050	\$775,487	\$7,950

BOX CULVERT (# 2322)					
Interest					
Interest	\$2,991	\$4,050	\$4,050	\$2,185	\$2,992
Sub-Total	\$2,991	\$4,050	\$4,050	\$2,185	\$2,992
TOTAL	\$2,991	\$4,050	\$4,050	\$2,185	\$2,992

EAST BAY REGIONAL PARK DISTRICT (# 2402)					
Intergovernmental – County					
County Grants		\$155,000	\$155,000		
Sub-Total		\$155,000	\$155,000		
TOTAL		\$155,000	\$155,000		

STREET LIGHT DISTRICT (# 2701 & 2705)					
Property Taxes					
Current Secured	\$509,542	\$513,910	\$513,910	\$542,715	\$552,912
Prior Secured	\$3,071	\$7,500	\$7,500	\$3,107	\$3,107
Property Tax Penalties	\$1,534	\$2,950	\$2,950	\$1,674	\$1,674
Sub-Total	\$514,147	\$524,360	\$524,360	\$547,496	\$557,693
Interest					
Interest	\$5,469	\$7,830	\$7,830	\$3,570	\$5,724
Sub-Total	\$5,469	\$7,830	\$7,830	\$3,570	\$5,724
General Revenue					
Reimbursement, Damage		\$2,500	\$2,500		
Sub-Total		\$2,500	\$2,500		
TOTAL	\$519,616	\$534,690	\$534,690	\$551,066	\$563,417

Historical Comparison of Revenue by Source continued...

	Actual 2012-13	Adopted 2013-14	Amended 2013-14	Adopted 2014-15	Forecast 2015-16
LANDSCAPE DISTRICT FUNDS (# 2702, 2703, 2704)					
Property Taxes					
Current Secured	\$464,296	\$496,480	\$496,480	\$539,347	\$561,653
Prior Secured	\$1,123	\$3,010	\$3,010	\$1,252	\$1,252
Property Tax Penalties	\$1,210	\$1,110	\$1,110	\$1,250	\$1,250
Sub-Total	\$466,628	\$500,600	\$500,600	\$541,849	\$564,155
Interest					
Interest	\$3,435	\$5,260	\$5,260	\$2,066	\$2,983
Sub-Total	\$3,435	\$5,260	\$5,260	\$2,066	\$2,983
TOTAL	\$470,063	\$505,860	\$505,860	\$543,915	\$567,138

PUBLIC ART FUND (# 2801)					
Interest					
Interest	\$7,132	\$3,290	\$3,290	\$7,789	\$7,855
Sub-Total	\$7,132	\$3,290	\$3,290	\$7,789	\$7,855
General Revenue					
Developer Contribution	\$1,321,615		\$500,835		
Sub-Total	\$1,321,615		\$500,835		
TOTAL	\$1,328,747	\$3,290	\$504,125	\$7,789	\$7,855

CABLE TV FACILITIES (# 2811)					
Interest					
Interest	\$941	\$2,830	\$2,830	\$1,765	\$3,345
Sub-Total	\$941	\$2,830	\$2,830	\$1,765	\$3,345
General & Administrative					
Cable TV Support	\$138,621	\$135,000	\$135,000	\$149,000	\$150,000
Sub-Total	\$138,621	\$135,000	\$135,000	\$149,000	\$150,000
TOTAL	\$139,562	\$137,830	\$137,830	\$150,765	\$153,345

Historical Comparison of Revenue by Source continued...

	Actual 2012-13	Adopted 2013-14	Amended 2013-14	Adopted 2014-15	Forecast 2015-16
AFFORDABLE HOUSING FUND (# 2901)					
Interest					
Interest	\$53,319	\$90,750	\$90,750	\$46,737	\$78,484
Sub-Total	\$53,319	\$90,750	\$90,750	\$46,737	\$78,484
Loan Repayments					
Interest	\$15,071				
Sub-Total	\$15,071				
Development Services					
Housing Services	\$97,854	\$47,600	\$47,600	\$43,360	\$43,360
Sub-Total	\$97,854	\$47,600	\$47,600	\$43,360	\$43,360
General Revenue					
Developer Contribution	\$2,404,809	\$787,750	\$2,500,000	\$1,234,416	\$2,420,000
Sub-Total	\$2,404,809	\$787,750	\$2,500,000	\$1,234,416	\$2,420,000
TOTAL	\$2,571,053	\$926,100	\$2,638,350	\$1,324,513	\$2,541,844

NOISE MITIGATION FUND (# 2902)					
Interest					
Interest	\$624	\$900	\$900	\$500	\$694
Sub-Total	\$624	\$900	\$900	\$500	\$694
General Revenue					
Developer Contribution	\$5,024	\$3,310	\$3,310	\$2,319	\$1,185
Sub-Total	\$5,024	\$3,310	\$3,310	\$2,319	\$1,185
TOTAL	\$5,648	\$4,210	\$4,210	\$2,819	\$1,879

COMMUNITY DEVELOPMENT BLOCK GRANT (# 2903)					
Intergovernmental – Federal					
Federal Grants	\$61,346	\$51,780	\$56,780	\$74,002	\$70,600
Sub-Total	\$61,346	\$51,780	\$56,780	\$74,002	\$70,600
TOTAL	\$61,346	\$51,780	\$56,780	\$74,002	\$70,600

Historical Comparison of Revenue by Source continued...

	Actual 2012-13	Adopted 2013-14	Amended 2013-14	Adopted 2014-15	Forecast 2015-16
PUBLIC FACILITY FUND (# 4100)					
Interest					
Interest	\$143,399	\$205,140	\$205,140	\$97,214	\$142,177
Sub-Total	\$143,399	\$205,140	\$205,140	\$97,214	\$142,177
General Revenue					
Developer Contribution	\$12,830,985	\$7,420,840	\$7,420,840	\$6,568,424	\$3,667,107
Sub-Total	\$12,830,985	\$7,420,840	\$7,420,840	\$6,568,424	\$3,667,107
TOTAL	\$12,974,384	\$7,625,980	\$7,625,980	\$6,665,638	\$3,809,284

FIRE IMPACT FEE FUND (# 4200)					
General Revenue					
Developer Contribution	\$269,408	\$191,120	\$191,120	\$188,860	\$42,420
Sub-Total	\$269,408	\$191,120	\$191,120	\$188,860	\$42,420
TOTAL	\$269,408	\$191,120	\$191,120	\$188,860	\$42,420

TRAFFIC IMPACT FEE FUND (# 4300)					
Interest					
Interest	\$77,128	\$70,310	\$70,310	\$36,403	\$55,868
Sub-Total	\$77,128	\$70,310	\$70,310	\$36,403	\$55,868
General Revenue					
Developer Contribution	\$2,713,851	\$1,952,480	\$2,956,430	\$2,189,044	\$880,777
Miscellaneous Revenue		\$90,530	\$90,530		
Sub-Total	\$2,713,851	\$2,043,010	\$3,046,960	\$2,189,044	\$880,777
TOTAL	\$2,790,980	\$2,113,320	\$3,117,270	\$2,225,447	\$936,645

DUBLIN CROSSING FUND (# 4401)					
Interest					
Interest					\$80,284
Sub-Total					\$80,284
General Revenue					
Developer Contribution					\$10,000,000
Sub-Total					\$10,000,000
TOTAL					\$10,080,284

Historical Comparison of Revenue by Source continued...

	Actual 2012-13	Adopted 2013-14	Amended 2013-14	Adopted 2014-15	Forecast 2015-16
INTERNAL SERVICE FUND – POLICE VEHICLES (# 6101)					
Interest					
Interest	\$7,002	\$4,280	\$4,280	\$4,396	\$6,260
Sub-Total	\$7,002	\$4,280	\$4,280	\$4,396	\$6,260
Charge for Services					
Internal Service Charges	\$155,642	\$201,600	\$201,600	\$197,715	\$196,553
Sub-Total	\$155,642	\$201,600	\$201,600	\$197,715	\$196,553
General Revenue					
Sale of Property	\$14,770	\$9,000	\$9,000	\$7,500	\$6,000
Sub-Total	\$14,770	\$9,000	\$9,000	\$7,500	\$6,000
TOTAL	\$177,414	\$214,880	\$214,880	\$209,611	\$208,813

INTERNAL SERVICE FUND – FIRE VEHICLES & APPARATUS (# 6102)					
Interest					
Interest	\$18,570	\$25,840	\$25,840	\$16,060	\$23,166
Sub-Total	\$18,570	\$25,840	\$25,840	\$16,060	\$23,166
Charge for Services					
Internal Service Charges	\$155,940	\$152,430	\$152,430	\$148,681	\$148,681
Sub-Total	\$155,940	\$152,430	\$152,430	\$148,681	\$148,681
TOTAL	\$174,510	\$178,270	\$178,270	\$164,741	\$171,847

INTERNAL SERVICE FUND – NON-SAFETY VEHICLES (# 6103)					
Interest					
Interest	\$1,100	\$1,460	\$1,460	\$1,352	\$1,911
Sub-Total	\$1,100	\$1,460	\$1,460	\$1,352	\$1,911
Charge for Services					
Internal Service Charges	\$19,697	\$22,050	\$22,050	\$15,671	\$8,380
Sub-Total	\$19,697	\$22,050	\$22,050	\$15,671	\$8,380
TOTAL	\$20,796	\$23,510	\$23,510	\$17,023	\$10,291

Historical Comparison of Revenue by Source continued...

	Actual 2012-13	Adopted 2013-14	Amended 2013-14	Adopted 2014-15	Forecast 2015-16
INTERNAL SERVICE FUND – BUILDINGS (# 6201)					
Interest					
Interest	\$73,945	\$57,610	\$57,610	\$27,691	\$35,357
Sub-Total	\$73,945	\$57,610	\$57,610	\$27,691	\$35,357
Charge for Services					
Internal Service Charges	\$170,628	\$170,630	\$170,630	\$150,237	\$144,557
Sub-Total	\$170,628	\$170,630	\$170,630	\$150,237	\$144,557
TOTAL	\$244,573	\$228,240	\$228,240	\$177,928	\$179,914

INTERNAL SERVICE FUND – EQUIPMENT (# 6301)					
Interest					
Interest	\$20,722	\$20,010	\$20,010	\$18,234	\$26,379
Sub-Total	\$20,722	\$20,010	\$20,010	\$18,234	\$26,379
Charge for Services					
Internal Service Charges	\$387,564	\$379,920	\$379,920	\$431,831	\$401,244
Sub-Total	\$387,564	\$379,920	\$379,920	\$431,831	\$401,244
TOTAL	\$408,286	\$399,930	\$399,930	\$450,065	\$427,623

INTERNAL SERVICE FUND – SOLAR EQUIPMENT (# 6302)					
Interest					
Interest				\$3,951	\$7,343
Sub-Total				\$3,951	\$7,343
Charge for Services					
Internal Service Charges		\$413,340	\$413,340	\$245,205	\$245,205
Sub-Total		\$413,340	\$413,340	\$245,205	\$245,205
TOTAL		\$413,340	\$413,340	\$249,156	\$252,548

Historical Comparison of Revenue by Source continued...

	Actual 2012-13	Adopted 2013-14	Amended 2013-14	Adopted 2014-15	Forecast 2015-16
PARKS REPLACEMENT FUND (# 6401)					
Interest					
Interest	\$1,318	\$2,830	\$2,830	\$2,558	\$4,337
Sub-Total	\$1,318	\$2,830	\$2,830	\$2,558	\$4,337
Charge for Services					
Internal Service Charges	\$104,664	\$104,670	\$104,670	\$104,665	\$104,665
Sub-Total	\$104,664	\$104,670	\$104,670	\$104,665	\$104,665
TOTAL	\$105,982	\$107,500	\$107,500	\$107,223	\$109,002

INTERNAL SERVICE FUND – MAINTENANCE & REPAIRS (# 6501)					
Interest					
Interest	\$1,239	\$1,580	\$1,580	\$1,842	\$2,494
Sub-Total	\$1,239	\$1,580	\$1,580	\$1,842	\$2,494
Charge for Services					
Internal Service Charges	\$505,667	\$532,930	\$532,930	\$507,155	\$539,302
Sub-Total	\$505,667	\$532,930	\$532,930	\$507,155	\$539,302
General Revenue					
Reimbursement, Damage	\$17,375				
Sub-Total	\$17,375				
TOTAL	\$524,281	\$534,510	\$534,510	\$508,997	\$541,796

RETIREE HEALTH FUND (# 6901)					
Interest					
Interest	\$1,041	\$2,440	\$2,440	\$180	\$264
Sub-Total	\$1,041	\$2,440	\$2,440	\$180	\$264
Charge for Services					
Internal Service Charges	\$1,198,363	\$1,362,740	\$1,362,740	\$1,387,285	\$1,491,444
Sub-Total	\$1,198,363	\$1,362,740	\$1,362,740	\$1,387,285	\$1,491,444
General Revenue					
Reimbursement, General	\$447,470	\$428,660	\$428,660	\$530,400	\$607,750
Sub-Total	\$447,470	\$428,660	\$428,660	\$530,400	\$607,750
TOTAL	\$1,646,874	\$1,793,840	\$1,793,840	\$1,917,865	\$2,099,458

Historical Comparison of Revenue by Source continued...

	Actual 2012-13	Adopted 2013-14	Amended 2013-14	Adopted 2014-15	Forecast 2015-16
PERS SIDE FUND PAYOFF (# 6951)					
Charge for Services					
Internal Service Charges	\$352,058	\$185,750	\$185,750	\$410,389	\$429,503
Sub-Total	\$352,058	\$185,750	\$185,750	\$410,389	\$429,503
TOTAL	\$352,058	\$185,750	\$185,750	\$410,389	\$429,503

ENERGY EFFICIENCY CAPITAL LEASE (# 7101)					
Interest					
Interest Fiscal Agent	\$864				
Sub-Total	\$864				
Charge for Services					
Internal Service Charges			\$799,967	\$535,892	\$550,654
Sub-Total			\$799,967	\$535,892	\$550,654
Other Financing Source					
Proceeds from Capital Lease Financing	\$6,755,824				
Sub-Total	\$6,755,824				
TOTAL	\$6,756,688		\$799,967	\$535,892	\$550,654

GRAND TOTAL	\$107,189,320	\$82,801,960	\$91,990,221	\$93,473,902	\$92,729,302
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Note: Excludes Agency Funds and Transfers In

Position Allocation Plan

Summary by Department

 Figure 98 | POSITION ALLOCATION BY DEPARTMENT

Department/Classification	Actual 2012-13	Adopted 2013-14	Amended 2013-14	Adopted 2014-15	Change from 2013-14	Forecast 2015-16
CITY MANAGER						
City Positions	6.50	6.50	6.50	4.34	(2.16)	4.34
Total	6.50	6.50	6.50	4.34	(2.16)	4.34
CITY CLERK						
City Positions				2.00	2.00	2.00
Total				2.00	2.00	2.00
HUMAN RESOURCES						
City Positions	1.75	1.75	1.75	2.25	0.50	2.50
Total	1.75	1.75	1.75	2.25	0.50	2.50
ADMINISTRATIVE SERVICES						
City Positions	11.50	11.75	11.75	11.75		11.75
Total	11.50	11.75	11.75	11.75		11.75
NON-DEPARTMENTAL						
City Positions	1.41	1.41	1.41	2.16	0.75	2.16
Total	1.41	1.41	1.41	2.16	0.75	2.16
ECONOMIC DEVELOPMENT						
City Positions	2.50	3.50	3.50	3.50		3.50
Total	2.50	3.50	3.50	3.50		3.50
COMMUNITY DEVELOPMENT						
City Positions	18.45	18.45	18.45	18.45		18.45
Contract Positions	6.25	7.50	7.50	8.50	1.00	7.50
Total	24.70	25.95	25.95	26.95	1.00	25.95
FIRE DEPARTMENT						
City Positions	1.00	1.00	1.00	1.00		1.00
Contract Positions	38.90	38.90	38.90	38.91	0.01	38.91
Total	39.90	39.90	39.90	39.91	0.01	39.91
POLICE DEPARTMENT						
City Positions	7.00	7.00	7.00	7.00		7.00
Contract Positions	53.00	53.00	53.00	53.00		53.00
Total	60.00	60.00	60.00	60.00		60.00

Position Allocation Plan: Summary by Department continued...

Department/Classification	Actual 2012-13	Adopted 2013-14	Amended 2013-14	Adopted 2014-15	Change from 2013-14	Forecast 2015-16
PARKS & COMMUNITY SERVICES						
City Positions	22.10	24.10	24.10	25.10	1.00	27.10
Contract Positions	10.82	12.79	12.79	13.86	1.07	13.86
Total	32.92	36.89	36.89	38.96	2.07	40.96
PUBLIC WORKS						
City Positions	16.04	16.04	16.04	14.95	(1.09)	14.95
Contract Positions	12.42	13.05	13.05	14.33	1.28	14.33
Total	28.46	29.09	29.09	29.28	0.19	29.28
CITY EMPLOYEES	88.25	91.50	91.50	92.50	1.00	94.75
CONTRACT EMPLOYEES	121.39	125.24	125.24	128.60	3.36	127.60
TOTAL CITY & CONTRACT	209.64	216.74	216.74	221.10	4.36	222.35

Note: All of the designated personnel perform duties directly from City facilities. The Position Allocation Plan does not account for the temporary/seasonal Staff in the Parks & Community Services Department which varies between 50-100 additional employees. It also does not include all the contract personnel who perform work under contract to the City of Dublin at offsite locations. Examples of these contract personnel include Contract Engineering, some MCE Corporation (Public Works); Alameda County employees performing some Police, Fire, and traffic signal maintenance services; or legal services provided by Meyers, Nave, Riback, Silver & Wilson.

City Positions

Figure 99 | CITY POSITIONS

Department/Classification	Actual 2012-13	Adopted 2013-14	Amended 2013-14	Adopted 2014-15	Change from 2013-14	Forecast 2015-16
CITY MANAGER						
City Manager	1.00	1.00	1.00	1.00		1.00
Assistant City Manager	1.00	1.00	1.00	1.00		1.00
Assistant to the City Manager				0.34	0.34	0.34
Administrative Technician	1.00	1.00	1.00		(1.00)	
City Clerk/Records Manager	1.00	1.00	1.00		(1.00)	
Executive Aide	1.00	1.00	1.00	1.00		1.00
Senior Office Assistant	1.50	1.50	1.50	1.00	(0.50)	1.00
Total	6.50	6.50	6.50	4.34	(2.16)	4.34
CITY CLERK						
City Clerk/Records Manager				1.00	1.00	1.00
Administrative Technician				1.00	1.00	1.00
Total				2.00	2.00	2.00
HUMAN RESOURCES						
Human Resources Director	1.00	1.00	1.00	1.00		1.00
Administrative Analyst II	0.75	0.75	0.75	0.75		1.00
Senior Office Assistant				0.50	0.50	0.50
Total	1.75	1.75	1.75	2.25	0.50	2.50
ADMINISTRATIVE SERVICES						
Administrative Services Director	1.00	1.00	1.00	1.00		1.00
Accountant	1.00	2.00	2.00	2.00		2.00
Administrative Technician	1.00	1.00	1.00	1.00		1.00
Assistant Admin. Services Director/Budget		1.00	1.00	1.00		1.00
Budget Manager	1.00					
Finance Manager	1.00	1.00	1.00	1.00		1.00
Finance Technician II	1.50	1.75	1.75	1.75		1.75
GIS Coordinator	1.00	1.00	1.00	1.00		1.00
Information Systems Manager	1.00	1.00	1.00	1.00		1.00
Information Systems Technician I/II	1.00	1.00	1.00	2.00	1.00	2.00
Network Systems Coordinator	1.00	1.00	1.00		(1.00)	
Senior Finance Technician	1.00					
Total	11.50	11.75	11.75	11.75		11.75

Position Allocation Plan: City Positions continued...

Department/Classification	Actual 2012-13	Adopted 2013-14	Amended 2013-14	Adopted 2014-15	Change from 2013-14	Forecast 2015-16
NON-DEPARTMENTAL						
Assistant to the City Manager	0.66	0.66	0.66	0.66		0.66
Administrative Aide	0.50	0.50	0.50	0.50		0.50
Environmental Coordinator	0.25	0.25	0.25	0.25		0.25
Environmental Technician				0.75	0.75	0.75
Total	1.41	1.41	1.41	2.16	0.75	2.16

ECONOMIC DEVELOPMENT						
Economic Development Director/PIO	1.00	1.00	1.00	1.00		1.00
Administrative Analyst I				1.00	1.00	1.00
Administrative Analyst II	1.00	1.00	1.00	1.00		1.00
Senior Office Assistant	0.50	0.50	0.50	0.50		0.50
Special Projects Manager (Limited Term)		1.00	1.00		(1.00)	
Total	2.50	3.50	3.50	3.50		3.50

COMMUNITY DEVELOPMENT						
Community Development Director	1.00	1.00	1.00	1.00		1.00
Administrative Aide	1.00	1.00	1.00	1.00		1.00
Administrative Analyst II	1.00	1.00	1.00	1.00		1.00
Assistant Planner	1.00	1.00	1.00	1.00		1.00
Assistant to the City Manager	1.00	1.00	1.00	1.00		1.00
Asst. Director of Community Development	1.00	1.00	1.00	1.00		1.00
Chief Building Official	1.00	1.00	1.00	1.00		1.00
Code Enforcement Officer	1.00	1.00	1.00	1.00		1.00
Office Assistant II	2.45	2.45	2.45	2.45		2.45
Permit Technician	2.00	2.00	2.00	2.00		2.00
Plan Check Engineer	1.00	1.00	1.00	1.00		1.00
Principal Planner	1.00	1.00	1.00	1.00		1.00
Secretary	1.00	1.00	1.00	1.00		1.00
Senior Code Enforcement Officer	1.00	1.00	1.00	1.00		1.00
Senior Office Assistant	1.00	1.00	1.00	1.00		1.00
Senior/Associate Planner	1.00	1.00	1.00	1.00		1.00
Total	18.45	18.45	18.45	18.45		18.45

FIRE DEPARTMENT						
Senior Office Assistant	1.00	1.00	1.00	1.00		1.00
Total	1.00	1.00	1.00	1.00		1.00

Position Allocation Plan: City Positions continued...

Department/Classification	Actual 2012-13	Adopted 2013-14	Amended 2013-14	Adopted 2014-15	Change from 2013-14	Forecast 2015-16
POLICE DEPARTMENT						
Administrative Analyst II	1.00	1.00	1.00	1.00		1.00
Administrative Aide	1.00	1.00	1.00	1.00		1.00
Administrative Technician	1.00	1.00	1.00	1.00		1.00
Office Assistant II	2.00	2.00	2.00	2.00		2.00
Neighborhood Resources Technician II	2.00	2.00	2.00	2.00		2.00
Total	7.00	7.00	7.00	7.00		7.00
PARKS & COMMUNITY SERVICES						
Parks and Community Services Director	1.00	1.00	1.00	1.00		1.00
Administrative Aide	1.00	1.00				
Administrative Analyst I			1.00	1.00		1.00
Asst. Parks and Community Services Director	1.00	1.00	1.00	1.00		1.00
Graphic Design and Comm. Coordinator	1.00	1.00	1.00	1.00		1.00
Heritage and Cultural Arts Manager	1.00	1.00	1.00	1.00		1.00
Heritage Center Director	1.00	1.00	1.00	1.00		1.00
Office Assistant II	2.10	2.10	2.10	2.10		2.10
Office Assistant I/II (Limited Term)		1.00				
Parks & Facilities Development Coordinator	1.00	1.00	1.00	1.00		1.00
Parks & Facilities Dev. Coord. (Limited Term)		1.00	1.00	2.00	1.00	2.00
Parks & Facilities Development Manager	1.00	1.00	1.00	1.00		1.00
Recreation Coordinator	6.00	6.00	7.00	6.00	(1.00)	6.00
Recreation Supervisor	2.00	2.00	2.00	3.00	1.00	4.00
Recreation Technician	2.00	2.00	2.00	2.00		2.00
Senior Office Assistant	2.00	2.00	2.00	2.00		3.00
Total	22.10	24.10	24.10	25.10	1.00	27.10

Position Allocation Plan: City Positions continued...

Department/Classification	Actual 2012-13	Adopted 2013-14	Amended 2013-14	Adopted 2014-15	Change from 2013-14	Forecast 2015-16
PUBLIC WORKS						
Public Works Director	1.00	1.00	1.00	1.00		1.00
Administrative Aide	0.50	0.50	0.50	0.50		0.50
Administrative Analyst II	1.00	1.00				
Administrative Technician	1.00	1.00	1.00	1.00		1.00
Associate Civil Engineer	1.00	1.00	1.00	1.00		1.00
City Engineer	1.00	1.00	1.00	1.00		1.00
Assistant to the City Manager	0.34	0.34	0.34		(0.34)	
Environmental Coordinator	0.75	0.75	0.75	0.75		0.75
Environmental Technician	1.00	1.00	1.00	0.25	(0.75)	0.25
Office Assistant I/II	1.45	1.45	0.45	0.45		0.45
Public Works Inspector	2.00	2.00	2.00	2.00		2.00
Public Works Manager	1.00	1.00	1.00	1.00		1.00
Public Works Technician II	1.00	1.00	1.00	1.00		1.00
Senior Office Assistant			1.00	1.00		1.00
Senior Administrative Analyst			1.00	1.00		1.00
Senior Civil Engineer	3.00	3.00	3.00	3.00		3.00
Total	16.04	16.04	16.04	14.95	(1.09)	14.95
GRAND TOTAL – ALL CITY POSITIONS	88.25	91.50	91.50	92.50	1.00	94.75

Contract Positions

 Figure 100 | **CONTRACT POSITIONS**

Department/Classification	Actual 2012-13	Adopted 2013-14	Amended 2013-14	Adopted 2014-15	Change from 2013-14	Forecast 2015-16
COMMUNITY DEVELOPMENT						
Building & Safety						
Building Inspector	6.00	7.00	7.00	7.50	0.50	7.00
Plan Checker	0.25	0.50	0.50	1.00	0.50	0.50
Total	6.25	7.50	7.50	8.50	1.00	7.50
FIRE DEPARTMENT						
Fire Contract (Alameda County)						
Firefighter/Paramedic	12.00	12.00	12.00	12.00		12.00
Fire Engineer	12.00	12.00	12.00	12.00		12.00
Fire Captain	12.00	12.00	12.00	12.00		12.00
CERT Coordinator	0.13	0.13	0.13	0.13		0.13
Emergency Preparedness Manager	0.13	0.13	0.13	0.13		0.13
Fire Marshal	0.13	0.13	0.13	0.13		0.13
Deputy Fire Marshal	1.00	1.00	1.00	1.00		1.00
Plans Checker	0.13	0.13	0.13	0.13		0.13
Code Compliance Officer	1.00	1.00	1.00	1.00		1.00
Sub-Total	38.52	38.52	38.52	38.52		38.52
Fire Station Maintenance (MCE)						
Landscape Foreman	0.04	0.04	0.04	0.04		0.04
Landscape Laborer I	0.15	0.15	0.15	0.16	0.01	0.16
Landscape Laborer II	0.06	0.06	0.06	0.06		0.06
Landscape Laborer III	0.13	0.13	0.13	0.13		0.13
Sub-Total	0.38	0.38	0.38	0.39	0.01	0.39
Total	38.90	38.90	38.90	38.91	0.01	38.91

Position Allocation Plan: Contract Positions continued...

Department/Classification	Actual 2012-13	Adopted 2013-14	Amended 2013-14	Adopted 2014-15	Change from 2013-14	Forecast 2015-16
POLICE DEPARTMENT						
Police Contract (Alameda County)						
Commander	1.00	1.00	1.00	1.00		1.00
Lieutenant	2.00	2.00	2.00	2.00		2.00
Sergeant – Training	1.00	1.00	1.00	1.00		1.00
Sergeant – Patrol	4.00	4.00	4.00	4.00		4.00
Sergeant – Investigations	3.00	2.00	2.00	2.00		2.00
Sergeant – Traffic	1.00	1.00	1.00	1.00		1.00
Sergeant – Crime Prevention		1.00	1.00	1.00		1.00
Officer – Patrol	28.00	26.00	26.00	26.00		26.00
Officer – Investigations	6.00	6.00	6.00	6.00		6.00
Officer – Traffic	3.00	3.00	3.00	3.00		3.00
Officer – Crime Prevention		2.00	2.00	2.00		2.00
Officer – School	2.00	2.00	2.00	2.00		2.00
Sheriff's Technician	2.00	2.00	2.00	2.00		2.00
Total	53.00	53.00	53.00	53.00		53.00
PARKS & COMMUNITY SERVICES						
Library (MCE)						
Landscape Foreman	0.21	0.21	0.21	0.21		0.21
Landscape Laborer I	0.16	0.16	0.16	0.17	0.01	0.17
Sub-Total	0.37	0.37	0.37	0.38	0.01	0.38
Facilities Operations & Rentals (MCE)						
Landscape Foreman	0.07	0.19	0.19	0.17	(0.02)	0.17
Landscape Laborer I	0.21	0.46	0.46	0.40	(0.06)	0.40
Landscape Laborer II	0.07	0.12	0.12	0.09	(0.03)	0.09
Landscape Laborer III						
Sub-Total	0.35	0.77	0.77	0.66	(0.11)	0.66
Park Maintenance (MCE)						
Landscape Foreman	0.98	1.41	1.41	1.00	(0.41)	1.00
Landscape Laborer I	3.98	4.36	4.36	4.13	(0.23)	4.13
Landscape Laborer II	2.29	2.65	2.65	2.31	(0.34)	2.31
Landscape Laborer III	2.85	3.23	3.23	5.38	2.15	5.38
Sub-Total	10.10	11.65	11.65	12.82	1.17	12.82
Total	10.82	12.79	12.79	13.86	1.07	13.86

Position Allocation Plan: Contract Positions continued...

Department/Classification	Actual 2012-13	Adopted 2013-14	Amended 2013-14	Adopted 2014-15	Change from 2013-14	Forecast 2015-16
PUBLIC WORKS						
Public Works Administration (MCE)						
Maintenance Superintendent	1.00	1.03	1.03	1.03		1.03
Sub-Total	1.00	1.03	1.03	1.03		1.03
Building Management (MCE)						
Landscape Foreman	0.66	0.70	0.70	0.73	0.03	0.73
Landscape Laborer I	0.68	0.78	0.78	0.81	0.03	0.81
Landscape Laborer II		0.10	0.10	0.08	(0.02)	0.08
Landscape Laborer III		0.12	0.12	0.08	(0.04)	0.08
Sub-Total	1.34	1.70	1.70	1.70		1.70
Street Maintenance (MCE)						
Landscape Foreman	0.19	0.19	0.19	0.21	0.02	0.21
Landscape Laborer I	0.41	0.41	0.41	0.45	0.04	0.45
Landscape Laborer II	0.19	0.19	0.19	0.21	0.02	0.21
Landscape Laborer III	1.20	1.26	1.26	1.28	0.02	1.28
Sub-Total	1.99	2.05	2.05	2.15	0.10	2.15
Street Landscaping (MCE)						
Landscape Foreman	0.89	0.89	0.89	0.99	0.10	0.99
Landscape Laborer I	2.39	2.39	2.39	2.68	0.29	2.68
Landscape Laborer II	2.18	2.18	2.18	2.17	(0.01)	2.17
Landscape Laborer III	2.63	2.81	2.81	3.61	0.80	3.61
Sub-Total	8.09	8.27	8.27	9.45	1.18	9.45
Total	12.42	13.05	13.05	14.33	1.28	14.33
GRAND TOTAL – CONTRACT POSITIONS	121.39	125.24	125.24	128.60	3.36	127.60

FY 2014-15 Appropriations Limit

(Based on FY 2013-14 Limit Adopted by City Council Resolution No. 73-13)

The Gann Limit, or Proposition 4 Limit, was a 1979 amendment to the California constitution sponsored by political activist Paul Gann in 1979 on the heels of his property tax-reducing Proposition 13 initiative (Prop 13) passed the prior year. The Gann Limit was designed to regulate state and local spending by linking the rate of appropriation growth to a statewide index.

In accordance with Chapter 1025 of the statutes of 1987, as amended, each government entity is required to include the Appropriations Limit in the annual budget. The City of Dublin has calculated a FY 2014-15 limit in accordance with Article XIII B of the California Constitution and the recognized methodology for calculating adjustments. Although this is a two-year budget the City can only adopt the limit for a single year. The details of this calculation are shown on the following page.

The Appropriations Limit does not apply to all funds appropriated by the City Council. State law limits only the appropriations that are funded by “proceeds of taxes,” which are narrowly defined. The law also establishes a formula to be used to calculate annual adjustments to the limit using a combination of two factors selected by the agency.


The first factor is based on changes in population. Agencies may either select the change in the city population or the change in county population. For FY 2014-15 the City of Dublin population growth of 7.49% was larger than the Alameda County population growth of 1.50% (based on the Price and Population Information each May by the California Department of Finance). Therefore, the adjustment calculation uses the City of Dublin population growth.

The second factor allows the City to use either 1) the increase in the State Per Capita Personal Income, or 2) the change in local assessed valuation based on changes in the “Non-Residential New Construction.” The change in the Per Capita Personal Income as provided by the Department of Finance is -0.23%. The change in the assessed valuation compares the total change in assessed valuation to the amount related strictly to non-residential improvements. In March 2014, the Alameda County Assessor provided data related to FY 2013-14 changes in assessed valuation attributable to Non-Residential New Construction. The amount of the increase was \$14,230,125, or 1.67%. Therefore, the City of Dublin elected to use the change in Non-Residential Assessed Valuation.

The two factors discussed above are combined to arrive at a growth rate for appropriations, which is then applied to the prior year to arrive at a limit for the new budget year. The City of Dublin’s FY 2014-15 Appropriations Limit is \$247,143,137, as shown on the following page, while the FY 2014-15 Budget contains appropriations of \$45,990,383 that would be categorized as funded by proceeds of taxes. Therefore, the City’s appropriations subject to the Gann Limit are \$201,152,754 below the allowed amount calculated for FY 2014-15.

Calculation of FY 2014-15 Appropriations Limit

(Based on FY 2013-14 Limit)

 Figure 101 | **FY 2014-15 APPROPRIATIONS LIMIT**

A. Selection of Optional Factors

1. Change in Population – City vs. County.

Factors	1/1/2014	1/1/2013	% Increase
a. City of Dublin	51,646	48,049	7.49%
b. County of Alameda	1,570,128	1,546,928	1.50%

The City selected Factor 1a. City of Dublin population growth 7.49%

2. Change in State per Capita Personal Income vs. City Non Residential Building Construction.

Factors	% Change
a. Change in State per Capita Personal Income	-0.23%
b. Change in Non Residential Assessed Valuation	1.67%

The City selected Factor 2b. Change in Non Residential Assessed Valuation 1.67%

B. FY 2014-15 Growth Adjustment Factor

Calculation of factor for FY 2014-15 = $X \times Y = 1.0749 \times 1.0167 = 1.0929$

$$X = \frac{\text{Selected Factor \#1} + 100}{100} = \frac{7.49 + 100}{100} = 1.0749$$

$$Y = \frac{\text{Selected Factor \#2} + 100}{100} = \frac{1.67 + 100}{100} = 1.0167$$

C. Calculation of Appropriations Limit

FY 2013-14 Appropriations Limit	\$226,135,179
FY 2014-15 Adjustment Factor	x 1.0929
FY 2014-15 Appropriations Limit	\$247,143,137

Fund Balance and Reserves Policy

General Fund and Other Governmental Funds (Updated June 2013)

This document shall establish the foundation for the components of fund balance and provide requirements for maintaining reasonable levels of reserves in governmental funds, with a focus on the General Fund. The presentation of fund balances is also presented in the Comprehensive Annual Financial Report (CAFR) and the official City financial records. This document is intended to comply with Governmental Accounting Standards Board (GASB) Statement No. 54. In the event of a conflict between this policy and the provisions of GASB Statement No. 54 the accounting statement shall prevail.

In accordance with the requirements of GASB, the City Council also confirms as part of this policy the order of expenditures from resources available. The City considers "Restricted" amounts to have been spent prior to "Unrestricted" amounts when an expenditure is incurred for purposes for which both are available ("Unrestricted" would include Committed, Assigned, and Unassigned). Similarly, when an expenditure is incurred for purposes for which amounts in any of the unrestricted classifications of fund balance could be used, the City considers "Committed" amounts to be reduced first, followed by assigned amounts and then the unassigned amounts.

Policy Objectives

The City of Dublin's Fund Balance and Reserves Policy has four primary objectives:

- Determine available liquid resources;
- Classify fund balances in accordance with GASB 54;
- Define the methodology of allocating net resources; and
- Provide information needed to make informed financial decisions.

Periodically the City Manager may recommend to the City Council a review of this policy based on overall City initiatives and current balances. Any adjustments to the policy shall be adopted by the City Council.

Classification of Fund Balances

In accordance with GASB Statement No. 54 and as reported in the City's financial statements, fund balances are identified by the following five fund balance classifications:

1. Non-Spendable Fund Balance

Non-spendable fund balances are amounts in a form that cannot be spent because they are either (a) in a non-spendable form such as pre-paid items, inventories, or loans receivable; or (b) they have external restrictions imposed by creditors, grantors, contributors, laws, regulations, etc. However, if the use of the proceeds from the collection of those receivables or from the sale of those properties is restricted, committed, or assigned, then they will be included in the appropriate fund balance classification (restricted, committed, or assigned), rather than non-spendable fund balance.

The following are items that are expected to be recorded as "Non-spendable":

Prepaid Expenditures: The portion of fund balance that represents the asset amount of prepaid expenditures, held by a given fund.

Endowments: The portion of fund balance established as an endowment by the donor and in which the principal balance is not intended for expenditure.

Advances To Other Funds: The portion of the fund balance that represents the asset amount of cash advanced to other funds, held by a given fund.

Notes/Loans Receivable: The portion of fund balance that represents the asset amount of notes or loans receivable, held by a given fund.

2. Restricted Fund Balance

Restricted Fund Balance shall reflect that portion of fund balance that reflects constraints placed on the use of resources (other than non-spendable items) that are either: (a) externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments; or (b) Imposed by law through constitutional provisions or enabling legislation.

The following are items that are expected to be recorded as "Restricted":

Public Safety Special Revenue Funds: The portion of fund balances derived from funds collected to be used for Public Safety related activities.

Transportation Special Revenue Funds: The portion of fund balances derived from funds collected to be used for Transportation related activities.

Environmental Special Revenue Funds: The portion of fund balances derived from funds collected to be used for Environmental related activities.

Parks Special Revenue Funds: The portion of fund balances derived from funds collected to be used for Parks related activities.

Assessment District Special Revenue Funds: The portion of fund balances derived from funds collected to be used for Public Safety and Transportation related activities, consistent with the purpose under which the fee is collected.

Cultural and Arts Special Revenue Funds: The portion of fund balances derived from funds collected to be used for Cultural and Arts related activities.

Health and Welfare Special Revenue Funds: The portion of fund balances derived from funds collected to be used for Social Services and Housing related activities.

Impact and Mitigation Capital Project Funds: The portion of fund balances derived from funds collected to be used for parks, public facilities, fire and transportation related activities, consistent with the purpose under which the fee is collected.

Other Restricted: The portion of fund balance in any governmental fund (except the General Fund) that is restricted under the "Restricted Fund Balance" definition as otherwise prescribed by Governmental Accounting Standards Board Statement No. 54 and not otherwise described in this category above.

3. Committed Fund Balance

Committed Fund Balance shall be comprised of amounts in which the City Council has taken action to commit the funds before the end of fiscal year. The decision to modify the amount or use of funds designated as committed can only be changed by action of the City Council.

Economic Stability: The portion of General Fund Balance committed for the purpose of stabilizing the delivery of City services during periods of severe operational deficits and to mitigate the effects of uncertainties from unforeseen change in revenues and/or expenditures. City Council approval shall be required before expending any portion of this fund balance. Reserve shall be used only if: a) Sudden and unexpected decline in ongoing revenues greater than 5% of General Fund operating revenues; and/or b) Elimination or reduction of State revenue source(s) received

consistently for municipal purposes, resulting in a decrease of \$1,000,000 in General Fund revenues; and/or c) Reduction in projected or actual property tax or sales tax of \$1 million or more; and/or d) An increase in contracted Police or Fire Services in excess of 10 percent more than the previous year.

Downtown Public Improvements Seed Funding: The portion of General Fund Balance established by the City Council for public improvements in the downtown. The use of this balance is intended to address public improvements within the Downtown Specific Plan Area. The expenditure is to be identified as a specific appropriation made by the City Council. The appropriation shall be a minimum of \$50,000.

Open Space Funding: The portion of General Fund Balance established by the City Council for the acquisition and long term protection of open space in the City. The acquisition may be in cooperation with other agencies. The expenditure is to be identified as a specific appropriation made by the City Council.

Affordable Housing Funding: The portion of General Fund Balance established by the City Council to support the construction, acquisition, or creation of affordable housing in the City. The acquisition may be in cooperation with other public and private entities. The expenditure is to be identified as a specific appropriation made by the City Council.

Emerald Glen Recreation and Aquatic Complex Scope Change: The portion of General Fund Balance established by the City Council to support the design and construction of added features (beyond facilities described in the Park and Recreation Master Plan and impact fee program). In 2007 the estimated cost was \$6.93 million. The expenditure is to be identified as a specific appropriation made by the City Council.

Emergency Communications System: The portion of General Fund Balance established by the City Council to fund the purchase of emergency radio system equipment. This includes a pro-rata share of regional radio infrastructure as well as City owned radios for Police, Fire, and Public Works. Further the reserve may be used to fund the upgrade of centralized City telephone and communication systems. The expenditure is to be identified as a specific appropriation made by the City Council.

Fire Retiree Other Post-Employment Benefits (OPEB): The portion of General Fund Balance established by the City Council for the future liability related to retiree medical benefits offered to the inactive Dougherty Regional Fire Authority Staff, as well as the City share of obligations with the OPEB benefits for Alameda County Fire Department. The expenditure is to be identified as a specific appropriation made by the City Council.

Innovations and New Opportunities: The portion of General Fund Balance established by the City Council to fund potential projects which require up-front costs, but would provide longer term benefits and/or potential operating cost reductions. The expenditure is to be identified as a specific appropriation made by the City Council.

Future Maintenance Facility: The portion of General Fund Balance established by the City Council to fund design, improvements, and equipment required for the establishment of a City maintenance yard. The expenditure is to be identified as a specific appropriation made by the City Council.

Civic Center Expansion: The portion of General Fund Balance established by the City Council to fund design, improvements, and equipment required for the expansion of the Civic Center. The expenditure is to be identified as a specific appropriation made by the City Council.

Public Safety Complex: The portion of General Fund Balance established by the City Council to fund the design and construction of a Public Safety Complex located at the corner of Clark Avenue and Dublin Boulevard. The expenditure is to be identified as a specific appropriation made by the City Council.

Heritage Park: This commitment shall be initially used to capture the receipt of Developer contributions specifically identified for additional development of the Dublin Heritage Park and Museums. The commitment is beyond amounts collected under existing fee programs. The expenditure is to be identified as a specific appropriation made by the City Council.

One Time Initiatives (Operating): The City Council recognizes that there may be fluctuations in revenues and expenditures over time. Periodically the Council may determine that funds are best set aside to address certain one-time initiatives within the operating budget. The expenditure is to be identified as a specific appropriation made by the City Council.

One Time Initiatives (Capital): The City Council recognizes that there may be fluctuations in revenues and expenditures over time. Periodically the Council may determine that funds are best set aside to address certain one-time capital expenditures. The expenditure is to be identified as a specific appropriation made by the City Council.

Joint City/School Projects: This commitment shall be used to fund projects undertaken via a joint effort of the City and the Dublin Unified School District. The expenditure is to be identified as a specific appropriation made by the City Council.

Fund Balance – Committed: The portion of Fund Balance that is in any non-general fund governmental fund that is committed under the “Committed Fund Balance” definition as otherwise prescribed by Governmental Accounting Standards Board Statement No. 54 and not otherwise described in this category above. The portion of Fund Balance that was restricted but later found to be unrestricted shall be designated as a “Committed” balance.

4. Assigned Fund Balance

Assigned fund balances are amounts constrained by the City’s intent to be used for a specific purpose, but are neither restricted nor committed.

The City Council has authorized the City Manager or his/her designee to make assignments in accordance with this policy and in conformance with any formal direction provided by the City Council.

Accrued Leave Subject to Year End Calculations: Certain fund balances are calculated based on the financial performance of the reporting period including accrued Leave. These amounts fluctuate each year and are reflected as part of the year-end financial statements.

Carry-Over Items (Operating Budget and Capital Improvement Projects): Fund balance may be assigned for operating expenditures (excluding personnel costs) which were not expended in the current year and the expense will occur in the following year, i.e. encumbrances. Similarly, a Capital Improvement Project may have funds allocated in a specific year and the project remains incomplete at year end. The City Manager or his/her designee may assign fund balance representing the unexpended funds. These funds are available for authorized appropriations in the subsequent year.

Non-Streets Capital Improvement Projects (CIP) Reserve: The portion of General Fund Balance intended to fund future non-streets capital projects, where total funding may not currently be known, and for which lump sum amounts will be set aside over time. These funds are available for authorized appropriations in the subsequent year.

Carry-Over Fiscally Responsible Adjustment: In any year that an appropriation was made to the contingency For Fiscally Responsible Adjustment the unused fund balance may be assigned as a carry-over for personnel costs. The City Manager or his/her designee may assign fund balance representing the unexpended funds. These funds are available for authorized appropriations in the subsequent year in conformance with personnel policies and procedures.

Catastrophic Facility/Infrastructure Loss and City Business Recovery: The City Council recognizes the importance to maintain funds to recover from a catastrophic loss which are unexpected and incur more than \$500,000 in expenses to public facilities and infrastructure. This may also be used for short-term recovery and business operations following a catastrophic loss pending the reimbursement from insurance or grants to the extent that they are available. The balance is established in the General Fund and the expenditure shall be made only by City Council appropriation, which shall include a special emergency appropriation. The target established for the

maximum balance in this category is an amount equal to 15% of the reported book value of the City owned Buildings and Improvements recorded as Capital assets.

Service Continuity Obligations: The City Council recognizes the importance to maintain funds for continued obligations to provide Building and Safety inspections in the event that program supporting fees are collected in one year and the expenditures occur in a subsequent year. The City Council hereby establishes as policy that the assigned funds shall not exceed 125% of the budgeted Building and Safety Division operating cost.

Pension and Other Post-Employment Benefits: The City Council recognizes that investment earnings can fluctuate from year to year and they are an important component of the funding of retiree benefits. Investment performance impacts annual contributions and expenditures made towards retiree obligations. The intent of the City Council is to establish a fund balance that can provide supplemental financing to lessen the impacts from decreases in investment performance on retiree obligations. The City Manager or designee may allocate from what would otherwise be "Unassigned" fund balance to increase the fund balance. The use of funds from this fund balance may be used: (a) if the City Employer share of the Public Employee Retirement System (PERS) rate increases by 3 percent; and/or (b) If the City Annual Required Contribution (ARC) for retiree medical benefits increases by 3 percent or more; and/or (c) If the City Council by majority vote authorizes a lump sum use of the fund balance to reduce pension or OPEB liabilities.

5. Unassigned Fund Balance (General Fund Only)

Unassigned fund balance represents amounts that have not been restricted, committed, or assigned and is available for any purpose. The City Council at its discretion may modify unassigned fund balance, and designate in the future an intended "Commitment" or "Assignment."

Unrealized Gain on Investments: Used to account for that portion of fund balance that is the result of unrealized investment gains that have been recorded in accordance with Governmental Accounting Standards Board Statement No. 31.

Unassigned for Cash Flow Purposes: The City Council recognizes the importance to maintain funds for cash flow purposes to balance the fact that the receipt of major revenues and major expenditure disbursements are not evenly distributed throughout the year. The City Council establishes as policy that this fund balance shall be at a minimum equal to two months of budgeted operating expenditures with a goal to achieve a maximum of four months. As part of the annual budget appropriation the City Council may also appropriate as a source of funding "Unrestricted – Capital Contribution" from this source. This shall typically be done only for high priority one time capital expenditures, provided the minimum fund balance would remain.

Changes in General Fund Resources

In accordance with the requirements of GASB the City Council also confirms as part of this policy how General Fund resources shall impact changes in balances.

Revenue Sources Allocated to Fire OPEB: The entire amount of the General Fund resources derived from the repayment of funds advanced to the PERS Side Fund, shall be assigned to the Fire OPEB Committed Balance, until such time that either there are no longer any repayments made, or the balance equals \$8.6 million, whichever occurs first.

Revenue Sources Allocated to Service Continuity: If the "Assigned" balance is below the target maximum of 125% of Building and Safety Expenditures, the following criteria shall be used for calculating an adjustment only if annual building permit revenue exceeds annual Building and Safety expenditures. The Administrative Services Director shall complete an analysis of major building permits issued in the period April – June and shall assign an allocation

of the portion of revenue that is expected to be related to expenditures occurring in the subsequent year. The amount derived shall be recommended to the City Manager. If annual building permit revenue is less than the annual Building and Safety expenditures, the City Manager is authorized to reduce the assigned amount by the amount necessary to balance revenues and expenditures.

Allocation of Residual Resources: When there are net resources in excess of what is classified as Non-spendable, Restricted, Committed, and/or Assigned, and after maintaining the minimum level of unassigned cash-flow funding, those resources shall be allocated as follows: a) 50% to Pension and Other Post-Employment Benefits; and b) 50% to Non-Streets CIP Reserve.

Glossary/Index

TERM	DESCRIPTION	PAGE#
Amended Budget	The increase or decrease of the amount budgeted for a program or account code.	A-3
Appropriation	The amount of money that has been designated for specific purposes and approved by the City Council. A legal authorization granted by the City Council to expend monies, and incur obligations for specific purposes.	B-5
Appropriations Limit	Local agencies are subject to annual spending limits. The limit applies only to tax revenues.	I-1
Annual Required Contribution (ARC)	The annual amount that is needed to pay for retiree benefits.	H-7
Assessment District	A defined area of land that will be benefitted by the acquisition, construction, or maintenance of a public improvement; it is not a separate governmental entity.	C-1
Budget	The plan of expenditures and revenues for a specific period.	A-1
Budget Deficit	The gap between revenue and expenditures; a deficit occurs when expenditures are greater than revenues.	I-32
Capital Expenditures	Expenditures that are used to improve the infrastructure of the City.	F-1
Capital Outlay	One time expenditures for the purchase of furniture, equipment, or vehicles.	A-3
Capital Improvement Program (CIP)	Program used for City infrastructure improvement projects. The CIP appropriations are approved by the City Council in a separate document.	A-1
Community Development Block Grant (CDBG)	This is a grant from the Federal Department of Housing and Urban Development (HUD). The funds are used to support programs such as housing programs, and grants to nonprofit agencies providing social services.	C-2
Development Impact Fees	These are fees which may be imposed on new construction to pay for improvements and facilities required to serve the new development and to reduce the impacts of new development on the community. For example, they may pay for streets, sewers, parks and schools. They may not be used for day-to-day operating expenses.	I-37
Equipment Replacement	An internal service fund that is used to set aside funds for future equipment purchases. Charges are made to the department and the money is placed into the equipment replacement fund.	C-4
Fiduciary Fund	This is a fund where the City acts as a trustee of impact fees received from developers of properties. All of the funds used in the Fiduciary Fund are set aside for specific types of projects or purposes.	B-5
Fiscal Year (FY)	This is the year used for accounting purposes that begins July 1 and ends June 30.	A-2
Franchise	These fees are collected in lieu of rent for use of city streets from refuse collectors, cable television companies and utilities. Some franchise fees are limited by statute.	B-6
Funds	Different accounts that are used to separate expenses and revenues used for specific purposes.	A-2
Full Time Equivalent (FTE)	Some positions are part-time and are budgeted based on the hours, and are then converted to a full-time equivalent of a position. One FTE is equivalent to 2080 hours of work per year.	D-9
GASB 45	Accounting guidelines issued by the Governmental Accounting Standard Board (GASB) on how and when to account for expenditures and liabilities relating to Other Post-Employment Benefits (OPEB).	I-37
GASB 54	Accounting guidelines issued by the Governmental Accounting Standard Board (GASB) on fund balance reporting and classification of Governmental Funds.	I-31
Gas Tax	This tax is an 18 cent per gallon tax on fuel used in vehicles and aircraft. The use of gasoline tax revenue is restricted to research, planning, construction, improvements, maintenance, and operation of public streets and highways, or public mass transit guide ways.	C-1
General Fund	The main governmental operating fund for the City. The General Fund is the largest of the City funds and the majority of government activities are in this fund.	C-1

TERM	DESCRIPTION	PAGE#
General Revenue	Revenues that cannot be associated with a specific expenditure, such as property taxes, sales tax, and business license tax.	G–2
Internal Service Fund Charges	Charges that are made to departments to support internal operations, for example IT, phone service and vehicle repair.	B–6
Modified Accrual Basis	The basis for budgeting and accounting in the governmental funds where the revenues are recognized as they are measureable and available, when the invoice for payment is issued. The expenditures are recognized as they occur, and not as the check clears.	B–5
Operating Budget	This is the budget that is used to plan for City operational expenditures and revenues each fiscal year.	B–5
OPEB – Other Post-Employment Benefits	These are the costs related to benefits paid to employees who have retired from the City. They generally consist of retirees health, dental and vision care, and are covered for the life of the retiree.	D–4
CalPERS – The California Public Employee Retirement System	The City is part of the State’s PERS retirement system. Employees contribute to PERS for employee defined benefit pension costs. Each year, CalPERS sends the City the required contribution information, based on age and number of employees.	C–4
Projected	The projected amount of expenditures or revenues for the City, before the account books have been closed out for the fiscal year and an audit of expenses and revenues has been conducted.	D–3
Property Tax	This tax is imposed on real property and tangible personal property, and is based on the value of the property. It is collected by Alameda County and allocated to cities, counties, special districts and school districts	C–5
Proprietary Funds	These are the funds that receive the majority of revenue from user fees and not through taxes. Proprietary Funds are considered business-related because of the nature of activity that takes place within the fund such as sewer charges.	B–5
Quimby Act	The Act was passed by the California State Legislature in 1975 which authorizes local governments to require developers to set aside land, make a donation, or pay fees for park improvements (California Government Code 66477).	I–38
Resolution	The legal document that is approved or rejected by the City Council for a specific action regarding City government. A resolution is often prepared in conjunction with a staff report which is present to the City Council for consideration and vote.	D–8
Reserves	Money that is set aside for future expenditures and emergencies. The City Council approves a reserve policy for the General Fund.	D–2
Sales and Use Tax	Sales and Use Tax revenue received by cities is general purpose revenue and is deposited into a city’s General Fund. A sales tax is collected by the state Board of Equalization, and imposed on retailer for the privilege of selling tangible personal property in California. A use tax is imposed on purchasers for transactions in which the sales tax is not collected, such as for goods purchase out of state for use in California.	I–2
Charge for Services	These are fees and charges that are imposed for services and facilities provided, such as recreational classes or plan checking. Use of the revenue is limited to paying for the service for which the fees are collected, but may include overhead, capital improvements, or debt service.	I–3
Special Revenue Funds	These are funds used to account for activities paid for by taxes or other designated revenue sources that have specific limitations on their use according to law.	I–7
Staff Report	The memorandum or report that is presented to the City Council for information or approval.	I–38
Transient Occupancy Tax (TOT)	This tax may be levied by a city under the police powers granted to cities in the state Constitution. It is a tax imposed on people staying for 30 days or less in a hotel, inn or other lodging facility.	B–6
Vehicle License Fee (VLF)	This is a tax on ownership of a registered vehicle. The tax rate is based on the value of the vehicle, and paid to the Department of Motor Vehicles.	I–38

Demographics

Since the City of Dublin's incorporation in 1982, the City's population has progressively increased as both residents and businesses found the benefits of calling Dublin home. The U.S. Census Bureau is continually releasing additional data from the 2010 U.S. Census. The full 2010 Census Population Demographics Report, as well as the 2011 Demographic Snapshot report (provided by Neilsen Site Reports) may be found on the City's website under the Community and Economic Profile Section. The data shown is based on the 2011 Demographic Report.

 Figure 102 | **2011 DEMOGRAPHICS**

AREA POPULATION AND POPULATION DENSITY	POPULATION	%
Total Population, 2011 Estimate	49,249	
2016 Population Estimate	54,211	
Land Area in Square Miles	14.59	
2011 Population per Square Mile (Land Area)	3,376	
Estimated Growth 2011-2016		+10.08%

POPULATION, AGE, AND SEX CHARACTERISTICS	POPULATION	%
Total Population	49,249	
Male (Median Age 35.78)	25,648	52.08%
Female (Median Age 37)	23,601	47.92%
Persons under 5 years	3,064	6.24%
Persons 5-17 years	7,193	14.61%
Persons 18-34 years	13,099	26.60%
Persons 35-64 years	22,232	45.14%
Persons 65+	3,651	7.41%

RACIAL DETAIL POPULATION BY SINGLE RACE	POPULATION	%
Total Population	49,249	100%
Total Population of One Race	46,911	95.25%
White	32,383	65.75%
Black or African American	3,332	6.77%
American Indian and Alaska Native	315	0.64%
Asian	7,754	15.74%
Native Hawaiian and Other Pacific Islander	182	0.37%
Other	2,945	5.98%
Two or More Races	2,338	4.75%
Not Hispanic or Latino	42,079	85.44%
Hispanic or Latino	7,170	14.56%

Demographics continued...

EDUCATION	POPULATION	%
Less than High School Diploma	3,502	10.08%
High School Graduate (or GED)	8,043	23.17%
Some College, no Degree	7,180	20.68%
Associate Degree	2,482	7.15%
Bachelor's Degree	9,213	26.54%
Master's Degree	3,085	8.89%
Professional School Degree	666	1.92%
Doctorate Degree	548	1.58%

HOUSEHOLDS	\$	POPULATION	%
2011 Estimate		16,349	
Estimated Growth 2011-2016			+12.45%
Family Households		11,454	70.06%
Non-family Households		4,895	29.94%
Average Household Size		2.64	
Average Household Income	\$116,622		
Median Household Income	\$98,133		
Per Capita Income	\$40,095		

TOP TEN EMPLOYERS	
United States Government	Target
Dublin Unified School District	Safeway
SAP	Microdental DTI
Zeiss Meditec	City of Dublin
Alameda County	Franklin Templeton Investments

Budget Resolution

RESOLUTION NO. 53 -14

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUBLIN

ADOPTING A BUDGET FOR THE CITY OF DUBLIN FOR FISCAL YEAR 2014-15

WHEREAS, the City Council of the City of Dublin desires to establish a Budget and Financial Plan for Fiscal Year 2014-15 and 2015-16; and

WHEREAS, the City Council has reviewed and considered the Budget documents and has received input from the public; and

WHEREAS, the City Manager has prepared a balanced budget which provides for organizational adjustments and allocation of resources in a manner which aligns with available resources and the adopted Ten Year Strategic Plan elements; and

WHEREAS, the General Fund Operating Budget is balanced without the need to draw from the Reserve for Economic Stability in order to balance funding with planned expenditures; and

WHEREAS, the City Council is required to adopt a budget and financial plan before the Fiscal Year begins on July 1, 2014; and

WHEREAS, the Summary of Appropriations (Exhibit A) attached hereto and made part of this Resolution, reflects the Fiscal Year 2014-15 Budget (All Funds) for the City of Dublin; and

WHEREAS, certain additional budget items were presented to the City Council for potential inclusion in the Fiscal Year 2014-15 General Fund Budget, upon City Council approval, and the additional items approved by the City Council are listed in Exhibit B; and

WHEREAS, Exhibit A has been segregated to isolate a grant appropriation for a community organization, Dublin Partners in Education, (DPIE) which will be voted on as a separate Resolution as one City Councilmember is also a member of the community organization's Board of Directors; and

WHEREAS, the action taken by this resolution shall approve the appropriation of all funds excluding the DPIE appropriation; and

WHEREAS, the City Council also desires to confirm adjustments made administratively to the Capital Project balances during the preparation of the Proposed Budget and accommodate the carryover of unspent Fiscal Year 2013-14 Capital Project appropriations, for those projects where work and expenditures will continue in Fiscal Year 2014-15; and

WHEREAS, the City Council also desires to accommodate a process for the carryover of unspent FY2013-14 operating expenditures (excluding personnel costs) for activities where work and expenditures will continue in Fiscal Year 2014-15; and

WHEREAS, as part of the City's two year budget process, a forecast for Fiscal Year 2015-16 Appropriations has been completed, and will be updated and presented to the City Council for review and adoption in June 2015.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Dublin does hereby.

1. Adopt the Fiscal Year 2014-15 Budget Appropriation and Financial Plan for the City of Dublin, as outlined in Exhibit A (Column A – Excludes DPIC Contribution) and the additional items approved by City Council listed in Exhibit B.
2. Authorize the use of reserve funds, as outlined in Exhibit C.
3. Authorize the City Manager to make expenditures appropriations in accordance with the Budget as adopted, with the exception of those expenditures which require prior City Council approval, in accordance with the adopted City ordinances, rules and regulations.
4. Authorize the City Manager to transfer budgeted amounts between line items, provided that the transfer is within the same fund, regardless of the specific department activity. This include the authority to transfer from the General Fund budgeted contingency amounts that are approved by the City Council during the budget adoption. A full accounting of any such transfers will be provided to the City Council during the quarterly financial reviews.
5. Transfer appropriations from the Budgeted Contingent Reserve upon adopting a formal budget change at a public meeting.
6. Recognize that the Budget as presents also includes a Contingency for Fiscally Responsible Adjustments of \$285,000, which is not scheduled to be used in Fiscal Year 2014-15. As determined by fiscal outcomes of June 30, 2015, this funding may be available for appropriation in the subsequent fiscal year. The Fiscal Year 2013-14 Approved Budget includes a Contingency for Fiscal Responsible Adjustments in the amount of \$270,000, which will be carried over to Fiscal Year 2014-15, the City Manager is authorized to increase the appropriations for Fiscal Year 2014-15 by this amount to the extent the funds are available.
7. Authorize the City Manager to increase revenue and expenditure budget for various departmental functions, when corresponding revenues comes in over budget: this would apply to developmental activity, inspection activity, recreation program activity, and any other departmental activity which generates correlating revenues, as verified by the Administrative Services Director. Increased appropriations shall continue to be documented in the financial records and conveyed to the City Council as part of the quarterly financial reviews.
8. Authorize the City Manager, when revenue estimates exceed the amount identified in the Budget due to increases in grant revenues, as verified by the Administrative Services Director, to increase the appropriations for Fiscal Year 2014-15 expenditures in an amount not to exceed the amount of increased grant revenue. Increased appropriations shall continue to be

9. Documented in the financial records and conveyed to the City Council as part of the quarterly financial reviews.
10. Authorize the City Manager to make transfers among the various funds designated as Transfers. This shall be consistent with the "Summary Appropriations by Major Fund" as presented in the Preliminary Budget and Financial Plan; and fund transfers are reported as part of the regular financial reports provided to the City Council and public
11. Authorize the City Manager to increase the appropriations for Fiscal Year 2014-15 expenditures in an amount not to exceed the amount of funds encumbered or designated by the City Manager as needed for expenses that did not occur prior to the year-end, but are expected to be expended in Fiscal Year 2014-15 consistent with the original purpose. This ability to carry-over funding shall not apply to saving from personnel services and shall only occur if the Department Activity total for non-personnel expenditures were less than the amount budgeted for the same. This must also be evaluated on a fund by fund basis. The actual amount of the increased appropriation shall be reported to the City Council, and the City Manager may assign the fund balance in an amount sufficient to account for the increase.
12. Authorize the City Manager to adjust the Fiscal Year 2014-15 appropriations to account for the carryover of unspent Capital Project appropriations from Fiscal Year 2013-14. All such adjustments shall be clearly recorded in the City financial records and shall only be for projects that remain incomplete as of June 30, 2014.
13. Authorize the City Manager to transfer funds between capital projects, within the same funding source. Any revisions, which alter the project's budget by adding a new funding source, are to be approved by the City Council.

PASSED, APPROVED AND ADOPTED this 20th day of May, 2014, by the following vote:

AYES: Councilmembers Biddle, Gupta, Hart, Haubert, and Mayor Sbranti

NOES: None


ABSENT: None

ABSTAIN: None



Mayor

ATTEST:


City Clerk

Reso No. 53-14, Adopted 5-20-14 Item II

EXHIBIT A

FISCAL YEAR 2014-15 SUMMARY OF APPROPRIATIONS

	A EXCLUDING DPIE	B DPIE	C INCLUDING DPIE
OPERATING PROGRAMS			
City Council	\$463,391		\$463,391
City Manager	\$1,006,558		\$1,006,558
City Clerk	\$453,415		\$453,415
Human Resources	\$1,016,590		\$1,016,590
City Attorney	\$807,360		\$807,360
Administrative Services	\$2,329,591		\$2,329,591
Non-Departmental	\$8,591,053		\$8,591,053
Economic Development	\$1,011,724		\$1,011,724
Community Development	\$6,132,503	\$10,000	\$6,142,503
Fire Department	\$12,258,357		\$12,258,357
Police Department	\$16,409,466		\$16,409,466
Parks & Community Services	\$10,611,333		\$10,611,333
Public Works	\$8,164,601		\$8,164,601
CAPITAL IMPROVEMENT PROGRAMS (CIP)			
General	\$62,177		\$62,177
Community Improvements	\$326,037		\$326,037
Parks	\$25,657,571		\$25,657,571
Streets	\$7,273,436		\$7,273,436

EXHIBIT B

FISCAL YEAR 2014-15 ADDITIONAL BUDGET REQUESTS

ADDITIONAL ITEMS (GENERAL FUND)	
City-wide Defibrillators	\$25,000
Live Healthy Dublin	\$11,000
Community Health and Fitness Expo	\$2,500
Health and Wellness Expo	\$2,500
Expanded Library Hours	\$47,000

EXHIBIT C
Approved Appropriations From General Fund
Committed And Assigned Fund Balances

As presented in the Preliminary Budget and Financial Plan Fiscal Years 2014-15 and 2015-16, the source of funding includes allocations from reserves. In accordance with adopted policies related to Fund Balance the City Council must authorize the use of certain reserve funds. The following schedule identifies the reserves sources that are approved for use by the City Council as part of the funding sources in the proposed budget.

Appropriations from Reserves

Cemetery Expansion

Fiscal Year 2014-15

\$816,960

Legal Debt Limit

The City of Dublin does not currently have any bonded indebtedness, and does not intend to issue any such debt in the foreseeable future.

The following table illustrates the City's most recent debt limit over a five-year period, as presented in the FY 2012-13 Comprehensive Annual Financial Report. The Government Code of the State of California provides for a legal debt limit of 15% of gross assessed valuation. However, this provision was enacted when assessed valuation was based on 25% of market value. Effective with FY 1981-82, each parcel is now assessed at 100% of market value (as of the most recent change in ownership for that parcel). The computations shown below reflect a conversion of assessed valuation data for each fiscal year from the current full valuation to the 25% level that was in effect at the time that the legal debt margin for local governments was enacted by the State.

 Figure 103 | **LEGAL DEBT LIMIT**

FISCAL YEAR	2009	2010	2011	2012	2013
Assessed valuation	8,638,686,162	8,341,462,340	\$8,190,747,208	\$8,363,640,410	\$8,790,788,955
Add back exempted real property	36,478,516	49,873,361	115,875,189	120,225,737	112,296,063
Total assessed valuation	8,675,164,678	8,391,335,701	8,306,622,397	8,483,866,147	8,903,085,018
Conversion ratio	25%	25%	25%	25%	25%
Converted assessed valuation	2,168,279,121	2,097,833,925	2,076,655,599	2,120,966,537	2,225,771,255
Debt limit percentage	15%	15%	15%	15%	15%
Debt limit	325,318,675	314,675,089	311,498,340	318,144,981	333,865,688
Total net debt applicable to the limit as a percentage of debt limit	0	0	0	0	0
Legal debt margin	\$325,318,675	\$314,675,089	\$311,498,340	\$318,144,981	\$333,865,688
Total debt applicable to the limit as a percentage of debt limit	0.0%	0.0%	0.0%	0.0%	0.0%

